



HIV/AIDS PROVIDER TRAINING CALENDAR

January-June 2009



JRI Health, Inc.

JRI Center for Training &
Professional Development

**Health Care of Southeastern
Massachusetts, Inc.**

SPHERE
SH/HIP

AIDS Housing Corporation

AdCare Educational Institute, Inc.

Sponsored by:

**Massachusetts Department of Public Health
HIV/AIDS Bureau**

HIV/AIDS BUREAU TRAINING POLICIES

REGISTRATION

Pre-registration is required because workshop sizes are limited and trainings fill quickly. Registrations are processed by mail only. Participants are accepted on a first-come, first-served basis with priority to HIV/AIDS Bureau (HAB) funded providers who register. Participants are advised to register early as trainings fill very quickly. Participants **MUST** be 18 years of age or older to attend.

To register, please complete the two-page form at the end of this calendar and mail it with your registration fee(s) or purchase order number to: AdCare Educational Institute, Inc. | 5 Northampton Street | Worcester, MA 01605-3407.

Email confirmations and training reminders will be sent to registrants who provide a valid email address on the registration form. If you have not received an email confirmation or a training reminder at least three days prior to the training, or if you have questions about the status of your registration, please contact AdCare Educational Institute.

PREREQUISITES

Prerequisites are noted throughout and **MUST** be strictly adhered to. Many trainings are made up of multiple modules which may not be taken out of order. If not mentioned specifically, no prerequisites are necessary. Registrants will not be admitted to trainings if they have not satisfied the prerequisite requirements. Registrants who fail to attend or complete a prerequisite training will be automatically removed from the roster of any subsequent trainings for which they are registered (i.e. if a registrant fails to attend Fundamentals, s/he will automatically be removed from Behavioral Risk Assessment, Case Management, etc.). Registrants who have previously taken the prerequisites do not need to repeat them unless asked to do so by a supervisor or contract manager. If you are unsure whether or not you have taken a specific training, contact AdCare Educational Institute.

FEES

A nominal registration fee is charged for each training to cover the cost of CEUs and materials. One-day trainings are generally \$25 and two-day trainings are generally \$40. Payment may be made by personal or organizational check. Please make checks or purchase orders payable to AdCare Educational Institute. Participants or their agencies will be responsible for the registration fee(s) unless they cancel or transfer their registration at least 48 hours prior to their assigned training.

DEADLINES

The registration deadline for each training is two weeks before the date of the training or when the training reaches maximum capacity. Please register early as trainings fill quickly. If you need to cancel or reschedule, please do so as early as possible so that another person may be offered the opportunity to attend in your stead.

RESCHEDULING & NO-SHOWS

- Registrants must notify AdCare at least 48 hours prior to their assigned training if they will be unable to attend. In emergency situations consideration may be granted by AdCare on a case-by-case basis.
- **Registrants who arrive more than 30 minutes late to a training will not be admitted** and all no-show policies below will apply.
- If a registrant fails to attend a training and does not notify AdCare 48 hours prior, his/her name will be placed at the end of the waiting list for that particular training. A senior program staff person at the registrant's agency of employment will be notified that this registrant neither attended the training nor cancelled his/her registration.
- If registrants fail to contact AdCare 48 hours prior to the training that they are unable to attend, their registration fee will be forfeited.

CANCELLATIONS DUE TO BAD WEATHER

Trainings are rarely cancelled, but if a training needs to be cancelled due to bad weather, a cancellation message will be recorded on AdCare Educational Institute's voicemail (508-752-7313), before 6:30 a.m. the morning of the training.

Trainings held in Worcester will be on the same cancellation schedule as the local public school system in case of inclement weather. Please check your local television or radio station during a snow, ice, or other emergency. In Boston, trainings may still be held even if the Boston Public Schools are cancelled. Trainings will not be held during declared state of emergency or if municipal, state, or federal offices are closed in Boston on that day. For any questions regarding this policy, please call AdCare at (508) 752-7313. Cancellation information will also be announced on the following radio stations: WTAG-AM 508 or WSRS-FM 96.1.

TRAINING SCHEDULE

Training registration is from 8:30 a.m. - 9:00 a.m. and training hours are 9:00 a.m.- 4:30 p.m. There will be two fifteen-minute breaks throughout the day and a one hour lunch break (except Fundamentals which has a shortened lunch break). **Registrants who arrive more than 30 minutes late will not be admitted.** Please allow extra time for travel and anticipate possible delays due to traffic, train problems, getting lost, etc. Neither AdCare representatives nor training facilitators are able to accommodate scheduling conflicts that have not already been cleared by the HAB and the registrant's supervisor.

FOOD

Due to the current economic environment, we are unable to continue providing breakfast at trainings. Lunch will only be provided at all Fundamentals of HIV trainings as they feature a lunch-time session that participants are expected to stay for. Lunch will not be provided at any other trainings.

CERTIFICATES OF COMPLETION

Certificates of completion will be awarded to participants who have completed the full day(s) of training and have paid registration fees. Please do not make any personal or professional appointments during the days of the training. **Participants who miss more than 30 minutes from a full-day training or 60 minutes total from a two-day training will not be issued certificates of completion.** This applies to time missed due to late arrivals, leaving early, or returning late from lunch or breaks.

CONTINUING EDUCATION

Continuing Education Units will be offered for Certified Alcohol and Drug Abuse Counselors (CAC/CADAC), Certified Addictions Specialists (CAS), and Nurses (RN/LPN). For Licensed Mental Health Counselors (LMHCs), AdCare Educational Institute, Inc. is recognized by the National Board for Certified Counselors to offer continuing education for National Certified Counselors (NCCs). We adhere to NBCC Continuing Education Guidelines. Social Workers may contact AdCare Educational Institute to determine if an authorization number has been secured. Certificates of Completion will only be awarded to those participants having completed the full day(s) of training, and have paid their registration fee(s).

One-day trainings generally offer 6.0 credits and two-day trainings generally offer 12.0 credits.

CONFIDENTIALITY

The HAB training vendors strive to create an environment where participants feel safe to learn, share personal and professional experiences, and make mistakes. Accordingly, all participants are asked to maintain each other's confidentiality. However, please note that confidentiality is limited in that no one can control what people share with others outside of the training space. Additionally, please note that in very rare circumstances, trainers may share concerns with the HAB when participants demonstrate inappropriate behavior, disclose inappropriate conduct with clients or coworkers, etc.

QUESTIONS

If you have any questions regarding registration, training hours, directions, or payment, please contact AdCare Educational Institute at 508-752-7313; TTY: 508-754-0039.

If you have any questions regarding training content, required prerequisites, or if you are required to attend a particular training, please contact your MDPH contract manager at 617-624-5300 or the Director for Training and Health Communication, Tammy Goodhue, at 617-624-5338.

In rare, extenuating circumstances, special accommodations may be made to some of the policies listed above. To request a special accommodation, the registrant's supervisor must call the Director for Training and Health Communication, Tammy Goodhue, at least one week in advance of the training date. She can be reached at 617-624-5338 or tammy.goodhue@state.ma.us. Neither AdCare representatives nor training facilitators are able to accommodate special requests that have not already been cleared by the HAB and the registrant's supervisor.



If you are deaf or hard of hearing, or are a person with a disability who requires accommodation, please contact:
Denise Henry or Jennifer Jonay at AdCare Educational Institute at
(508) 752-7313, TTY: (508) 754-0039 or
E-mail: Denise@adcare-educational.org or Jenn@adcare-educational.org

COURSE DESCRIPTIONS

FUNDAMENTALS OF HIV

(1-DAY TRAINING)

Presented by: JRI Health, Inc.

PREREQUISITE(S)

This training is a prerequisite for Behavioral Risk Assessment, HIV Counseling and Testing, Positive Prevention in Practice, HIV Case Management, and Homelessness & HIV: Intersecting Risks.

TARGET AUDIENCE

Required for all MDPH-funded providers who deliver HIV, STD, and hepatitis services including prevention, testing, case management, correctional health, home health, and enhanced medical management services. Required for all new staff and recommended for veteran providers as a refresher course.

DESCRIPTION

This one-day training serves as the first required module of the HIV Counseling and Testing, HIV Case Management, and Positive Prevention trainings. It is also a prerequisite for the Behavioral Risk Assessment and Homelessness & HIV trainings. This training provides participants with basic and updated information about HIV. It includes an overview of the impact of the HIV epidemic at the global, national, and local levels; a review of basic information about HIV transmission; and the HIV risk factors associated with sexual and substance use behaviors. Participants are introduced to basic prevention strategies and given a framework for evaluating risk. Trainees also receive updated information regarding mother-to-child transmission and prevention; become familiar with some of the current discussion and common misperceptions related to medical prevention strategies; and acquire introductory information about the inter-relationship of HIV, hepatitis, and other STDs. Participants will also have an opportunity to hear from and ask questions of an HIV+ guest speaker during lunch (lunch will be provided).

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – FUNDAMENTALS OF HIV

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
01/14/09	JRI Center for Training & Professional Development	Boston	English	434
01/27/09	JRI Center for Training & Professional Development	Boston	English	437
02/03/09	JRI Center for Training & Professional Development	Boston	Spanish	439
02/17/09	JRI Center for Training & Professional Development	Boston	English	443
03/03/09	JRI Center for Training & Professional Development	Boston	English	448
03/24/09	JRI Center for Training & Professional Development	Boston	Portuguese	457
04/07/09	Crowne Plaza Hotel	Worcester	English	460
04/28/09	JRI Center for Training & Professional Development	Boston	English	464
05/12/09	JRI Center for Training & Professional Development	Boston	English	467
06/02/09	JRI Center for Training & Professional Development	Boston	English	473
06/16/09	JRI Center for Training & Professional Development	Boston	English	478

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

BEHAVIORAL RISK ASSESSMENT AND RISK REDUCTION: CORE STANDARDS AND PRACTICE

(2-DAY TRAINING)

Presented by: JRI Health, Inc.

PREREQUISITE(S)

This training is a prerequisite for HIV Counseling and Testing, HIV Case Management, and Positive Prevention in Practice. Participants MUST have taken Fundamentals of HIV prior to attending this training.

TARGET AUDIENCE

Required for all MDPH-funded providers who deliver HIV, STD, and hepatitis services including prevention, testing, case management, correctional health, home health, and enhanced medical management services.

DESCRIPTION

This two-day training serves as the second required module of the HIV Counseling and Testing, HIV Case Management, and Positive Prevention trainings. This training provides participants with information and an opportunity to enhance skills in conducting a behavioral risk assessment within a harm reduction framework. This includes the goals, process, and core components of a behavioral risk assessment; an introduction to a brief behavioral and health risk assessment tool; how to develop risk reduction plans; and a demonstration of the active referral process for HIV, STDs, hepatitis, substance abuse, and mental health.

COST

\$40.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – BEHAVIORAL RISK ASSESSMENT AND RISK REDUCTION

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
01/15/09 - 01/16/09	JRI Center for Training & Professional Development	Boston	English	435
01/28/09 - 01/29/09	JRI Center for Training & Professional Development	Boston	English	438
02/04/09 - 02/05/09	JRI Center for Training & Professional Development	Boston	Spanish	440
02/18/09 - 02/19/09	JRI Center for Training & Professional Development	Boston	English	445
03/04/09 - 03/05/09	JRI Center for Training & Professional Development	Boston	English	449
03/25/09 - 03/26/09	JRI Center for Training & Professional Development	Boston	Portuguese	458
04/08/09 - 04/09/09	Crowne Plaza Hotel	Worcester	English	461
04/29/09 - 04/30/09	JRI Center for Training & Professional Development	Boston	English	465
05/13/09 - 05/14/09	JRI Center for Training & Professional Development	Boston	English	468
06/03/09 - 06/04/09	JRI Center for Training & Professional Development	Boston	English	474
06/17/09 - 06/18/09	JRI Center for Training & Professional Development	Boston	English	479

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

POSITIVE PREVENTION IN PRACTICE

(1-DAY TRAINING)

Presented by: JRI Health, Inc.

PREREQUISITE(S)

This training is a prerequisite for the Case Management training. Participants **MUST** have taken Fundamentals of HIV and Behavioral Risk Assessment prior to attending this training.

TARGET AUDIENCE

Required for all MDPH-funded providers who deliver HIV, STD, and hepatitis services including prevention, testing, case management, correctional health, home health, and enhanced medical management services.

DESCRIPTION

This one-day training serves as the third and final required module of the Positive Prevention training and as the third module for the Case Management training. It provides participants with a working understanding of a positive prevention framework including core components, interventions, and practical applications across HIV service systems. Participants learn about the impact of stigma, disclosure issues, substance use, and other co-factors that impact on risk and overall health of people living with HIV/AIDS. Participants practice assessing behavioral and health risk and developing individual risk reduction plans and messages for people living with HIV/AIDS. There is an opportunity to develop individual and agency action plans.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – POSITIVE PREVENTION IN PRACTICE

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
02/24/09 - 02/24/09	JRI Center for Training & Professional Development	Boston	English	446
03/10/09 - 03/10/09	JRI Center for Training & Professional Development	Boston	Spanish	452
05/05/09 - 05/05/09	JRI Center for Training & Professional Development	Boston	English	451
05/26/09 - 05/26/09	Crowne Plaza Hotel	Worcester	English	471

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HIV CASE MANAGEMENT: CORE STANDARDS AND PRACTICE

(2-DAY TRAINING)

Presented by: JRI Health, Inc.

PREREQUISITE(S)

Participants **MUST** have taken Fundamentals of HIV, Behavioral Risk Assessment, and Positive Prevention prior to attending this training.

TARGET AUDIENCE

Required for all MDPH and Boston Public Health Commission (BPHC)-funded HIV case management service providers.

DESCRIPTION

This two-day training serves as the fourth and final required module of the HIV Case Management training. It provides participants with information regarding the HIV/AIDS Bureau goals as well as expectations and requirements regarding the delivery of HIV case management services. This includes standards of practice jointly developed with the Boston Public Health Commission, case management goals, functions, tasks, communication, and referral skills.

COST

\$40.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – HIV CASE MANAGEMENT

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
02/25/09 - 02/26/09	JRI Center for Training & Professional Development	Boston	English	447
03/11/09 - 03/12/09	JRI Center for Training & Professional Development	Boston	Spanish	454
05/06/09 - 05/07/09	JRI Center for Training & Professional Development	Boston	English	453
05/27/09 - 05/28/09	Crowne Plaza Hotel	Worcester	English	472

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HIV COUNSELING & TESTING: CORE STANDARDS AND PRACTICE

(2-DAY TRAINING)

Presented by: JRI Health, Inc.

PREREQUISITE(S)

Participants MUST have taken Fundamentals of HIV and Behavioral Risk Assessment prior to attending this training.

TARGET AUDIENCE

Required for MDPH-funded providers who deliver HIV counseling and testing services.

DESCRIPTION

This two-day training serves as the third and final required module of the HIV Counseling and Testing training. It provides participants with information about the HIV/AIDS Bureau goals as well as expectations and requirements regarding the delivery of HIV counseling and testing services. This includes informed consent, testing options, pre- and post-test protocols and scripts, specimen collection, data requirements, and core counseling skills.

COST

\$40.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – HIV COUNSELING & TESTING

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>ID #</u>
01/21/09 - 01/22/09	JRI Center for Training & Professional Development	Boston	436
02/10/09 - 02/11/09	JRI Center for Training & Professional Development	Boston	442
04/15/09 - 04/16/09	JRI Center for Training & Professional Development	Boston	462
04/22/09 - 04/23/09	Crowne Plaza Hotel	Worcester	463
06/10/09 - 06/11/09	JRI Center for Training & Professional Development	Boston	477

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HIV SUPERVISORY SKILLS

(2-DAY TRAINING)

Presented by: JRI Health, Inc.

TARGET AUDIENCE

Highly recommended for supervisors of direct care staff that provide HIV/AIDS services. Appropriate for new supervisors as well as more experienced supervisors.

DESCRIPTION

This two-day training reviews key roles and responsibilities of clinical and administrative supervisors, including recruitment, interviewing, hiring, and training and orientation. Participants learn how to conduct observations, set boundaries, manage conflict, provide constructive feedback, and support professional development of staff.

COST

\$40.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – HIV SUPERVISORY SKILLS

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>ID #</u>
02/12/09 - 02/13/09	JRI Center for Training & Professional Development	Boston	441
03/31/09 - 04/01/09	JRI Center for Training & Professional Development	Boston	459
06/24/09 - 06/25/09	JRI Center for Training & Professional Development	Boston	476

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HOMELESSNESS & HIV: INTERSECTING RISKS

(1-DAY TRAINING)

Presented by: SH/HIP (Statewide Homeless/HIV Integration Project), a program of Health Care of Southeastern Massachusetts, Inc.

PREREQUISITE(S)

Participants **MUST** have taken Fundamentals of HIV prior to attending this training.

TARGET AUDIENCE

Highly recommended for all health and human service providers including HIV, STD, hepatitis, family planning, and substance abuse service providers.

DESCRIPTION

This one-day training will define fundamental issues associated with homelessness and health that allow an understanding of the intersecting risks of HIV and the homeless. This training will describe the prevalence of HIV among homeless people and provide homeless service providers with a greater awareness of the homelessness risk for people living with HIV/AIDS and the HIV risks for people who are homeless. This training will review HIV-related challenges and interventions that are unique to the homeless population. It will also explore HIV support strategies that are available to homeless service providers, reviewing specific steps that organizations, programs, and individual staff can take to promote prevention. Key considerations for homeless service providers will be identified, including the delivery of harm reduction services and making effective referrals for the homeless population. Action planning will be a focus of the training, as the trainers help assess individual and programmatic capacity to integrate HIV into homeless settings.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – HOMELESSNESS & HIV: INTERSECTING RISKS

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
01/13/09	Crowne Plaza Hotel	Worcester	English	433

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

THE ABC'S OF VIRAL HEPATITIS

(1-DAY TRAINING)

Presented by: SPHERE, a program of Health Care of Southeastern Massachusetts, Inc.

TARGET AUDIENCE

Highly recommended for all health and human service providers including HIV, STD, hepatitis, family planning, and substance abuse service providers.

DESCRIPTION

This one-day training provides a comprehensive overview of viral hepatitis including hepatitis A, B, and C. Participants learn the impact of hepatitis on the liver, risk factors and modes of transmission for each virus, epidemiology, signs and symptoms, testing/screening options, disease progression, and prevention methods. This training explores these connections between the risks for viral hepatitis and the risks for HIV and other sexually transmitted diseases (STDs). There is an opportunity for participants to discuss their role in integrating viral hepatitis assessment and education into their work with clients.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – ABCs OF VIRAL HEPATITIS

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
02/17/09	Mass Bar Association	Boston	English	444
03/10/09	Crowne Plaza Hotel	Worcester	English	450

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

UNDERSTANDING SUBSTANCE USE AND ABUSE

(1-DAY TRAINING)

Presented by: SPHERE, a program of Health Care of Southeastern Massachusetts, Inc.

TARGET AUDIENCE

Highly recommended for non-drug and alcohol treatment providers, particularly providers of HIV, STD, hepatitis, or family planning services.

DESCRIPTION

This one-day training reviews categories of substances, the basic concepts of addiction and recovery, including levels of use and abuse, treatment modalities, and assessment of referral readiness. This training explores attitudes and beliefs about people who use substances, challenges to addressing their needs, and different strategies to support them. Participants review the Alcohol and Other Drug (AOD) treatment continuum of care available in Massachusetts and identify appropriate resources and referrals for substance-using clients.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – UNDERSTANDING SUBSTANCE USE & ABUSE

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
01/06/09	JRI Center for Training & Professional Development	Boston	English	482
06/04/09	Crowne Plaza Hotel	Worcester	English	475

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

Understanding Overdose Prevention

(1-DAY TRAINING)

Presented by: SPHERE, a program of Health Care of Southeastern Massachusetts, Inc.

TARGET AUDIENCE

Highly recommended for MDPH-funded providers who deliver HIV, STD, and hepatitis services.

DESCRIPTION

This training is designed to give participants the information they need to become overdose prevention advocates in their workplaces with colleagues and clients. Participants will gain an understanding of the size and nature of the opiate overdose problem in Massachusetts. The training will also outline opiate overdose risk factors and explore ways to assess overdose risk. In addition, the training will describe the signs and symptoms of an overdose as well as the ways to prevent and respond to the crisis. Overdose reversal will also be reviewed, and programs that offer this service will be identified. Participants will have an opportunity to engage in action planning as they identify strategies they can implement in their workplaces.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM – Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – Overdose Prevention

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
06/02/09	Crowne Plaza Hotel	Worcester	English	484

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HIV HOUSING 101: A HOUSING PRIMER

(1/2-DAY TRAINING)

Presented by: AIDS Housing Corporation

TARGET AUDIENCE

This training is specifically intended for new Housing Advocates, Housing Case Managers, Housing Program Directors and other staff who work to house HIV+ clients. If you are not a Housing Advocate, Housing Case Manager, Housing Program Director or other staff who works to house HIV+ clients but would like to attend this training, please call Courtney or Rachel at AIDS Housing Corporation at 617-927-0088 to discuss whether or not this training will meet your needs.

DESCRIPTION

Does housing mystify or overwhelm you? Don't know your HOPWA from your Shelter+ Care? This training is an introductory training that will introduce the housing resources available to homeless, HIV+ clients. Topics will include subsidy types, service requirements, eligibility requirements and disqualifiers.

If you are new to the field, it is highly recommended that you take this course prior to *HIV Housing Advocacy 101: Strategies for a Successful Housing Search*.

COST

\$25.00 per person

TIME

8:30 AM — 9:00 AM Registration

Training will begin promptly at 9:00 AM and end at 1:30 PM

SCHEDULE – HIV HOUSING: HOUSING 101: A HOUSING PRIMER

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
02/06/09	JRI Center for Training & Professional Development	Boston	English	492

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

HIV HOUSING ADVOCACY 101: STRATEGIES FOR A SUCCESSFUL HOUSING SEARCH

(1-DAY TRAINING)

Presented by: AIDS Housing Corporation

TARGET AUDIENCE

This training is specifically intended for Housing Advocates, Housing Case Managers, Housing Program Directors and other staff who work to house HIV+ clients. If you are not a Housing Advocate, Housing Case Manager, Housing Program Director or other staff who works to house HIV+ clients but would like to attend this training, please call Courtney or Rachel at AIDS Housing Corporation at 617-927-0088 to discuss whether or not this training will meet your needs.

DESCRIPTION

Housing advocacy funds are scarce despite the need for housing among people living with HIV. This training provides practical approaches for assisting with and responding to crises in housing search, housing stabilization, eviction prevention, and appealing housing application denials.

If you are new to the field please take *HIV Housing 101: A Housing Primer* prior to this training.

COST

\$25.00 per person

TIME

8:30 AM – 9:00 AM Registration

Training will begin promptly at 9:00 AM and end at 4:30 PM

SCHEDULE – HIV HOUSING ADVOCACY 101: STRATEGIES FOR A SUCCESSFUL HOUSING SEARCH

<u>Date</u>	<u>Location</u>	<u>City</u>	<u>Language</u>	<u>ID #</u>
04/14/09	JRI Center for Training & Professional Development	Boston	English	493

**REGISTER EARLY!
CLASS SIZES ARE LIMITED & FILL QUICKLY**

DIRECTIONS TO TRAINING SITES

BOSTON

JRI Center for Training and Professional Development & **Massachusetts Bar Association**
25 West Street, 3rd Floor., Boston, MA 20 West Street, Boston, MA
617-988-2605 x202 617-338-0500

BY “T”

Take the T to Park Street (Red and Green Lines) or Downtown Crossing (Red and Orange Lines). From Park Street, proceed down Tremont Street along the Common and turn left onto West Street. From Downtown Crossing, proceed down Washington Street toward Chinatown and turn right onto West Street. 25 West Street is next to Fajitas and Ritas and across from the Blaine Institute. 20 West Street is directly across the street.

FROM THE NORTH

Follow Route 128/95 North to Route 93 South. Take exit 20B-A (I-90 West/Mass Pike/South Station) then take exit 20A (South Station). Bear left onto Purchase Street/John F. Fitzgerald Surface Road. Turn right onto Kneeland Street. Turn right onto Washington Street then turn left onto West Street. 25 West Street will be on your right and 20 West Street will be directly across the street.

FROM THE SOUTH

Take I-93 North to exit 20 (Airport/South Station) and follow the signs to South Station and downtown Boston. Turn left onto Kneeland Street. Turn right onto Washington then turn left on West Street. 25 West Street will be on your right and 20 West Street will be directly across the street.

FROM THE WEST

Take the Mass Pike/I-90 East to Boston. Take the (left) exit 24A-B-C (I-93/South Station). Then take exit 24A (South Station). Keep left at the fork then turn left onto Kneeland Street. Turn right onto Washington Street then turn left on West Street. 25 West Street will be on your right and 20 West Street will be directly across the street.

FROM STORROW DRIVE (FROM LOGAN AIRPORT)

Follow the signs out of the airport into Sumner Tunnel (\$3 toll). At the end of tunnel, bear right to follow signs for Storrow Drive. Take the (left) Copley Square exit. Staying in the left lane and turn left onto Beacon Street. Take an immediate right onto Arlington Street. Turn left into one of the two right most lanes on Boylston Street (to the right of the divider). Turn left on Washington Street then turn left on West Street. 25 West Street will be on your right and 20 West Street will be directly across the street.

PARKING SUGGESTIONS IN BOSTON

Allright Parking, 17-23 West St., 617-426-6748
Fitz-Inn Parking (Theatre District), 41 Stuart St., 617- 338-9073
Boston Common Garage, Charles St., 617-954-2096

WORCESTER

Crowne Plaza Worcester
10 Lincoln Square; Worcester, MA
508-791-1600

FROM THE MASS PIKE (EAST OR WEST)

Take the Mass Pike/I-90 toward Worcester to exit 10 (Auburn). After the toll booth, bear left at the fork to merge onto Route I-290 East. Take Route I-290 East to exit 17 (Route 9). Turn left at the top of the ramp at the set of lights. At the next set of lights, turn left onto Worcester Center Boulevard/Major Taylor Boulevard. The Hotel will be on your right.

FROM ROUTE 495 (NORTH OR SOUTH)

Take Route 495 to exit 25B (I-290). Take I-290 West to exit 18 (Route 9). Merge onto Lincoln Street/Route 70 South. Go straight through two sets of lights. The Hotel will be on your right.

FROM ROUTE 146

Take Route 146 North to Route 290 East. Take I-290 East to exit 17 (Route 9). Turn left at the top of the ramp at the set of lights. At the next set of lights, turn left onto Worcester Center Boulevard/Major Taylor Boulevard. The Hotel will be on your right.

Please note: **Registrants who arrive more than 30 minutes late will not be admitted. Please allow extra time for travel to trainings and anticipate possible delays due to traffic, train problems, getting lost, etc.**

HIV/AIDS PROVIDER TRAINING REGISTRATION FORM

January – June 2009

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PRE-REGISTRATION is required. Register early as workshop size is limited and trainings fill quickly.

To register please complete both pages of this form and mail it with your registration fee(s) or purchase order number to:

AdCare Educational Institute, Inc. | 5 Northampton Street | Worcester, MA 01605-3407

<u>Registrant's First Name</u>	<u>Registrant's Middle Initial</u>	<u>Registrant's Last Name</u>
<u>Organization:</u>		<u>Program:</u>
<u>Title:</u>		
<u>Address:</u>		
<u>City:</u>	<u>State:</u>	<u>Zip:</u>
<u>Phone:</u>	<u>Fax:</u>	<u>Email:</u>
<u>HIV/AIDS Bureau (HAB) Funded Program?</u> Yes No Note: If you are unsure if your program is HAB funded, please ask your supervisor before completing and submitting this form.		<u>If yes, HAB Contract Manager:</u> Note: If you are unsure of who your contract manager is, please ask your supervisor before completing and submitting this form.
<u>Supervisor's Name:</u>		
<u>Supervisor's Email Address:</u>		
<u>Total Registration Fees: \$</u> Note: Enter total for all trainings selected on the next page.		<u>Payment:</u> Check Enclosed Purchase Order Number
I have read and agree to adhere to all stated training policies.		<u>Signature:</u>

Note: Registration confirmations and training reminders will be emailed to the registrant and his/her supervisor when valid email addresses are provided on this form.

Continuing Education:

<u>License Number:</u>		
LADC	CADAC	CAS
RN/LPN	NCC/LMHC	SW

HIV/AIDS PROVIDER TRAINING REGISTRATION FORM

January – June 2009

(Page 2 of 2)

Registrant's First Name	Registrant's Middle Initial	Registrant's Last Name

Please indicate below which training(s) you plan to attend. Be sure to register for the appropriate prerequisites, in the required order. If you have already taken the prerequisites, you do not need to repeat them. Details about the prerequisites can be found in the course description section of this calendar.

Fundamentals of HIV - \$25

	Date	City	ID #
	01/14/09	Boston	434
	01/27/09	Boston	437
	02/03/09	Boston (Spanish)	439
	02/17/09	Boston	443
	03/03/09	Boston	448
	03/24/09	Boston (Portuguese)	457
	04/07/09	Worcester	460
	04/28/09	Boston	464
	05/12/09	Boston	467
	06/02/09	Boston	473
	06/16/09	Boston	478

HIV Counseling & Testing - \$40

Prerequisites apply

	Date	City	ID #
	01/21/09 - 01/22/09	Boston	436
	02/10/09 - 02/11/09	Boston (Spanish)	442
	04/15/09 - 04/16/09	Boston (Portuguese)	462
	04/22/09 - 04/23/09	Worcester	463
	06/10/09 - 06/11/09	Boston	477

HIV Supervisory Skills - \$40

	Date	City	ID #
	02/12/09 - 02/13/09	Boston	441
	03/31/09 - 04/01/09	Boston	459
	06/24/09 - 06/25/09	Boston	476

Behavioral Risk Assessment and Risk Reduction - \$40

Prerequisites apply

	Date	City	ID #
	01/15/09 - 01/16/09	Boston	435
	01/28/09 - 01/29/09	Boston	438
	02/04/09 - 02/05/09	Boston (Spanish)	440
	02/18/09 - 02/19/09	Boston	445
	03/04/09 - 03/05/09	Boston	449
	03/25/09 - 03/26/09	Boston (Portuguese)	458
	04/08/09 - 04/09/09	Worcester	461
	04/29/09 - 04/30/09	Boston	465
	05/13/09 - 05/14/09	Boston	468
	06/03/09 - 06/04/09	Boston	474
	06/17/09 - 06/18/09	Boston	479

Homelessness & HIV: Intersecting Risks - \$25

Prerequisites apply

	Date	City	ID #
	01/13/09	Worcester	433

ABC's of Viral Hepatitis - \$25

	Date	City	ID #
	02/17/09	Boston	444
	03/10/09	Worcester	450

Understanding Substance Use and Abuse - \$25

	Date	City	ID #
	01/06/09	Boston	482
	06/04/09	Worcester	475

Understanding Overdose Prevention - \$25

	Date	City	ID #
	06/02/09	Worcester	484

HIV Housing 101: A Housing Primer - \$25

	Date	City	ID #
	02/06/09	Boston	492

HIV Housing Advocacy 101: Strategies for a Successful Housing Search - \$25

	Date	City	ID #
	04/14/09	Boston	493

Positive Prevention in Practice - \$25

Prerequisites apply

	Date	City	ID #
	02/24/09	Boston	446
	03/10/09	Boston (Spanish)	452
	05/05/09	Boston	451
	05/26/09	Worcester	471

HIV Case Management - \$40

Prerequisites apply

	Date	City	ID #
	02/25/09 - 02/26/09	Boston	447
	03/11/09 - 03/12/09	Boston (Spanish)	454
	05/06/09 - 05/07/09	Boston	453
	05/27/09 - 05/28/09	Worcester	472

When both pages of this registration form are complete, make a copy for your records and mail the original with payment or purchase order number to:

AdCare Educational Institute, Inc.
5 Northampton Street | Worcester, MA 01605-3407