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Harold W. Clarke  
Commissioner

James R. Bender  
Ronald T. Duval  
Veronica M. Madden  
Deputy Commissioners

To: All Inmates and Inmate Visitors  
Fr: Harold W. Clarke, Commissioner   
Re: Standardized Visiting Dress Code & Allowable Items  
Dt: May 18, 2009

Please be advised that the Department of Correction will be standardizing the visitor dress code and the items that will be allowed to enter correctional visiting rooms. The attached revised dress code and allowable items will be effective June 15, 2009, standardized throughout the agency, and strictly enforced.

In addition to providing a copy of the dress code and allowable items to all inmates, the list will be available for review in the following areas:

- On Department of Correction and facility internet home page.
- In the inmate library.
- In facility lobbies.
- Are available to visitors upon request.

Additionally, staff will no longer be accepting funds for deposit into inmate accounts. All facilities will have a proper drop box located in the facility lobby for visitors to deposit checks or money orders for deposit into inmate accounts.

Thank you in advance for your cooperation in this matter.