

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS

MANUFACTURER REQUEST FOR NEW PRODUCT APPROVAL

UPDATED PRODUCT APPROVAL NOTICE

On October 31, 2007 the Board of State Examiners of Plumbers and Gas Fitters adopted a new policy intended to streamline the process by which the Board reviews and approves plumbing and gas products to be installed in Massachusetts.

The "POLICY" can be viewed online at the following:

www.mass.gov/dpl/boards/pl

SELECT: [Board Policies, Interpretations and Guidelines](#)

SELECT: [Regarding Review And Approval Procedures For Plumbing And Gas Fitting Products To Be Installed In Massachusetts](#)

NOTICE

All Manufacturer's or Private Label Entities must use the new updated process for requesting approval of plumbing and/or gas products for installation in the Commonwealth of Massachusetts. The previous format will not be accepted after September 30, 2009.

BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS
PRODUCT APPROVAL REQUEST APPLICATION

LABORATORIES AND STANDARDS

In order to obtain product approval in Massachusetts, products must be tested using industry accepted standards to ensure they are safe and work as designed for public use. The laboratories which perform such tests must be certified to meet industry-based guidelines to ensure appropriate testing. The following must be complete before the Board can accept any test from a laboratory:

Name of Laboratory:

1. What standard(s) has the laboratory tested the product for (Example: NSF-61)?

2. If the above product testing standard(s) are not U.S. industry based, what U.S. industry based standard would be substantially equivalent?

3. What national or international standard(s) or guidelines does the laboratory operate under? (Example: ISO/IEC)

4. Who has certified that the laboratory complies with the above standard(s) or guidelines?

CHECK ONE

Neutral/Third Party Accreditation Body (Example: ANSI)

NAME:

Neutral/Third Party Conformity Assessment Body (Example: CSA)

NAME:

Government Body (Example: OSHA)

NAME:

OTHER:

5. Burn to two CD's the test report summary page(s) specific to the product(s) you seek approval for:

6. In addition to the above, burn the following to both CD's:
- a. The completed Form A1a and if applicable, Form A1b (Private Label Entity List).
 - b. The summary test report specific to the product(s) you seek approval for.
 - c. Applicable Product Brochure(s)
 - d. Applicable Installation and Operation Manual(s)
 - e. Applicable Owner and Maintenance Manual(s)
 - f. The completed Form B (excel ®)

Note: The original signed Form A1a must be mailed to the Board Office along with the CD.

CD Mailing Instructions:

Send one CD to the Board Office shown in the header on page-1, and one to Paul Kennedy, Chairman of the Board - 29 Gibson Street Dorchester, MA 02122.

PRODUCT APPROVAL REQUEST APPLICATION

Board office staff may approve products in-house. Products must be in compliance with Massachusetts law and 248 CMR and are only granted approval initially for one year. Prior to the expiration of this year, the manufacturer must request an extension of approval. Extensions are granted provisionally for three years. Unless notified by Board staff, the manufacturer or representative is not required to appear before the Board for product approvals. Applicable codes are available for sale at the State House Book Store which can be contacted at (617) 727-2834.

You must truthfully check the following box or your application will be returned.

By checking this box you are certifying under the pains and penalties of perjury that all of the information entered on this application, is true and accurate and the products listed for approval comply with the provisions of Chapter 142 of the General Laws and 248 CMR Massachusetts State Fuel Gas and Plumbing Code(s).

DISCLAIMER – APPLIES TO ALL PRODUCT APPROVALS

The Board of State Examiners of Plumbers and Gas Fitters does not conduct laboratory tests of plumbing and gas fitting products it considers for approval. Though the Board requires that manufacturers obtain tests from laboratories meeting national/international standards, Board product approvals are based solely on the information provided by third parties, thus the Board cannot be held responsible for errors, omissions, design flaws, or other problems including those which would be uncovered by direct testing of a product.

In requiring approval of products used in plumbing and gas fitting, the Board is seeking to ensure that a manufacturer has used due diligence to ensure a product will work safely, and effectively as well as to ensure that the product meets the requirements of M.G.L. c. 142, 248 CMR of the Code of Massachusetts Regulations (State Plumbing and Fuel Gas Codes) and Board Policies. Should a product later be determined to be unsafe, defective, or was approved based on faulty/incomplete testing, said product is subject to have its approval revoked by the Board. Since Board product approvals only pertain to compliance with Massachusetts Plumbing and Gas Fitting laws, regulations, and policies, obtaining approval of other regulatory entities when required by applicable law or regulations. The Board reserves the right to require a disclosure in manufacturer instructions when it appears that a product is also subject to the authority of another regulatory entity.

Product approvals are specific to the product and instructions as presented to the Board in the application for approval. Later changes to the product (including changes to instructions) must be approved by the Board.

Name of Applicant: _____

Title: _____

Signature of Applicant

Date: _____

PLE NAME:		
PLE ADDRESS:	CITY:	STATE:
CONTACT:	TEL:	FAX:

PLE NAME:		
PLE ADDRESS:	CITY:	STATE:
CONTACT:	TEL:	FAX:

PLE NAME:		
PLE ADDRESS:	CITY:	STATE:
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PLE ADDRESS:	CITY:	STATE:
CONTACT:	TEL:	FAX:

PLE NAME:		
PLE ADDRESS:	CITY:	STATE:
CONTACT:	TEL:	FAX:

IF APPLICABLE ATTACH THIS FORM TO FORM A1a



Commonwealth of Massachusetts
Office of Consumer Affairs
Division of Professional Licensure
Board of State Examiners of Plumbers and Gas Fitters
 239 Causeway Street, Suite 400
 Boston, Massachusetts 02114

FORM A2 PRIVATE LABEL ENTITY (PLE) PRODUCT APPROVAL REQUEST APPLICATION

Non-refundable Administrative/Processing Fee: \$75.00 per 10 items, \$750.00 maximum per application

ITEM (1) PRODUCT TYPE (Submit a separate application for each Product Type)

Plumbing: Natural/Propane Gas Combination (plumbing & gas connections)

GAS: The product requires a Natural or Liquefied Petroleum gas connection.

PLUMBING: The product has a water and/or a drain connection.

COMBINATION: The product has gas and plumbing connections.

Item (2) PRIVATE LABEL ENTITY INFORMATION

Company: _____ Address: _____
 City/Town: _____ State: _____ Zip: _____
 Contact Person: _____ Title: _____
 Tel: _____ Fax: _____ Email: _____

Item (3) PRIVATE LABEL ENTITY REPRESENTATIVE INFORMATION

Company: _____ Address: _____
 City/Town: _____ State: _____ Zip: _____
 Contact Person: _____ Title: _____
 Tel: _____ Fax: _____ Email: _____

Item (4) FOR MAILING NOTIFICATION / CORRESPONDENCE (CHECK ONE)

PLE Contact Person: PLE Representative: Manufacturer:

Item (5) MANUFACTURER INFORMATION FOR PRIVATE LABEL ENTITY PRODUCT(S)

Manufacturer: _____ Address: _____
 City/Town: _____ State: _____ Zip: _____
 Contact Person: _____ Title: _____
 Tel: _____ Fax: _____ Email: _____

Check this block if the manufacturer does not wish to be listed on the APPOS regarding these products.

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Name of Laboratory:

1. What standard(s) has the laboratory tested the product for (Example: NSF-61)?

2. If the above product testing standard(s) are not U.S. industry based, what U.S. industry based standard would be substantially equivalent?

3. What national or international standard(s) or guidelines does the laboratory operate under? (Example: ISO/IEC)

4. Who has certified that the laboratory complies with the above standard(s) or guidelines?

CHECK ONE

Neutral/Third Party Accreditation Body (Example: ANSI)

NAME:

Neutral/Third Party Conformity Assessment Body (Example: CSA)

NAME:

Government Body (Example: OSHA)

NAME:

OTHER:

5. Burn to two CD's the summary test report summary page(s) specific to the product(s) you seek approval for:

6. In addition to the above, burn the following to both CD's:
 - a. The completed Form A2.
 - b. The summary test report specific to the product(s) you seek approval for.
 - c. Applicable Product Brochure(s)
 - d. Applicable Installation and Operation Manual(s)
 - e. Applicable Owner and Maintenance Manual(s)
 - f. The completed Form B (excel ®)

Note: The original signed Form A2 must be mailed to the Board Office along with the CD.

Mailing Instructions:

Send one CD to the Board Office shown in the header on page-1, and one to Paul Kennedy, Chairman of the Board - 29 Gibson Street Dorchester, MA 02122.

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You must truthfully check the following box or your application will be returned.

By checking this box you are certifying under the pains and penalties of perjury that all of the information entered on pages 1, 2, and attached documentation, is true and accurate and the products listed for approval comply with the provisions of Chapter 142 of the General Laws and 248 CMR Massachusetts State Fuel Gas and Plumbing Code(s).

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Name of Applicant: _____

Title:

Date: _____

Signature of Applicant

GUIDE TO COMPLETING (FORM B excel®) PRODUCT INFORMATION APPLICATION

COLUMN 1 - P/G/C: Note: Select the appropriate character from the dropdown list.

- The purpose of this column is to identify a **product type**.
 1. **P** = Plumbing – The product requires a water and/or a drain connection.
 2. **G** = The product requires a Natural or Liquefied Petroleum gas connection..
 3. **C** = Combination – The product requires both a plumbing and gas connection.

COLUMN 2 – Product Name: Note: Do not to exceed 50 characters.

- The purpose of this column is to identify the product brand, trade brand or, store brand name.

COLUMN 3 – Model Number: Note: Do not to exceed 50 characters.

- The purpose of this column is to identify the product Model Number.
 1. **Important:** Without exception, enter the model number exactly as shown on the equipment rating plate, decal, packaging or, owner/installation/instruction manual(s). A plumbing and/or gas inspector performing a search of the Approved Plumbing Products Online System (APPOS) will seek an exact match of the model number. The inspector will not approve an installation if the model number listed on the equipment or the manual differs from the **APPOS** number.
 2. A manufacturer desiring to have a coded number in the **APPOS** must input the coded number directly below the actual model number. This will ensure that the model number and the coded number are displayed online. A search for either number is now possible.

COLUMN 4 - Product Description: Note: Do not to exceed 255 characters.

- The purpose of this column is to provide a description of the product.

Note: Be as brief as possible as not all 255 characters/spaces are dedicated to the description.

COLUMN 5 – Web Keywords: Note: Do not to exceed 50 characters

- Key words must be relevant to the product i.e., China water closet, Kitchen faucet, Instantaneous water heater, Resilient gasket, Whirlpool bath, 18” round rimless lavatory, Gas boiler, Gas Warm Air Furnace, Gas 8 burner range, Gas/oil/water separator, etc.