

**Sample Notification Letter to Automobile Leaseholders  
to Terminate a Lease under the SCRA**

Note: *The following is a sample only. It is not legal advice of any kind.* Any letter notifying a automobile leaseholder of termination of a lease should be sent via CERTIFIED MAIL, RETURN RECEIPT REQUESTED to comply with the SCRA and provide the sender with proof it was received.

[Service member's Return Address]  
[Date]

[LANDLORD'S ADDRESS]

Dear [Sir or Madam]:

On or about [DATE] I signed a motor vehicle lease agreement for the use of a [YEAR, MAKE, MODEL, and VEHICLE IDENTIFICATION NUMBER]. At that time I was [not on active duty in the armed services OR had not received notification I would be deployed].

I have now [entered active military service in the U.S. BRANCH OF SERVICE on DATE OR received notification I will be deployed for at least 180 days on DATE]. A copy of my orders is enclosed. This change in my status as a member of the armed services materially affects my ability to continue leasing the motor vehicle identified above.

The Service Member's Civil Relief Act (50 U.S.C. App. §§ 501-596) allows service members in my situation to terminate a motor vehicle lease without penalty prior to the end of the lease term. Pursuant to 50 U.S.C. App. § 535, I will be returning the vehicle to [LOCATION WHERE VEHICLE WAS LEASED FROM] within 15 days of the date of this letter. I will be contacting you to arrange a mutually convenient time to return the vehicle.

Please note that the law prohibits you from charging any fees for early termination of this obligation. I understand that I am responsible for any taxes, summonses, title and registration fees, and other obligations under the original terms of the lease, including reasonable charges for excess wear, use, and mileage, that remain due and unpaid at the time of termination of the lease.

Thank you for your attention in this matter. I can be reached at the address above with any questions you may have.

Sincerely,

[Service member's name, rank and branch of service]