

October 2016

October 2016							November 2016							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
40						1	45		1	2	3	4	5	
41	2	3	4	5	6	7	46	6	7	8	9	10	11	12
42	9	10	11	12	13	14	47	13	14	15	16	17	18	19
43	16	17	18	19	20	21	48	20	21	22	23	24	25	26
44	23	24	25	26	27	28	49	27	28	29	30			
45	30	31												

	Monday	Tuesday	Wednesday	Thursday	Friday
	Oct 3	4	5	6	7
41		9:00am 11:30am ALLSTON I-90 INTERCHANVE PROJECT (CONF 12:30pm 2:30pm TODDLER INSERVICE TRAINING/TEAM BUI 3:00pm 5:00pm MASSDOT & MBTA (CONF RM 4_THEATER S	8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)	9:00am 11:00am OUTREACH (CONF RM 1_CLASSROOM STYL 12:30pm 2:30pm TODDLER INSERVICE TRAINING/TEAM BUI 5:00pm 8:00pm BACK BAY/SOUTH END MEETING (CONF RM 1,2,3_	2:00pm 6:30pm UNION ELECTRION FOR NEW OFFICERS (CONF RM 1_THEATER STYLE_TABLES_2 FOR CHECKING IN OUT FRONT_ATTENDEES_758)
	10	11	12	13	14
42	8:00am 5:00pm COLUMBUS DAY STB CLOSED	12:00pm 1:00pm EXERCISE 3:00pm 5:00pm IMPAIRED WATER PROGRAM (CONF RM 1_U-SHAPE_SCREEN_ATTENDEE S_25)	12:00pm 1:00pm EXERCISE	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE	8:00am 5:00pm hold for Sheila O'Loughlin
	17	18	19	20	21
43	8:00am 3:00pm NATIONAL DISABILITY EMPLOYMENT AWARENESS CELEBRATION (CONF RM 1,2,3_THEATER STYLE_PORTABLE PA_PODIUM_SCREEN_MICROPH	8:00am 5:00pm ODCR DIVERSITY TRAINING FOR EMP & MANAGERS (CONF RM 2,3_U-SHAPE_FLIPCHART EASEL_SCREEN_VCR/TV)	10:00am 11:30am hold for nelly 12:30pm 2:30pm CPR TRAINING FOR TEACHING STAFF (U-SHAPE_ATTENDEES_10)	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFERENCE STYLE_ATTENDEES_25)	7:30am 5:00pm Hold for Nelly
	24	25	26	27	28
44	9:00am 1:00pm CONNECTING YOUR BUSINESS TO THE COMMON WEALTH WORKSHO 5:00pm 7:00pm ROC MEETING (CONF RM 1,2,3_TABLES SET UP IN A RECTANGLE 2 LONG AND	8:00am 4:00pm SAFE ROUTE TO SCHOOL FORUM (theater STYLE_FLIPCHART EASEL_PARTABLE P.A_TABLE_PODIUM_SCREEN_M ICROPHONE_ATTENDEES_150)	12:00pm 1:00pm EXERCISE 2:30pm 5:00pm JJAC MEETING (CONF RM 1_CONFERENCE STYLE_ATTENDEES_25)	10:00am 12:00pm DEFENSIVE DRIVING COURSE (CONF RM 1_THEATER STYLE_TABLE_SCREE 5:30pm 8:00pm BCIL (CONF RM 12,3_THEATER STYLE_ASK FOR CONTRACT)	10:00am 2:00pm hold for junie
	31	Nov 1	2	3	4
45	10:00am 2:00pm hold for junie				

November 2016

November 2016							December 2016								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
45		1	2	3	4	5	49		1	2	3				
46	6	7	8	9	10	11	12	50	4	5	6	7	8	9	10
47	13	14	15	16	17	18	19	51	11	12	13	14	15	16	17
48	20	21	22	23	24	25	26	52	18	19	20	21	22	23	24
49	27	28	29	30				53	25	26	27	28	29	30	31

	Monday	Tuesday	Wednesday	Thursday	Friday
	Oct 31	Nov 1	2	3	4
45		9:00am 11:30am ALLSTON I-90 INTERCHANVE PROJECT (CONF RM 1_U-SHAPE_SCREEN_ATTENDEE S_30)	10:00am 11:30am hold for nelly		1:00pm 5:00pm RETIREMENT (CONF RM 1,2,3_U-SHAPE_ATTENDEES_60)
	7	8	9	10	11
46	8:00am 3:00pm VETERAN'S DAY CELEBRATION (CONF RM 1,2,3_THEATER STYLE_PORTABLE PA_PODIUM_SCREEN_MICROPH ONE_ATTENDEES_75)	8:00am 5:00pm OPEN HOUSE	12:00pm 1:00pm EXERCISE	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE	8:00am 5:00pm VETERANS DAY STB CLOSED
	14	15	16	17	18
47	9:00am 1:00pm CONNECTING YOUR BUSINESS TO THE COMMON WEALTH WORKSHOP (THEATER STYLE_TABLE_SCREEN_ATTENDEES_50)	8:00am 5:00pm ODCR DIVERSITY TRAINING FOR EMP & MANAGERS (CONF RM 2,3_U-SHAPE_FLIPCHART EASEL_SCREEN_VCR/TV)	10:00am 11:30am hold for nelly 12:00pm 1:00pm EXERCISE	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFE 5:30pm 9:30pm BCIL ANNUAL MEETING (CONF RM 1,2,3_THEATER STYLE_PORTABL	5:00pm 7:30pm hold for miles walters 617-692-0165
	21	22	23	24	25
48	8:00am 3:00pm NATIVE AMERICAN HERITAGE CELEBRATION (CONF RM 1,2,3_ 5:00pm 7:00pm ROC MEETING (CONF RM 1,2,3_TABLES SET UP IN A RECTANGLE 2 LONG AND			8:00am 5:00pm THANKSGIVING DAY STB CLOSED	
	28	29	30	Dec 1	2
49			12:00pm 1:00pm EXERCISE		

December 2016

December 2016							January 2017							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
49					1	2	3	1	2	3	4	5	6	7
50	4	5	6	7	8	9	10	8	9	10	11	12	13	14
51	11	12	13	14	15	16	17	15	16	17	18	19	20	21
52	18	19	20	21	22	23	24	22	23	24	25	26	27	28
53	25	26	27	28	29	30	31	29	30	31				

	Monday	Tuesday	Wednesday	Thursday	Friday
	Nov 28	29	30	Dec 1	2
49				8:00am 5:00pm ODCR DIVERSITY TRAINING FOR EMP & MANAGERS (CONF RM 2,3_U-SHAPE_FLIPCHART EASEL_SCREEN_VCR/TV)	9:00am 11:30am KNUCKLEBONES 12:00pm 1:00pm EXERCISE
	5	6	7	8	9
50	1:00pm 4:00pm JUDGE PATRICK PUBLIC HEARING (CONF RM 1,2,3_THEATER STYLE_PORTABLE PA_TABLE 2 LONG TABLES AND 2 SHORT TABLES_PODIUM_SCREEN_MICR	9:00am 11:30am ALLSTON I-90 INTERCHANVE PROJECT (CONF RM 1_U-SHAPE_SCREEN_ATTENDEE S_30)	8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria.graffeo / 8304 / maria.graffeo@) 4:00pm 6:00pm OUTREACH EVENT/ ODCR (CONF RM 1,2,3_THEATER STYLE_FLIPCHAR	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MI 5:00pm 9:00pm Massachusetts Export Center- Export Expo setup	8:00am 5:00pm MASS EXPORT EXPO (CONF RM 1-6_FLIPCHART EASEL_PORTABLE P.A_TABLE_PODIUM_SCREEN_M ICROPHONE_ATTENDEES_200)
	12	13	14	15	16
51		10:00am 2:00pm EACC BOARD MEETING (CONF RM 1_THEATER STYLE_PODIUM_ATTENDEES_60)	12:00pm 1:00pm EXERCISE	8:00am 10:30am TCC-SING ALONG	12:00pm 4:00pm JUDGE PATRICK KING (CONF RM 1,2,3_THEATER STYLE_PORTABLE PA_TABLE_2 LONG TABLE_2 SHORT TABLE_PODIUM_SCREEN_2 WIRELESS MICROPHONES_ATTENDEES_200)
	19	20	21	22	23
52	9:00am 1:00pm CONNECTING YOUR BUSINESS TO THE COMMON WEALTH WORKSHO 5:00pm 7:00pm ROC MEETING (CONF RM 1,2,3_TABLES SET UP IN A RECTANGLE 2 LONG AND	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CON FM 1_CONFERENCE STYLE_ATTENDEES_35)		8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria.graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)	
	26	27	28	29	30
53					

January 2017

January 2017							February 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28				

	Monday	Tuesday	Wednesday	Thursday	Friday
	Jan 2	3	4	5	6
1					
	9	10	11	12	13
2			7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 5,6_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDE	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE	
	16	17	18	19	20
3	8:00am 5:00pm MLK BDAY			11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFERENCE STYLE_ATTENDEES_25)	
	23	24	25	26	27
4			8:00am 4:00pm LEADERSHIP & PROF DEVELOPMENT (Conf. 1 8AM-5PM Karen, KCoffey@mbta.com 617 222 4527/ U Shape / Flip chart/ Table / Podium / Screen / 40 at	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 1_CONFERENCE STYLE_ATTENDEES25)	
	30	31	Feb 1	2	3
5	9:00am 1:00pm EOPSS/HSD PARTNERSHIP FORUM (CONF RM 1_THEATER STYLE_FLIPCHART EASEL_PODIUM_SCREEN_ATTENDEES_50)				

February 2017

February 2017							March 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	9	10	11	12	13	14	15
12	13	14	15	16	17	18	19	20	21	22	23	24	25
19	20	21	22	23	24	25	26	27	28	29	30	31	
26	27	28											

	Monday	Tuesday	Wednesday	Thursday	Friday
	Jan 30	31	Feb 1	2	3
5			8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)		
	6	7	8	9	10
6		7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 1_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDE	8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE	
	13	14	15	16	17
7				11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFERENCE STYLE_ATTENDEES_25)	
	20	21	22	23	24
8	7:30am 5:00pm WASHINGTON BDAY	12:00pm 4:00pm EMERSON COLLEGE (CONF RM 1_THEATER STYLE_SCREEN_MICROPHONE_ATTENDEES_75)		11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 1_CONFERENCE STYLE_ATTENDEES25)	
	27	28	Mar 1	2	3
9					

March 2017

March 2017							April 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

	Monday	Tuesday	Wednesday	Thursday	Friday
	Feb 27	28	Mar 1	2	3
9					
	6	7	8	9	10
10		7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 1_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDE	7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 1_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDE	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE	
	13	14	15	16	17
11				11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFERENCE STYLE_ATTENDEES_25)	
	20	21	22	23	24
12			9:00am 12:00pm hold for tcc		
	27	28	29	30	31
13			8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 1_CONFERENCE STYLE_ATTENDEES25)	

April 2017

April 2017							May 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
13						1	18	1	2	3	4	5	6
14	2	3	4	5	6	7	19	7	8	9	10	11	12
15	8	9	10	11	12	13	20	14	15	16	17	18	19
16	14	15	16	17	18	19	21	21	22	23	24	25	26
17	16	17	18	19	20	21	22	28	29	30	31		
18	23	24	25	26	27	28							
	30												

	Monday	Tuesday	Wednesday	Thursday	Friday
14	Apr 3	4	5	6	7
		7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 1_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDEES_35)	8:00am 3:00pm BLOOD DRIVE (CONF 1,2,3 / 8AM-3PM / maria graffeo / 8304 / maria.graffeo@state.ma.us temp should be 65 or two fans)		
15	10	11	12	13	14
			7:30am 4:30pm ODCR ADHP & DIVERSITY TRAINING (CONF RM 1_6 TABLES HERRINGBONE 5 CHAIRS EACH TABLE_2 FLIPCHART EASEL_TABLE_VCR/TV_ATTENDEES_35)	8:00am 4:00pm DTA (CONF RM 1_U-SHAPE_TABLE_2 LONG TABLES AT THE BASE AND A MINIMUM OF 3 LONG TABLES DOWN EACH SIDE WITH CHAIRS FOR 50+ON BOTH THE OUTER AND INNER AREAS OF THE U)	
16	17	18	19	20	21
	8:00am 5:00pm PATRIOTS DAY		8:00am 5:00pm Group Insurance Commission Health Fair	11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 5,6_CONFERENCE STYLE_ATTENDEES_25)	
17	24	25	26	27	28
				11:00am 1:00pm LABOR RELATIONS MONTHLY MEETING (CONF RM 1_CONFERENCE STYLE_ATTENDEES25)	