

GENERAL EXAM INSTRUCTIONS

Please arrive early.

No applicants will be admitted once the exam has begun.

The actual exam will take 3 hours, but you should allow at least 4 hours for the entire process, which will begin promptly at the time indicated on your notice to appear.

You must bring this notice, a photo ID, #2 pencils, and a good eraser. Applicants without a photo ID will not be admitted to the exam site.

The following items are prohibited:

- Books
- Notes
- Calculators
- Hats
- Firearms
- Electronic communication devices (cell phones, PDAs, pagers etc.)

During the exam, any applicant found to be in possession of any electronic communication device or study notes inside the exam room or in adjacent restrooms will be disqualified and asked to leave.

HRD may take additional security measures, including “wandering” applicants.

For weather cancellation information, please call 617-878-9895.

Non-compliance by a test taker with HRD rules may result in cancellation of his/her exam mark.