



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE  
HUMAN RESOURCES DIVISION  
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READING LIST ANNOUNCEMENT

PAUL DIETL  
Chief Human Resources Officer

TO: Colonel Aaron Gross, Director of Law Enforcement  
Executive Office of Energy and Environmental Affairs/Office of Law Enforcement

FROM: George Bibilos, Director  
Organizational Development Group/Civil Service Unit

DATE: May 10, 2012

SUBJECT: READING LIST FOR PROMOTIONAL EXAMINATIONS

**Environmental Police Officer C (Sergeant)  
Environmental Police Officer D (Lieutenant)**

**EXAMINATION DATE — SATURDAY, NOVEMBER 10, 2012**

Examinations for this series are scheduled for November 10, 2012. All applicants are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All chapters, appendices, glossaries, etc., are included unless otherwise noted. All examination questions will be based on these materials.

**Code of Massachusetts Regulations on Division of Fisheries and Wildlife**, Massachusetts Division of Marine Fisheries, and Division of Law Enforcement. Includes only 321 CMR, 322 CMR, and 323 CMR (as amended through the release date of this reading list).

**Collective Bargaining Agreement Between the Commonwealth of Massachusetts and the Coalition of Public Safety, Unit 5** (July 1, 2007-June 30, 2009). Includes only Appendix E Code of Conduct.

**Criminal Investigation** (11<sup>th</sup> ed., 2012). Swanson, C. R., Chamelin, N. C., Territo, L., and Taylor, R.W.; McGraw-Hill, Inc. ISBN-13: 9780078111525. Includes only Chapters: 1, 2, 5, 6, 16, 18, 20, 21, and 22.

**Field Guide to Freshwater Fish** (2004), Schultz, K.; Wiley Publishing.

**Field Guide to Saltwater Fish** (2004), Schultz, K.; Wiley Publishing.

**Massachusetts General Laws**, as amended through the release date of this reading list. Includes only Chapters 21A (Sections 10A-10H); 90B; 130; 131; 140 (Sections 121-131P, 156); 209A; 265 (Sections 1, 13-44); 266 (Sections 5-9, 22, 94-98A, 107-109, 112-127B, 131-138, and 146); and 269 (Sections 2-16).

**New England Wildlife Habitat, Natural History, and Distribution** (2001), DeGraaf, R. M. and Yamasaki, M.; University Press of New England. ISBN-13: 9780874519570.

**Northeast Hunter Education Manual** (2011); Kalkomey Enterprises, Inc. Item Number: 0123.

**Policy and Procedures of the Environmental Police, Executive Office of Energy and Environmental Affairs.**

***Rules and Regulations Governing the Conduct and Activities of Officers of the Office of Law Enforcement, Executive Office of Energy and Environmental Affairs.***

***Supervision of Police Personnel*** (7<sup>th</sup> ed., 2009). Iannone, N. F., Iannone, M. P., and Bernstein, J.; Prentice-Hall, Inc. ISBN-13: 9780131131613. Includes only: Chapters 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14 (entire chapters); Chapter 16: start at p. 283 and stop at p. 289 before “Barricaded Persons”; start at p. 306, “Aircraft Crashes” and stop at end of p. 309; and start at p. 314, “Area Searches” and stop at p. 316 before “Wanted Persons”.

In the event of a direct and ascertainable conflict between information contained in the listed textbooks and information contained in the *Massachusetts General Laws* (MGL), the MGL will be the definitive source.

**Publishers of Reading List Texts**

Kalkomey Enterprises, Inc., 14086 Proton Road, Dallas, TX 75244; (800) 830-2268;  
<http://stores.kepubs.com/StoreFront.bok>

McGraw-Hill, Inc., P.O. Box 182604, Columbus, OH 43272; 800.262.4729;  
<http://www.mhprofessional.com>

Pearson Education, Inc./Prentice Hall, 200 Old Tappan Road, Old Tappan, NJ 07675; 800.947.7700;  
<http://www.mypearsonstore.com> OR [www.policetrainingstore.com](http://www.policetrainingstore.com)

University Press of New England, 1 Court Street, Lebanon, NH 03766; (800) 421-1561; [www.upne.com](http://www.upne.com)

Wiley Publishing, 10475 Crosspoint Boulevard, Indianapolis, IN 46256; (877) 762-2974; [www.wiley.com](http://www.wiley.com)

Please note that the Human Resources Division does not recommend specific bookstores for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or web site listed, or check with your Department or local union representative for assistance. Many local bookstores will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Mrs. Loren Fitzgibbons at (617) 878-9741 or [Loren.Fitzgibbons@state.ma.us](mailto:Loren.Fitzgibbons@state.ma.us). A copy of this reading list is posted on the Human Resources Division website in the Civil Service section at [www.mass.gov/hrd/readinglists](http://www.mass.gov/hrd/readinglists).