

How to use the FAC102 Athletic Supplies and Physical Education Equipment Contract

Contract #: FAC102	Contract Duration:	10/21/2016 – 9/30/2019
MMARS #: FAC102*	Options to Renew:	<i>see Contract Renewal Options section below</i>
Contract Manager:	Stephen Lyons, 617-720-3373 steve.lyons@state.ma.us	
This contract contains:	Prompt Payment Discount, Supplier Diversity Program	
UNSPSC Code:	46-22-00	
Last change date:	April 13, 2017	

Contract Summary

Statewide Contract FAC102 for Athletic Supplies and Physical Education Equipment is awarded to furnish, supply, and deliver athletic supplies, physical education equipment, weight room equipment, and other related products/services.

FAC102 is awarded to two vendors: **Gopher Sport** and **Samson Equipment**. Each vendor’s contract has been adopted from a national cooperative contract as a Massachusetts Statewide Contract. Gopher Sport has been awarded to provide catalog sales and Samson Equipment has been awarded to provide weight room equipment.

Contract Categories

Catalog Sales

Vendor: Gopher Sport
Summary: Physical education equipment, athletic supplies, fitness equipment, recreation products, and other related products.

Weight Room Equipment

Vendor: Samson Equipment
Summary: Weight training equipment and related products/services.



Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

1. Cities, towns, districts, counties and other political subdivisions;
2. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
3. Independent public authorities, commissions and quasi-public agencies;
4. Local public libraries, public school districts and charter schools;
5. Public hospitals owned by the Commonwealth;
6. Public institutions of higher education;
7. Public purchasing cooperatives;
8. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
9. Other states and territories with no prior approval by the State Purchasing Agent;
10. Other entities when designated in writing by the State Purchasing Agent.

Contract Renewal Options

Catalog Sales – Gopher Sport

3 year initial term expires September 30, 2019.

2 options are available to renew for 2-years each (max renewal length of 4 additional years).

Weight Room Equipment – Samson Equipment

3 year initial term expires September 30, 2019.

2 options are available to renew for 1-year each (max renewal length of 2 additional years).

Additional Gopher Sport Contract Information

The Catalog Sales category is adopted from the U.S. Communities cooperative contract with Gopher Sport which was led by Harford County Public Schools, Maryland. To find additional information about this contract please visit the contract page via the U.S. Communities website here:

<https://www.uscommunities.org/suppliers/gopher/>.

Additional Samson Equipment Contract Information

The Weight Room Equipment category is adopted from the National IPA cooperative contract with Samson Equipment which was led by the Region 4 Education Service Center. To find additional information about this contract please visit the contract page via the National IPA website here:

<http://www.nationalipa.org/Vendors/Pages/SamsonEquipment.aspx>.



Benefits and Cost Savings

Catalog Sales – Gopher Sport

- “Unconditional 100% Satisfaction Guarantee”
- Volume Price Discounts:
 - 1% additional discount for purchase orders between \$10,000 – \$25,000
 - 2% additional discount for purchase orders between \$25,001 – \$50,000
 - 3% additional discount for purchase orders over \$50,001
- Free shipping for parcel items (*some exclusions apply*)
- “Fast or Free” Shipping ensures all **in-stock** items will arrive in 4 days or less or the Shipping and Processing is free.
- Prompt Payment Discounts:
 - 1.5% for payments made within 10 days
 - 1.25% for payments made within 15 days
 - 1% for payments made within 20 days
 - 0.75% for payments made within 30 days

Weight Room Equipment – Samson Equipment

- Volume Price Discounts:
 - 10% discount for purchase orders between \$0.00 - \$12,499
 - 12.5% discount for purchase orders between \$12,500 - \$24,999
 - 15% discount for purchase orders between \$25,000 - \$37,999
 - 17.5% discount for purchase orders between \$37,500 - \$49,999
 - 20% discount for purchase orders over \$50,000
- Shipping and Setup Options
 - Dock-to-Dock Shipping (*Samson shops freight rates competitively prior to quote*)
 - Lift-Gate Service (*for certain pieces of equipment; for customers without loading dock*)
 - Supervised Setup (*Samson supervises setup and customer provides physical labor; most popular service as it dramatically reduces cost of total project*)
 - Full Setup and Turn Key Service
- Lifetime Warranty on steel materials/workmanship (*when used as intended*)
- 8 Year Warranty on bearings and all other moveable parts (*when used as designed and intended*)
- 2% Prompt Payment Discount for payments made within 10 days
- High quality steel tubing, sealed ball bearings, durable upholstery, and stainless steel parts.



Pricing and Purchase Options for Catalog Sales

To request a quote through COMMBUYS please see the instructions for finding information on COMMBUYS on the next page. Buyers may also contact **Gopher Sport** customer service to obtain a quote or get assistance building an order:

Gopher Sport Customer Service:

1-800-533-0446

bids@gophersport.com

Buyers may visit Gopher Sport's website to review product options here: <http://www.gophersport.com/>

Pricing and Purchase Options for Weight Room Equipment

To request a quote through COMMBUYS please see the instructions for finding information on COMMBUYS on the next page. Buyers may also contact Scott Schroeder of **Samson Equipment** to request a quote or to discuss their capabilities:

Scott Schroeder, Samson Equipment:

1-800-4-SAMSON ext. 202 (1-800-4722-6766 ext. 202)

scott@samsonequipment.com

Buyers may visit Samson Equipment's website here: <https://www.samsonequipment.com/index.html>



Where to Find Contract Information on COMMBUYS

To obtain contract information please go to the [COMMBUYS](#) website. Please note that POP UP blockers must be turned off to see COMMBUYS content.

How to find vendors in COMMBUYS from Public View:

1. Click on “Contract & Bid Search”
2. Select “Contracts/Blankets”
3. Type “**FAC102**” in the “Contract/Blanket” Description field
4. Click “Find It”
5. Click on the vendor MBPO page link
 - Direct link to public view of **Gopher** MBPO: [PO-17-1080-OSD03-SRC3-9401](#)
 - Direct link to public view of **Samson** MBPO: [PO-17-1080-OSD03-SRC3-9085](#)

How to find vendors in COMMBUYS if you are logged in:

1. Sign into COMMBUYS
2. Type “**FAC102**” into the search bar at the top of the page
3. Select “Contract/Blankets” in the drop-down menu that displays “Catalog”
4. Click the magnifying glass to search.
5. Click on the vendor MBPO page link

OR

1. Sign into COMMBUYS
2. Click “Advanced” at the top of the page, to the right of the search bar
3. Select Document Type “Contracts/Blankets”
4. Type “**FAC102**” into the “Description” and click “Search” or hit enter
5. Click on the vendor MBPO page link

How to place an order in COMMBUYS

A Purchase Order is called a Release Requisition in COMMBUYS. Instructions for “How to Create a Release Requisition and Purchase Order” can be found on a Job Aid in the COMMBUYS section of the OSD website ([Job Aids for Buyers](#)).

This contract is setup in COMMBUYS with a single line item at \$0.00. When you create your Release Requisition in COMMBUYS you will need to change the \$0.00 to the quoted dollar amount you will pay for your order. You will then be able to edit the item description to include the quote number, product information, or any other type of note you wish to add to the order. You may also attach a copy of your quote as a PDF to the Release Requisition.