

FAC87 Designated DEP: Recycling Containers, Compost Bins, and Rain Barrels Statewide Contract

UPDATED: 2/01/2018

Contract #:	FAC87 Designated DEP
MMARS MA #:	FAC87 Designated DEP *
Initial Contract Term:	1/31/2015 to 1/31/2016
Maximum End Date:	2, One (1) year options remain 2021
Current Contract Term:	1/31/2018 to 1/31/2019
Contract Manager:	Ann McGovern, 617-292-5834, Ann.McGovern@state.ma.us
This Contract Contains:	Environmentally Preferable Products, Supplier Diversity Program Contractors
UNSPSC Codes:	42-12-17; 42-12-17-00-0080

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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Contract Summary

The Department of Environmental Protection awarded and manages the statewide contract for recycling containers, compost bins and rain barrels. There are a wide variety of containers available under the contract, including curbside recycling bins, solar trash compactors, wheeled carts, home composting bins and buckets, public space recycling containers, rain barrels, and roll-off containers, among others.



Contract Categories

This contract includes the following categories:

- Category 1: Set-Out Containers
- Category 2: Recycling Barrels
- Category 3: Wheeled Recycling Carts
- Category 4: Organics Collection Carts
- Category 5: Public Space Recycling Containers, Fixed Position
- Category 7: Roll-Off Containers, Dry Cargo Containers and Compactors
- Category 8: Multipurpose Recycling Containers
- Category 9: Compost Bins
- Category 10: Compost Kitchen Scrap Buckets
- Category 12: Rain Barrels
(Currently there is no category 6 or 11)

Benefits and Cost Savings

Environmental Benefits

The rain barrels under this contract represent a 98% reused item and most of the plastic recycling bins, containers, and carts are manufactured with approximately 30% post-consumer recycled plastic. As a result, this contract serves to keep tons of plastic out of landfills yearly, reduces our dependence on foreign oil (for the manufacturing of plastic) and works toward growing the local businesses included on the list of awarded vendors. The solar powered trash and recycling compactors on the contract increase the amount that can be handled by one or two containers and save time and labor for staff.

Cost Savings

Even though the vendors on this contract are providing products at very competitive rates, cities, towns, agencies, schools and others are encouraged to request lower pricing, particularly in situations where high volume is involved. Contract users can also negotiate delivery times and other aspects as needed.

Find Bid/Contract Documents

To obtain in depth contract information please go to the COMMBUYS (www.commbuys.com) website, click on "Contract and Bid Search," select "Contracts/Blankets," and then search by entering "FAC87" in the "Contract/Blanket Description," field and selecting "Find It." From the results, select the desired product category as described in the Contract Structure table above. The Contract User Guide and product offerings and pricing are available as attached documents on the contract page, and orders can be made online through COMMBUYS (or by contacting the vendors directly, for non-Commonwealth Departments only).

Who Can Use This Contract

Applicable Procurement Law

MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities

01. Cities, towns, districts, counties and other political subdivisions

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02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent.

In addition to the Eligible Entities listed above, private contractors and nonprofit entities engaged by the Eligible Entities to provide services that require products covered by this contract will be eligible to use this contract. The SSST reserves the right to revise the list of additional Eligible Entities throughout the life of the contract.

Pricing, Quote and Purchase Options

Pricing and Purchase Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing, and may be further negotiated.
- All pricing information is posted in COMMBUYS as an attachment to respective category MBPO and is titled **Master Price File**. Links to the respective MBPO categories may be found in the *Contract Structure* section.

Eligible entities should contact vendors to obtain samples, get marketing materials, and to order products. Although the general products offered by each of the awarded vendors are shown below, contract users should view the details of all products as well as the pricing in the **Master Price File** attachment. All prices associated with this contract are “not to exceed” prices and are the maximum prices that Contractors are permitted to charge. Departments may request that Contractors provide a lower price based on volume or other factors.

Pricing is to be inclusive of all shipping and delivery charges for all categories except Public Space Recycling Containers – Fixed Position, Roll-Off Containers, Dry Cargo Containers, and orders of fewer than 21 Compost Bins. Delivery charges for Recycling Containers – Fixed Position and Roll-Off Containers will be negotiated between the Eligible Entity and Contractor at the time of order. In the Compost Bin category, delivery charges will be included for all orders except orders of fewer than 21 units. Delivery charges will be negotiated between the Eligible Entity and Contractor at the time of order for orders of fewer than 21 compost bins.

Pricing will not include unloading delivered products onto the Eligible Entity’s loading dock or to the ground, but Contractors must offer this service to all Eligible Entities upon request. At the time of issuing a product quote to an Eligible Entity, the Contractor must ascertain if the Eligible Entity will require unloading services and must include any unloading charges into the product quote.

The Eligible Entity may further negotiate any shipping, delivery or unloading charges with the Contractor after receiving a quote.



Product/Service Pricing and Finding Vendor Price Files

All pricing information is posted in COMMBUYS as an attachment to the respective category MBPO's and is titled Master Price File. Links to the MBPO categories may be found in the "How to Place an Order" section below.

Setting up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or COMMBUYS@state.ma.us.

When contacting a vendor on statewide contract, always reference FAC87 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

Where to Obtain Important Contract Information

To obtain in depth contract information please go to the COMMBUYS (www.commbuys.com) website, click on "Contract and Bid Search," select "Contracts/Blankets," and then search by entering "FAC87" in the "Contract/Blanket Description," field and selecting "Find It." From the results, select the desired product category as described in the Contract Structure table above. The Contract User Guide and product offerings and pricing are available as attached documents on the contract page, and orders can be made online through COMMBUYS (or by contacting the vendors directly, for non-Commonwealth Departments only).

How to Place an Order

While all prices for this contract are defined in the price file, it is recommended that contract users consult the contract vendor to ensure that the list of items being ordered is correct, especially in cases where products are customized. Once the details of the order, pricing and delivery have been confirmed with the vendor, the order should be placed through COMMBUYS, or directly with the vendor. Placing the order through COMMBUYS is a requirement for all Commonwealth Departments. (Purchasers that are not Commonwealth Departments may place orders directly with the vendors.) Follow these steps to place the order through COMMBUYS:

1. Initiate a new Requisition.
2. On the Items tab use the "Search Items" -> "Advanced Search" function to find the appropriate Item for ordering. Use "FAC87designatedDEP" in the Description field on the search form and then select the Item that represents the appropriate Product Category.
3. Add item quantity (1.0), select (check off) the Item and then press "Add to Req and Exit."
4. Once Item has been added, enter the Catalog Price/Unit Cost by clicking on the "Enter Info" link.
5. On the Vendors tab click "Look up and Change Vendor." This is where you will select the vendor you have chosen.
6. On the Attachments tab, upload the order description with product quantities and order total and any other pertinent documents, making sure to check the box that says Show to Vendor.

Review the Summary Tab, and then Submit for Approval.



OPERATIONAL SERVICES DIVISION

For this contract there are 10 separate Master Blanket Purchase Orders (MBPO): one MBPO for each Product Category. Note that Product Categories 6 and 11 were not awarded, and as a result no MBPOs for those categories were set up.

All pricing information is posted in COMMBUYS as an attachment to respective category MBPO and is titled **Master Price File**.

Each MBPO includes:

- A list of vendors awarded for the Product Category the MBPO covers;
- A single line item to be used for ordering products;
- A price file containing pricing information for all categories;
- A Contract User Guide (this document).

Purchase Order # (links below bring you to the public view in COMMBUYS)	MBPO Description	Product Category Title and Description
PO-15-1045-BWP00-BWP01-00000003346	FAC87designatedDEP Category 1 - Set Out Recycling Containers	Set Out Recycling Containers – Curbside recycling bins and lids in sizes from 14-22 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003348	FAC87designatedDEP Category 2 - Recycling Barrels	Recycling Barrels – Curbside recycling barrels and lids in sizes from 25-32 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003349	FAC87designatedDEP Category 3 - Wheeled Recycling Carts	Wheeled Recycling Carts – Curbside recycling carts with lids in sizes from 32-96 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003350	FAC87designatedDEP Category 4 - Organics Collection Carts	Organics Collection Carts – Wheeled carts with latching lids for curbside food scrap collection in sizes from 10.5-21 gallon capacity; wheeled yard waste carts with aeration vents in sizes of 65-95 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003371	FAC87designatedDEP Category 5 - Public Space Recycling Containers, Outdoor/Indoor, Fixed Position	Public Space Recycling Containers, Outdoor/Indoor, Fixed Position – Public space recycling containers for fixed (“permanent”) indoor or outdoor installation in sizes from 20-320 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003372	FAC87designatedDEP Category 7 - Roll-off Containers, Dry Cargo Containers and Compactors for Waste and Recycling	Roll-off Containers, Dry Cargo Containers and Compactors for Waste and Recycling Collection, in sizes from 2- 40 cubic yard capacity.
PO-15-1045-BWP00-BWP01-00000003373	FAC87designatedDEP Category 8 - Multipurpose Recycling Containers	Multipurpose Recycling Containers – Various recycling containers including deskside containers, apartment containers, companion or saddle trash containers, tall and slim recycling containers, office building and multi-family recycling containers, in sizes from 1-78 gallon capacity.
PO-15-1045-BWP00-BWP01-00000003375	FAC87designatedDEP Category 9 - Compost Bins	Compost Bins – Compost bins for outdoor composting at residences, schools, and businesses, in sizes from 10-30 cubic foot capacity. Alternative product – Worm bin for indoor composting at residences, schools and businesses.
PO-15-1045-BWP00-BWP01-00000003376	FAC87designatedDEP Category 10 - Compost Kitchen Scrap Buckets	Compost Kitchen Scrap Buckets – Containers with secure covers for collection of food scraps at residences, schools and businesses. Made from plastic, ceramic, steel or bamboo, in sizes of 1-2 gallon capacity.

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PO-15-1045-BWP00-BWP01-00000003377	FAC87designatedDEP Category 12 - Rain Barrels	Rain Barrels – Plastic barrels with covers and spigots for residential or institutional rain water collection, in sizes from 52-60 gallon capacity. Accessories include downspout diverters.
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Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor. Contact the Comptroller Help and Support Desk at 617-973-2468 or via email at Comptroller.Info@state.ma.us for additional support.

Environmentally Preferable Products (EPP)

All products are required to contain post-consumer recycled materials. Some of the rain barrels are repurposed. See *Environmental Benefits* section above for additional information.

Contract Exclusions and Related Statewide Contracts

Two other statewide contracts also have recycling bins available: [FAC85: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies](#) and [FAC94: Maintenance, Repair & Operations \(MRO\) Products, Supplies and Small Hand & Power Tools](#).

Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Shipping/Delivery>Returns

All orders **must** be shipped within the timeframes specified below unless a different delivery time frame is negotiated with the Eligible Entity at the time of order. See *Pricing and Purchase Options* section above for additional information regarding shipping.

Category 1: Set-Out Containers

The Contractor must guarantee that any order not exceeding 30,000 set out containers shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 30,000 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 2: Recycling Barrels

The Contractor must guarantee that any order not exceeding 30,000 recycling barrels shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 30,000 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 3: Wheeled Recycling Carts

The Contractor must guarantee that any order not exceeding 5,000 carts shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 5,000 must be delivered within 60 days of the Contractor's receipt of the purchase order.

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Category 4: Organics Collection Carts

The Contractor must guarantee that any order not exceeding 2,000 carts shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 2,000 must be delivered within 60 days of the Contractor's receipt of the purchase order.

Category 5: Public Space Recycling Containers, Fixed Position

The Contractor must guarantee that any order not exceeding 100 public space recycling containers shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 100 containers must be delivered within 90 days of the Contractor's receipt of the order.

Category 7: Roll-Off Containers, Dry Cargo Containers and Compactors

The Contractor must guarantee that any order not exceeding one roll off container, dry cargo container or compactor shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of one container must be delivered within 90 days of the Contractor's receipt of the order.

Category 8: Multipurpose Recycling Containers

The Contractor must guarantee that any order not exceeding 100 multipurpose recycling containers shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 100 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 9: Compost Bins

The Contractor must guarantee that any order not exceeding 500 bins shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 500 units must deliver one-half of the total number of bins ordered within 30 days of the Contractor's receipt of the purchase order with the balance being delivered within 60 days, unless mutually agreed upon by both parties.

Category 10: Compost Kitchen Scrap Buckets

The Contractor must guarantee that any order not exceeding 5,000 kitchen scrap buckets shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 5,000 containers must be delivered within 90 days of the Contractor's receipt of the order.

Category 12: Rain Barrels

The Contractor must guarantee that any order not exceeding 500 rain barrels shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 500 units must deliver one-half of the total number of rain barrels ordered within 30 days of the



Contractor's receipt of the purchase order with the balance being delivered within 60 days, unless mutually agreed upon by both parties.

Additional Information/FAQs

Frequently Purchased Items on the Contract

Products frequently purchased through this contract include recycling bins, recycling carts and solar powered compactors.

Geographical Service Area

Statewide

Product Specifications, including Environmental Standards and Requirements

All product specifications may be viewed in either the price file or in the FAC87 Request for Responses (see each category MBPO link from the *How to Place an Order* section above).

Warranties

All warranties may be viewed in the FAC87 Request for Responses (see each category MBPO link from the *How to Place an Order* table above).

Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is negotiated by buyer if a certain volume is purchased.

If the Needed Product Can Not be Found

If a product cannot be found in the vendor's catalog or price sheet it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product meets the scope of the product category, the vendor may be able to add it to their product offerings, and would need prior approval from the sourcing lead.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Lead to inquire whether the product may be purchased.

Strategic Sourcing Team Members

- Ann McGovern, MassDEP
- Lydia Meintel-Wade, MassDEP
- Julia Wolfe, OSD

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Contract User Guide for FAC87 Designated DEP

Vendor List and Information*

Vendor	MMARS Vendor Code and Vendor Line	Contact Person	Phone #	Email	Categories	PPD Discounts	MBE MWBE WBE Veteran	Minimum Order
Big Belly Solar Inc.	VC0000310737 / 10	Jordan Keglovits	617-207-8622	jkeglovits@bigbelly.com	5			No min.
Busch Systems International Inc	VC0000169637 / 8	Michaela Nagy	800-565-9931 ext 136	michaelan@buschsystems.com	1,5,8,10	2% - 10 days 1.5% - 15 days 1% - 20 days		Varies by category
Cascade Engineering	VC0000473765 / 7	Mark Broderick	Office – 203-263-3187 / Cell – 203-695-1130	mark.broderick@cascadeng.com	3	1% - 10 days 1% - 15 days 0.5% - 20 days 0.5% - 30 days		54
EcoVision Environmental	VC0000762206 / 14	Doug Hill	289-987-4567	doug@ecovisionenvironmental.com	5,8,10,12	1% - 10 days 0.5 - 15 days		Varies by category
Enviro World Corp	VC0000761381 / 3	Praveen Varghese	416-674-0033	solutions@enviroworld.ca	12	2% - 10 days 2% - 15 days 2% - 20 days 2% - 30 days		No min.
Go Green Solutions Inc	VC0000670084 / 1	James Fisher	774-293-1862	Jim3@gogreensolutionsinc.com	5,9,10	2% - 10 days 1.5% - 15 days 1% - 20 days	MBE/WBE DBE	No min.
Great American Rain Barrel	VC0000475398 / 11	Suzanne Gebelein	800-251-2352	info@tgarb.com	12	2% - 10 days 1.5% - 15 days 1.5% - 20 days		No min.
New England Plastics Corp	VC6000156547 / 2	Trudy Wood	508-998-3111	apontes.nep@gmail.com	9	1% - 20 days		No min.
ORBIS Corporation	VC0000582012 / 6	Art McKenzie	888 675-2878 ext. 7107	art.mckenzie@orbiscorporation.com	1,4,8,9,10			No min.
Otto Environmental Systems LLC	VC0000310729 / 13	Mark Brace	919-414-2453	mark.brace@otto-usa.com	8	1% - 10 days		No min.
Rehrig Pacific Company	VC6000308310 / 12	Dave Afonso	954-415-0539	dafonso@rehrig.com	1,2,3,4,5,8,10	1% - 10 days		Varies by category
Wastequip Manufacturing Company LLC	VC0000452077 / 5	Marya Jenkins	800-424-0422 Ext. 244	mjenkins@wastequip.com	7			No min.

*Note that COMMBUYS is the official system of record for vendor contact information.

**Each Category MBPO contains all necessary contract files.

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