Contract User Guide for FAC88

FAC88: Lawns & Grounds, Equipment, Parts and Services
Statewide Contract

UPDATED: 08/23/2017

<table>
<thead>
<tr>
<th>Contract #:</th>
<th>FAC88</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMARS MA #:</td>
<td>FAC88*, FAC88LEASE*</td>
</tr>
<tr>
<td>Initial Contract Term:</td>
<td>12/01/2014-11/30/2016</td>
</tr>
<tr>
<td>Maximum End Date:</td>
<td>Three (2) year extensions to 2020</td>
</tr>
<tr>
<td>Current Contract Term:</td>
<td>12/01/2016-11/30/2018</td>
</tr>
<tr>
<td>Contract Manager:</td>
<td>Katherine Morse, 617-720-3153, <a href="mailto:Katherine.Morse@State.MA.US">Katherine.Morse@State.MA.US</a></td>
</tr>
<tr>
<td>UNSPSC Codes:</td>
<td>21-10-00 Agricultural and forestry and landscape machinery and equipment, 30-12-00 Roads and landscape</td>
</tr>
</tbody>
</table>

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

Table of Contents:
(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- Contract Summary
- Contract Categories
- Benefits and Cost Savings
- Find Bid/Contract Documents
- Who Can Use This Contract
- Subcontractors
- Pricing, Quotes and Purchase Options
- Instructions for MMARS Users
- Shipping/Delivery/Returns
- Additional Information/FAQ's
- Strategic Sourcing Team Members
- VENDOR LIST AND INFORMATION

TIP: To return to the first page throughout this document, use the CTL + Home command.

Contract Summary

This is a Statewide Contract for a large variety of Lawns and Grounds Equipment, Parts and Services which are available from a broad selection of authorized dealers representing various manufacturers. Equipment includes but is not limited to in general terms, utility tractors, attachments for utility tractors, lawn mowers (walk behinds, riders, tractors, commercial front mowers and slope mowers), walk behind snow throwers, hand held two cycle equipment (chain saws, brush saws, trimmers, edger, leaf blowers and similar equipment, replacement engines, shredder/chippers, and roto-tillers.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: August 23, 2017
Contract Categories

This contract includes 12 categories of products/services as listed below.
Category 1: Tractor up to 50HP-100HP
Category 2: Tractor Accessories
Category 3: Lawnmowers
Category 4: Lawnmower Accessories
Category 5: Utility vehicles, Golf Carts, Snowmobiles and Related Accessories
Subcategory 5A: Allows for leasing and rental terms for products in Category 5
Category 6: 2 Cycle/4 Cycle Power Equipment
Category 7: Snow Blowers and Related Accessories
Category 8: Replacement Small Engines
Category 9: Roto-tillers/wood chippers/stump grinders/specialty power equipment
Category 10: Skid steer loaders and accessories
Category 11: Utility trailers and related accessories (includes trailer light package, which consists of license brackets and lights for public roads)
Category 12: Ice Resurfacers

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth’s buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

The statewide contract covers a broad array of equipment, parts & services available through various authorized dealers of listed manufacturers.

Competitive Pricing – The Strategic Sourcing Services Team (SSST) has awarded the contract to those contractors who provided the most competitive pricing and/or discounts for the manufacturers being offered. Additional discounts are available, such as prompt pay discount, volume and or dock delivery discounts. This information may be found in the attachment tab of each contractors PO entitled “Contractors Award Information.”

Selection of EPP Equipment – The contract provides equipment that represents environmentally preferable products wherever possible. Such Equipment may use alternative fuel (e.g. compressed natural gas), offer an opportunity for reduced fuel usage, or provide other environmental benefits.

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit COMMBUYS.com and search for FAC88 to find related Master Blanket Purchase Order (MBPO) information.
• To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the Vendor Information page.

Who Can Use This Contract

Applicable Procurement Law
Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities
Please see the standard list of Eligible Entities on our Who Can Use Statewide Contracts webpage.

Subcontractors
The awarded vendor’s use of subcontractors is subject to the provisions of the Commonwealth’s Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Pricing, Quote and Purchase Options

Purchase Options
The purchase options identified below are the only acceptable options that may be used on this contract:

• Purchases made through this contract will be direct, outright purchases
• Under Category 5A only this contract includes leasing/rental of Utility vehicles, Golf Carts, Snowmobiles and Related Accessories.

Pricing Options
• Discount off of Manufacturers Suggested Retail Price (MSRP): Contract pricing is a specified discount off of the MSRP catalog price. Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing, and may be further negotiated.

Product/Service Pricing and Finding Vendor Price Files
Product pricing may be found by in the Vendors’ Award Summary attachment in COMMBUYS. Buyers can reference the vendor information page, where links to all the vendors MBPO’s are provided.

Setting up a COMMBUYS Account
COMMBUYS is the Commonwealth’s electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or COMMBUYS@state.ma.us.

When contacting a vendor on statewide contract, always reference FAC88 to receive contract pricing.
Quick Search in COMMBUY5
Log into COMMBUY5, and use the Search box on the COMMBUY5 header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How to Purchase From the Contract

- **Solicit quotes and select and purchase quoted item in COMMBUY5**
  This COMMBUY5 functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes.
  For a description of how to complete this purchase in COMMBUY5, visit the [Job Aids for Buyers](#) webpage, and select:
  - The COMMBUY5 Purchase Orders section, and choose the How to Create a Solicitation Enabled Bid Using a Release Requisition job aid or one of the quick reference guides.

- **Directly purchase a non-fixed price item ($0 line item) through COMMBUY5**

Once a price is determined (see Quotes section for guidance) the ordering process is as follows:

- Initiate a new requisition
- Search for an item in the description (Use FAC88)
- Select the vendor you will be placing an order with
- Select the appropriate category catalog line item
- Enter the unit price and total price
- Attach the vendor quote
- Submit for approval

**Obtaining Quotes**
Contract users should always reference FAC88 when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

For orders up to $10,000 Eligible Entities may purchase directly from the vendor of their choice without requesting multiple quotes. Although not required, OSD strongly encourages Eligible Entities to request pricing and service information from multiple contractors.

For orders over $10,000 Eligible Entities are required to solicit at least three (3) quotes from contractors listed to determine which contractor can provide the best value for the services being purchased. All that is required is that departments contact the three (3) contractors for quotes; you are not required to receive responses from all three (3) contacted contractors.
For Lease/Rental Category 5A, Eligible Entities may purchase directly from the vendor of their choice without requesting multiple quotes. Although not required, OSD strongly encourages Eligible Entities to request pricing and service information from multiple contractors.

For Category 12 Ice Resurfacers, there is only one awarded vendor (Zamboni). Eligible Entities may purchase directly from this vendor without soliciting quotes.

For a full description of how to complete a quote in COMMBUYS visit the Job Aids for Buyers webpage, and select:

- The COMMBUYS Purchase Orders section, and choose the How to Create a Solicitation Enabled Bid Using a Release Requisition job aid.

**Instructions for MMARS Users**

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor. For buyers utilized Subcategory 5A for leasing/rental of Utility vehicles, Golf Carts, Snowmobiles and Related Accessories use FAC88Lease* MA.

**Shipping/Delivery/Returns**

All equipment pricing includes FOB delivery to ordering facility. Delivery MUST be made as agreed upon by the ordering department. No request for extra delivery costs will be honored. All equipment must be delivered assembled, serviced, oiled and ready for immediate use, unless otherwise requested by the purchasing department. Liability for product delivery remains with the contractor until properly delivered and signed for in accordance with the purchasing department and the Commonwealth Terms & Conditions.

Contract users must not accept the delivery of any product that is visibly damaged. Product must be inspected upon receipt of delivery. If a product fails inspection by the receiving facility, the product must be rejected and the contractor(s) must replace the product immediately at no additional expense to the facility.

**Additional Information/FAQs**

**Fuel Surcharge Provisions**

Contractors cannot charge any additional fuel surcharges on any order received from eligible entities under this statewide contract.

**Operating Manuals**

Operating manuals MUST be provided by the contractor for all equipment purchased under this contract.
Loaner Equipment
If the time for warranty or service repairs exceeds the specified time, the contractors shall provide equivalent loaner equipment upon request by the customer. Loaner equipment shall be provided at no cost, including shipment to the customer’s location and return of loaner equipment to the contractor.

Trade-Ins
Trade-ins are authorized under this contract provided that the entities involved have adhered to their state surplus property guidelines for turn-in or disposal of the equipment. Entities must refer to their state surplus agencies for further guidance on the proper procedures for their guidelines.

Contractors that have agreed to accept trade-ins must negotiate in good faith with the eligible entity trade in value at the time of trade in. Contractors MUST accept Lawns and Grounds Equipment, etc. trade-ins that are an equal of the product being purchased ONLY.

Recalls
In the event of a manufacturer’s recall, contractors will be responsible for contacting those user departments that are affected by the recall and the contractor will be responsible for providing and replacing any defective parts of the manufacturer at no additional cost to the Commonwealth.

Cancellations: User department(s) and/or contractor(s) must provide, at a minimum, at least 48 hours cancellation notice of any equipment being purchased under the awarded contract.

Geographical Service Area
Vendors offer statewide coverage.

Product Specifications, including Environmental Standards and Requirements
Products provided by contractors MUST be commercial grade and meet all Federal, State and local standards for quality and safety requirements. Products not meeting these standards will be deemed unacceptable and will be returned to the contractor at no charge to the Commonwealth.

All applicable products provided by contractors under the terms of the contract MUST bear Material Safety and Data Sheet (MSDS) and label as required by law.

Warranties
Warrantees are based on commercial use minimum of one (1) year commercial use warranty.

Other Discounts
For all Discount information below please reference the Vendors’ Award Summary attachment in COMMBUYSS. Buyers can reference the vendor information page, where links to all the vendors MBPO’s are provided.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: August 23, 2017

Operational Services Division | One Ashburton Place, Suite 1017 | Boston, MA 02108 | 617-720-3300 | www.mass.gov/osd
• **Prompt Pay Discounts**: A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth’s Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment “issue” is the date a payment is considered “paid” not the date a payment is “received” by a Contractor.

• **Volume Discounts**: Available from some Contractors - discount is negotiated and/or provided to buyer if a certain volume of product or service is purchased.

• **Dock Delivery Discount**: Available from some Contractors - discount is provided if product is delivered directly to the loading dock

**Lease and Rental Category 5A**

**Returning Equipment at the End of Lease/Rental**

It is the responsibility of the Eligible Entity to schedule the return of the equipment and it is the Contractor’s responsibility to pick-up the equipment within 10 business days of the scheduled return at no cost to the Eligible Entity. If the equipment is not picked-up within 10 business days of the scheduled return, a charge of $50 per business day per unit may be assessed upon the Contractor for each day the equipment remains on the Eligible Entity’s premises, which the Eligible Entity may deduct from any outstanding charges or collect if no outstanding charges exist.

**Upgrade or Replacement of Non-Defective Equipment**

During Period of Term Lease or Rental: During the period of a Term Lease or Rental, an Eligible Entity and the Contractor may negotiate an upgrade to or replacement of equipment with a newer model, higher performance or equipment better suited to the Eligible Entity’s business needs. The Eligible Entity shall not be charged any penalties, an acceleration of Term Lease or Rental fees, or other charges for a negotiated upgrade or replacement of contract equipment. If there is a balance on the term lease or rental of the current equipment prior to an upgrade or replacement request, the Eligible Entity and the Contractor must negotiate the “buyout” cost that would be incorporated in the term lease or rental payment of the upgrade or replacement equipment.

**Performance and Payment Time Frames Which Exceed Contract Duration**

**Subcategory 5A ONLY** - All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than four years beyond the current contract term of this...
Statewide Contract as stated on the first page of this contract user guide. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired.
Strategic Sourcing Team Members

Betty Fernandez (Procurement Lead)  Operational Services Division
Dave O’Neill                    Dept. of Conservation & Recreation
Donald Staffiere                Dept. of Correction
John Billera                    Bureau of State Office Buildings
Joseph Suppa                    Dept. of Conservation & Recreation
Ken Urato                       Dept. of Transportation
## Contract User Guide for FAC88

### Vendor List and Information*

Please reference the Vendor Contact Information Excel file in the Conversion Vendor (link in table below) for a breakdown of the Vendors’ awarded categories. Reference the Award Summary Sheets in each Vendors’ MBPO for Pricing information including % off, PPD, Dock Delivery, etc.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Master Blanket Purchase Order #</th>
<th>MMARS Vendor Code and Vendor Line</th>
<th>Contact Person</th>
<th>Phone #</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>[Conversion Vendor] [Master MBPO] (All contract documents)</strong></td>
<td>PO-15-1080-OSD01-OSD10-00000003434</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>146 Supply Center Inc.</td>
<td>PO-15-1080-OSD01-OSD10-00000003010</td>
<td>VC6000164669, 1</td>
<td>Brian Boria</td>
<td>508-865-3800</td>
<td><a href="mailto:brianb@146supply.com">brianb@146supply.com</a></td>
</tr>
<tr>
<td>Ahearn Equipment Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002946</td>
<td>VC6000173371, 2</td>
<td>Donna Ahearn</td>
<td>508-885-7085</td>
<td><a href="mailto:dahearn@ahearnequipment.com">dahearn@ahearnequipment.com</a></td>
</tr>
<tr>
<td>Ariens Company</td>
<td>PO-14-1080-OSD01-OSD10-00000002931</td>
<td>VC6000255641, 38</td>
<td>David Ramirez</td>
<td>334-477-1952</td>
<td><a href="mailto:dramirez@ariens.com">dramirez@ariens.com</a></td>
</tr>
<tr>
<td>Bacher Corp. of Connecticut</td>
<td>PO-14-1080-OSD01-OSD10-00000002943</td>
<td>VC6000200610, 3</td>
<td>James Viggiano</td>
<td>860-627-5924</td>
<td><a href="mailto:bakerofficemgr@ibcglobal.net">bakerofficemgr@ibcglobal.net</a></td>
</tr>
<tr>
<td>Bobcat Company/ Clarke Equipment Company</td>
<td>PO-15-1080-OSD01-OSD10-00000003663</td>
<td>VC0000170911, 39</td>
<td>RANDY L. FUSS</td>
<td>701-241-8746</td>
<td><a href="mailto:randy.fuss@doosan.com">randy.fuss@doosan.com</a></td>
</tr>
<tr>
<td>Bobcat of Boston, Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002947</td>
<td>VC6000165828, 14</td>
<td>Candice Bamberg</td>
<td>978-664-3727</td>
<td><a href="mailto:candicebobcat@yahoo.com">candicebobcat@yahoo.com</a></td>
</tr>
<tr>
<td>Bobcat of Greater Springfield/Bobcat of Connecticut Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002927</td>
<td>VC6000200702, 15</td>
<td>Matt Stack</td>
<td>413-746-4647</td>
<td><a href="mailto:mats@bobcatct.com">mats@bobcatct.com</a></td>
</tr>
<tr>
<td>Boston Lawnmower Company, Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002928</td>
<td>VC6000183683, 4</td>
<td>David Kennedy</td>
<td>508-898-3500</td>
<td><a href="mailto:dkennedy@bostonlawnmower.com">dkennedy@bostonlawnmower.com</a></td>
</tr>
<tr>
<td>Boyden &amp; Perron Garage, Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002940</td>
<td>VC6000158724, 16</td>
<td>Karen Washburn</td>
<td>413-253-7358</td>
<td><a href="mailto:salesdept@boydenandperron.com">salesdept@boydenandperron.com</a></td>
</tr>
<tr>
<td>C &amp; J Equipment, Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002942</td>
<td>VC6000164847, 17</td>
<td>Charles Hannooosh</td>
<td>978.658.2022</td>
<td><a href="mailto:channooosh@cjequip.com">channooosh@cjequip.com</a></td>
</tr>
<tr>
<td>C.N. Wood Co., Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002958</td>
<td>VC6000161009, 7</td>
<td>Tom Fiore</td>
<td>781-935-1919</td>
<td><a href="mailto:tfiore@cn-wood.com">tfiore@cn-wood.com</a></td>
</tr>
<tr>
<td>Carey Auto Inc.</td>
<td>PO-15-1080-OSD01-OSD10-00000003468</td>
<td>VC0000035389, 35</td>
<td>Michael J Carey</td>
<td>781-582-1378</td>
<td><a href="mailto:careyauto@comcast.net">careyauto@comcast.net</a></td>
</tr>
<tr>
<td>Cason Equipment</td>
<td>PO-14-1080-OSD01-OSD10-00000002962</td>
<td>VC6000192849, 5</td>
<td>Laura Cason</td>
<td>978/459-6852</td>
<td><a href="mailto:LCASON@CASONSEQUIPMENT.COM">LCASON@CASONSEQUIPMENT.COM</a></td>
</tr>
<tr>
<td>Chadwick-BaRoss, Inc.</td>
<td>PO-14-1080-OSD01-OSD10-00000002926</td>
<td>VC6000005030, 6</td>
<td>Daniel Rott</td>
<td>978-479-5192</td>
<td><a href="mailto:rott@chadwick-baross.com">rott@chadwick-baross.com</a></td>
</tr>
<tr>
<td>CLEAVES COMPANY INC.</td>
<td>PO-14-1080-OSD01-OSD10-00000002938</td>
<td>VC6000171822, 18</td>
<td>LENNY CLEAVES</td>
<td>781-449-0833</td>
<td><a href="mailto:lenny.cleaves@cleavesco.com">lenny.cleaves@cleavesco.com</a></td>
</tr>
<tr>
<td>Country Club Enterprises, LLC</td>
<td>PO-14-1080-OSD01-OSD10-00000002952</td>
<td>VC6000188233, 8</td>
<td>Jenna McDonald</td>
<td>800-662-2585 x024</td>
<td><a href="mailto:JMcDonald@ccegolfcars.com">JMcDonald@ccegolfcars.com</a></td>
</tr>
<tr>
<td>Deere &amp; Company</td>
<td>PO-14-1080-OSD01-OSD10-00000002960</td>
<td>VC6000239345, 9</td>
<td>Rich Willford</td>
<td>919-720-2749</td>
<td><a href="mailto:WillfordRichardA@JohnDeere.com">WillfordRichardA@JohnDeere.com</a></td>
</tr>
<tr>
<td>Five Star Golf Cars &amp; Utility Vehicles, LLC</td>
<td>PO-14-1080-OSD01-OSD10-00000002935</td>
<td>VC0000768134, 40</td>
<td>Doug Hopper</td>
<td>508-563-9300</td>
<td><a href="mailto:doug@fivestargolfcars.com">doug@fivestargolfcars.com</a>; <a href="mailto:steve@fivestargolfcars.com">steve@fivestargolfcars.com</a></td>
</tr>
</tbody>
</table>

**NOTE:** Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: August 23, 2017
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Master Blanket Purchase Order #</th>
<th>MMARS Vendor Code and Vendor Line</th>
<th>Contact Person</th>
<th>Phone #</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>IBC Offshore, Inc.</td>
<td>PO-14-1080-05D01-OSD10-000000002950</td>
<td>VC0000407868, 19</td>
<td>AMY LINCOLN</td>
<td>781.294.8132</td>
<td><a href="mailto:ibcshore@verizon.net">ibcshore@verizon.net</a></td>
</tr>
<tr>
<td>Jacobsen Professional Lawn Care/Dixie Chopper</td>
<td>PO-15-1080-05D01-OSD10-00000004617</td>
<td>VC0000786444, 42</td>
<td>Art Petrone</td>
<td>704-564-7959</td>
<td><a href="mailto:apetrone@textron.com">apetrone@textron.com</a></td>
</tr>
<tr>
<td>KPM Exceptional LLC</td>
<td>PO-14-1080-05D01-OSD10-0000002954</td>
<td>VC0000401739, 20</td>
<td>David Dollard</td>
<td>973 584 500 x 121</td>
<td><a href="mailto:david@kpmedi.com">david@kpmedi.com</a></td>
</tr>
<tr>
<td>Mayer Power Products, Inc.</td>
<td>PO-15-1080-05D01-OSD10-0000003016</td>
<td>VC0000757282, 32</td>
<td>Michael Duchemin</td>
<td>978 768 6999</td>
<td><a href="mailto:michael@mayertree.com">michael@mayertree.com</a></td>
</tr>
<tr>
<td>MB Tractor and Equipment/Summa Humma</td>
<td>PO-14-1080-05D01-OSD10-00000002979</td>
<td>VC6000065877, 21</td>
<td>Zachary J. Langlois</td>
<td>603-382-5031</td>
<td><a href="mailto:zachary@mbtractor.com">zachary@mbtractor.com</a></td>
</tr>
<tr>
<td>Morgan Power Equipment Inc.</td>
<td>PO-15-1080-05D01-OSD10-00000003670</td>
<td>VC6000173159, 36</td>
<td>Karen Salters</td>
<td>781-293-9361</td>
<td><a href="mailto:ksalters@morganpower.com">ksalters@morganpower.com</a></td>
</tr>
<tr>
<td>Moridge Manufacturing, Inc.</td>
<td>PO-14-1080-05D01-OSD10-0000002949</td>
<td>VC0000756566, 33</td>
<td>Brent Dobson</td>
<td>620-345-8621</td>
<td><a href="mailto:bdobson@grasshoppermower.com">bdobson@grasshoppermower.com</a></td>
</tr>
<tr>
<td>Moffett Turf Equipment, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002953</td>
<td>VC0000522188, 10</td>
<td>Patti Nicotia</td>
<td>585-334-0100</td>
<td><a href="mailto:pnicotia@rite.us.com">pnicotia@rite.us.com</a></td>
</tr>
<tr>
<td>New England Golf Cars, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002957</td>
<td>VC6000179833, 22</td>
<td>Karen Cookson</td>
<td>(508) 336-4285</td>
<td><a href="mailto:kccook415@aol.com">kccook415@aol.com</a></td>
</tr>
<tr>
<td>NORTFOLK POWER EQUIPMENT INC.</td>
<td>PO-15-1080-05D01-OSD10-00000003011</td>
<td>VC6000166371, 11</td>
<td>CAROLYN COULTER</td>
<td>508-384-0011</td>
<td><a href="mailto:CAROLYN@NORTFOLKPWR.COM">CAROLYN@NORTFOLKPWR.COM</a></td>
</tr>
<tr>
<td>Northland Industrial Truck Co., Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002955</td>
<td>VC6000168994, 23</td>
<td>Dianne Smolinsky</td>
<td>978-658-5900</td>
<td><a href="mailto:Dianne.smolinsky@nitco-lift.com">Dianne.smolinsky@nitco-lift.com</a></td>
</tr>
<tr>
<td>Padula Bros., Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002949</td>
<td>VC6000175538, 24</td>
<td>Michelle Sticklor</td>
<td>978-537-3356</td>
<td><a href="mailto:bryanm@padbros.com">bryanm@padbros.com</a></td>
</tr>
<tr>
<td>Richey and Clapper, Inc.</td>
<td>PO-15-1080-05D01-OSD10-00000003013</td>
<td>VC6000160262, 26</td>
<td>Rebecca Devine</td>
<td>978-443-1333</td>
<td><a href="mailto:Rebecca.devine@richeyandclapper.com">Rebecca.devine@richeyandclapper.com</a></td>
</tr>
<tr>
<td>Schmidt Equipment, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002948</td>
<td>VC6000158797, 27</td>
<td>Michael Marchand</td>
<td>508-987-8786 ext.</td>
<td><a href="mailto:marchand@schmitdevipment.com">marchand@schmitdevipment.com</a></td>
</tr>
<tr>
<td>Southworth Milton, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002959</td>
<td>VC6000062191, 13</td>
<td>Tom Benedetti Jr.</td>
<td>774-258-1636</td>
<td><a href="mailto:tom_benedetti@miltoncat.com">tom_benedetti@miltoncat.com</a></td>
</tr>
<tr>
<td>Stewart's Power Equipment, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002956</td>
<td>VC600010077, 12</td>
<td>Kaitlyn Joyce</td>
<td>781-767-3544</td>
<td><a href="mailto:k.stewartpower@gmail.com">k.stewartpower@gmail.com</a></td>
</tr>
<tr>
<td>Suzuki of Western Mass., Inc. dba Allpower</td>
<td>PO-14-1080-05D01-OSD10-00000003932</td>
<td>VC6000161995, 28</td>
<td>Daniel J. D’Arcy</td>
<td>413-467-3499</td>
<td><a href="mailto:ddarcy@allpowersales.com">ddarcy@allpowersales.com</a></td>
</tr>
<tr>
<td>Taplin Yard, Pump and Power Equipment/MJAGS</td>
<td>PO-14-1080-05D01-OSD10-00000002930</td>
<td>VC0000391449, 29</td>
<td>Matthew Jagodowski</td>
<td>413-781-4352</td>
<td><a href="mailto:Matt@fc.taplin.com">Matt@fc.taplin.com</a></td>
</tr>
<tr>
<td>Tri-County Contractors Supply, Inc.</td>
<td>PO-14-1080-05D01-OSD10-00000002951</td>
<td>VC6000158573, 30</td>
<td>Robert H. Clark, Jr.</td>
<td>413-733-5189</td>
<td><a href="mailto:rClarke@tricitycontractors.com">rClarke@tricitycontractors.com</a></td>
</tr>
<tr>
<td>Turf Products LLC</td>
<td>PO-14-1080-05D01-OSD10-00000002944</td>
<td>VC6000200163, 25</td>
<td>John Ferry</td>
<td>800 243 4322</td>
<td>jferry@turfproducts corp.com</td>
</tr>
<tr>
<td>Venture Products, Inc. (VENTRAC)</td>
<td>PO-14-1080-05D01-OSD10-00000002934</td>
<td>VC00000765285, 34</td>
<td>Angela Whitty</td>
<td>330-683-0075</td>
<td>whitty@vermeer northeast.com</td>
</tr>
<tr>
<td>Vermeer Northeast/NYNE Equipment LLC</td>
<td>PO-14-1080-05D01-OSD10-00000002941</td>
<td>VC0000765746, 37</td>
<td>Ryan Vienneau</td>
<td>800-333-4183</td>
<td><a href="mailto:ryanv@myvne.com">ryanv@myvne.com</a></td>
</tr>
<tr>
<td>Frank J Zamboni &amp; Co Inc</td>
<td>PO-17-1080-05D03-SRC02-9470</td>
<td>VC6000265083, 43</td>
<td>Doug Peters</td>
<td>800-926-2664 x111</td>
<td><a href="mailto:doug@zamboni.com">doug@zamboni.com</a></td>
</tr>
</tbody>
</table>

*Note that COMMBUYS is the official system of record for vendor contact information.

**[The Conversion Vendor MBPO] [The Master MBPO] is the central repository for all common contract files. [Price files may be found in the individual vendor’s MBPO.]

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: August 23, 2017