

How to Use the Vehicle Maintenance Management Services & Accident Subrogation Services Statewide Contract

Contract #: VEH84A **Contract Duration:** 09/01/2012 to 02/28/2017

MMARS #: VEH84A **Options to Renew:** None

Contract Manager: Lisa Westgate – 617-720-3112

Lisa.Westgate@state.ma.us

This contract contains: n/a

UNSPSC: 78-18-15

Last change date: **August 30, 2016**

Contract Summary

This contract provides Vehicle Maintenance Management Services and Accident Subrogation Services. This includes, but is not limited to, preventative maintenance service, general repairs (tune-up, exhaust, engine repairs, brakes, shocks and front-end repair and alignment), towing services, transmissions, and state inspections.

Benefits and Cost Savings

- Awarded vendor provides vehicle maintenance management along with keeping vehicle maintenance history
- Services available statewide, 24 hours a day, 7 days a week
- Toll free number specifically for Commonwealth, 1-800-338-0619
- Awarded vendor negotiates the best price for services to be performed



Who Can Use This Contract?

Applicable Procurement Law

MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities

01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent

Pricing and Purchase Options

Maintenance Information

If you are interested in more information or looking to set up your fleet for VEH84a coverage, please send an email to: mgenger@fleetresponse.com and cc: Lisa.Westgate@state.ma.us, in the subject line type: VEH84a Setup Information, in the body give your contact information, agency/municipality information, along with a summary of the fleet.

The cost of this program has been reduced to \$2.50 per vehicle per month. Replacement folders are \$1.00 each and will be the responsibility of the requesting agency.



Subrogation and Collection Process

Fleet Response will assess a 14.25% fee for money recovered through the Subrogation process. In the event that the Subrogation process does not lead to financial recovery by the Commonwealth, Fleet Response will seek permission, on a case-by-case basis, to submit these claims for Collection. After permission is given by OSD's OVM, the fees for Collection work will be as follows:

- 33% of the recovered amount if the work is done through a legal collections process (i.e. by a law firm), OR 25% of the recovered amount if the work is done by a Collection Agency.
- After a claim has been resolved and the collection fee of either 33% or 25% has been deducted, Fleet Response shall be entitled to 14.25% of the remaining amount and the balance will be sent to the Commonwealth.

Additional Information

Awarded Vendor

Fleet Response

Contact: Mark Genger

Phone: 216-525-3870 ext. 101

Email: mgenger@fleetresponse.com

Comments and Complaints

Contract user Comments and/or Complaints regarding any aspect of this contract can be emailed directly to the Wright Express Contract Manager, noted above, and copied to the OSD Contract Manager, Lisa Westgate, at lisa.Westgate@state.ma.us.

Where to Find Contract Information on COMMBUYS

To find in depth Master Blanket Purchase Order (MBPO) information: on the COMMBUYS, login page click on the "Contract & Bid Search" link, click the Contracts/Blankets button, enter contract number (three letters two digits) in the Contract/Blanket Description, (if you have logged in and searching, some users will see a box labelled "Header Major Status" – if so, use the dropdown menu to select "3PS-Sent), then all users click the "Find It" button, to see all MBPO's. You will see the MBPO's listed above for the four categories. If you see a "vCurrent" MBPO, it is historical information from the prior COMM-PASS system. Click the link you want to see. The Contract User Guide and RFR are posted with the MBPO's.

If you are interested in joining this Sourcing Team please contact Lisa Westgate