



# *The Commonwealth of Massachusetts*

*Executive Office for Administration and Finance*

*Division of Capital Asset Management*

*One Ashburton Place*

*Boston, Massachusetts 02108*

*Tel: (617) 727-4050*

*Fax: (617) 727-5363*

DEVAL L. PATRICK  
GOVERNOR

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

LESLIE KIRWAN  
SECRETARY, ADMINISTRATION  
& FINANCE

DAVID B. PERINI  
COMMISSIONER

September 29, 2008

Dear Prospective Proposer:

The Division of Capital Asset Management (DCAM) has advertised a Request for Proposals (RFP) for energy and water savings services at University of Massachusetts-Dartmouth under M.G.L. Chapter 25a. 11c. This project will focus on comprehensive energy and water management services, including the design, installation, and modification of existing and new equipment which will reduce energy and water consumption. An electronic copy of the Request for Proposals is available on the state procurement website at [www.Comm-Pass.com](http://www.Comm-Pass.com) (University of Massachusetts-Dartmouth – Performance Contract RFP, reference # UMD0801ES1).

In order to be eligible to submit proposals for this project, contractors must be certified in the Standard Category of Energy Management Systems by the due date for proposal submission. These forms are contained in the RFP.

All other requirements are outlined in the RFP. Sealed proposals are due on or before **2:00 PM, Monday, January 12, 2009 at the Bid Room, Rm 1610, One Ashburton Place, Boston, MA 02108**. A pre-proposal conference and facility tour will be held at University of Massachusetts-Dartmouth, Dartmouth Campus, on Monday, October 6, 2008, at 11:00 AM. Reservations must be made by 2:00 PM, Friday, October 3, 2008 by contacting Michael Reinhardt at: [micheal.reinhardt@state.ma.us](mailto:micheal.reinhardt@state.ma.us) 617-727-4030 x 234.

We encourage and look forward to your participation in the proposal process for energy and water management services at University of Massachusetts-Dartmouth. If you have any questions, please contact Michael Reinhardt at: [micheal.reinhardt@state.ma.us](mailto:micheal.reinhardt@state.ma.us) 617-727-4030 x 234.

Sincerely,

Mark Nelson, Deputy Commissioner  
Office of Facility Maintenance

c: H. Davis, J. Ide, J. Freeley, Michael Reinhardt, OFM  
P. Chroniak, B. Harvey, , OPDC  
Bid Room  
R. Rowe, Compliance  
M. Williams, E. Campos, Programming  
R. McGinness, Legal

