



THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE CHIEF JUSTICE  
FOR ADMINISTRATION & MANAGEMENT  
John Adams Courthouse  
One Pemberton Square  
Boston, Massachusetts 02108

Robert A. Mulligan  
Chief Justice for  
Administration & Management

Tel: (617) 742-8575  
Fax: (617) 788-6199

MEMORANDUM

TO: Chief Justices  
Justices  
Acting Administrator of Probation  
Jury Commissioner  
Clerk-Magistrates  
Clerks of Court  
Registers of Probate  
Recorder  
Court Administrators  
Directors  
Chief Probation Officers  
Chief Court Officers  
Chief Housing Specialists

FROM: *RAM* Robert A. Mulligan, Chief Justice for Administration & Management

DATE: January 10, 2011

RE: Legal Holidays, Calendar Year 2011

Pursuant to G.L. c. 4, s. 7, below is a list of the legal holidays for **calendar year 2011** and the dates on which each will be observed:

New Year's Day	January 1 (Saturday)**
Dr. Martin Luther King, Jr. Day	January 17 (Monday)
Presidents' Day	February 21 (Monday)
Evacuation Day	March 17 (Thursday)*
Patriots' Day	April 18 (Monday)

Memorial Day	May 30 (Monday)
Bunker Hill Day	June 17 (Friday)*
Independence Day	July 4 (Monday)
Labor Day	September 5 (Monday)
Columbus Day	October 10 (Monday)
Veterans' Day	November 11 (Friday)
Thanksgiving Day	November 24 (Thursday)
Christmas Day	December 25 (Sunday)***

\*Due to an amendment in G.L. c. 4, §7, all Trial Courts and Appellate Courts, including Suffolk County, and Administrative Offices will be open and appropriately staffed on March 17, 2011, and on June 17, 2011. All employees who work on March 17, 2011, and June 17, 2011, are eligible to receive an alternate day off with pay to be taken within twelve months of the holiday.

\*\*Holidays that fall on a Saturday must be observed on that day and normal business operations will be maintained on the preceding Friday and following Monday. In 2011, New Year's Day, will be celebrated on a Saturday. Therefore, all employees of the Trial Court will receive an alternate day off with pay in lieu of January 1, 2011, to be taken in accordance with the provisions contained in the applicable Collective Bargaining Agreements or the Personnel Policies and Procedures Manual.

\*\*\*Holidays that fall on a Sunday, such as December 25, 2011, must be observed on the following Monday, (December 26, 2011).

Consistent with applicable collective bargaining agreements or the Personnel Policies and Procedures Manual, scheduling of an alternate day off requires the prior approval of the employee's department head in order to ensure that there are sufficient personnel in each department to process the business of the court and to serve the needs of the public.

Please disseminate this information to the employees in your office and post this memorandum in a conspicuous location. It also will be posted on the Trial Court web site. Thank you.

cc: Robert P. Panneton, Chief of Staff