

# Attorney Portal Probate & Family Court

Remote Access to Case Information

# Attorney Portal Overview

- You must have an active BBO number to register with the Attorney Portal.
- The Attorney Portal is web based and can be accessed from your office, home, or on a mobile device.
- You will be able to view cases where you are the active attorney of record, including the following information:
  - Party name and attorney
  - Events scheduled
  - Docket entries
- You will be able to search for all cases in the available case types.
- Images of filed documents are not available.
- No case which is impounded or restricted, whether individually by order of the Court or by statute, will be available.

# Attorney Portal Features

## My Cases



### My Cases will display:

- A sorted list of cases where the case status is *active* and you are the attorney of record.
- Criteria to sort/search your cases.
- Hyperlinks to view case information.

### My Cases will NOT display:

- Any cases which have previously gone to judgment or final decree (case status is *closed*).
- Any cases where you have filed a withdrawal or your appearance has not yet been docketed.

**Massachusetts Trial Court Electronic Case Access**

Emily Deines Home Search Calendar **Cases**

Case #

Last Name

First Name

Or Search by Business Name

Company Name

Case Type

- All Cases
- Adoption Managed
- Civil
- Civil Motor Vehicle
- Criminal
- Domestic Relations
- Miscellaneous
- Tax Lien

Pending Cases Only

File Date Search Range:

Begin Date

MM/dd/yyyy

End Date

MM/dd/yyyy

Search

**My Cases**

| Case Number | Case Type          | File Date  | Initiating Action     | Party/Company      | Party Type | Date of Birth | Status   | Site                              | Locality |
|-------------|--------------------|------------|-----------------------|--------------------|------------|---------------|----------|-----------------------------------|----------|
| PL14D2506DR | Domestic Relations | 07/07/2014 | Divorce other grounds | Antelope, Alex     | Defendant  |               | Active   | Plymouth Probate and Family Court |          |
| PL12D2487DR | Domestic Relations | 09/27/2012 | Divorce 1B            | Dumb, Peter Paul   | Defendant  | 07/07/1974    | Active   | Plymouth Probate and Family Court |          |
| PL14D2505DR | Domestic Relations | 07/07/2014 | Divorce 1B            | Grape, Green       | Defendant  |               | Reopened | Plymouth Probate and Family Court |          |
| PL12D2481DR | Domestic Relations | 05/09/2012 | Divorce 1B            | Smith, Jerome Test | Defendant  |               | Active   | Plymouth Probate and Family Court |          |
| PL13D2491DR | Domestic Relations | 01/17/2013 | Divorce 1B            | Tester, Jane       | Plaintiff  |               | Active   | Plymouth Probate and Family Court |          |

*If you do not see an expected case in My Cases use the Search feature tab*

| Case Number | Case Type          | File Date  | Initiating Action     | Party/Company   | Party Type | Date of Birth | Status | Site                              | Locality |
|-------------|--------------------|------------|-----------------------|-----------------|------------|---------------|--------|-----------------------------------|----------|
| PL14D2506DR | Domestic Relations | 07/07/2014 | Divorce other grounds | Antelope, Alex  | Defendant  |               | Active | Plymouth Probate and Family Court |          |
| PL15D0034DR | Domestic Relations | 02/13/2015 | Divorce other grounds | Card, Christine | Plaintiff  |               | Active | Plymouth Probate and Family Court |          |

*NO cases which are impounded by order of the Court or statute will be available.*

# Attorney Portal Features

## Calendar

### Calendar will display:

- All un-resulted events scheduled for a twelve month period for cases where you are the active attorney of record.
- Event descriptions, date and time, Judge, and Location.
- Hyperlinks to view case information.

*Filtering by Judge, Location, and Type is not currently working.*

The screenshot shows the Attorney Portal interface. At the top, there is a navigation bar with links for "Emily Deines", "Home", "Search", "Calendar", and "Cases". The "Calendar" link is circled in red. Below the navigation bar, the calendar for February 2015 is displayed. The calendar grid shows days of the week (S, M, T, W, T, F, S) and dates (1-28). Two events are listed: one on February 10 (marked with a blue '1') and one on February 11 (marked with a blue '2'). The event on February 11 is circled in red, and a red arrow points down from it to a detailed event view table below.

| <a href="#">Start</a> | <a href="#">End</a> | <a href="#">Event Type</a>                   | <a href="#">Judge</a> | <a href="#">Location</a>        | <a href="#">Case</a> |
|-----------------------|---------------------|--|-----------------------|---------------------------------|----------------------|
| 12:00 PM              | 12:15 PM            | Case Management Conference - Domestic\Equity | Carey, Hon. Paula M   | Probate & Family Court Plymouth | PL13D2491DR          |
| 02:00 PM              | 02:20 PM            | Pretrial Conference Domestic and Equity      | Carey, Hon. Paula M   | Probate & Family Court Plymouth | PL14D2501DR          |

# Attorney Portal Features

## Search

### Search will display:

- Any cases, which are not impounded, in the case types, departments, and divisions available.
- You may search by case number, name, case type and file date.
- Hyperlinks to view case information.

### Tips for searching:

- Choose the correct department and division (i.e. Probate & Family Court and Hampshire Probate & Family Court)
- Case numbers should be entered using the correct capitalization, prefix, and suffix (i.e. HS15D0001DR).
- First and Last name searches require an initial capitalization.

Emily Deines Home **Search** Calendar Cases

### Search

Select your search criteria below. Fields marked with \* are required.

**Court Department \*** Probate and Family Court **Court Division \*** Plymouth Probate and Family Court

**Court Location \*** Plymouth Probate and Family Court

**Number of Results \*** 25

Name Case Type Case Number Ticket/Citation # **Advanced Attorney**

**Last Name \***

**First Name \***

Middle Name

Suffix Choose One

Or Search by Business Name

**Company Name \***

Case Type: All Cases, Adoption Managed, Domestic Relations

Case Status: All Statuses, Active, Closed, Rejected, Reopened, Suspended

Party Type: All Party Types, Adoptee, Biological Father, Biological Mother, Child, Decree Name, Defendant, Named Father

Date of Birth Search Range: Begin Date  MM/dd/yyyy

Date of Death Search Range: Begin Date  MM/dd/yyyy

### Search Results

Displaying all 4 matches.

| Case Number                 | Case Type          | File Date  | Initiating Action     | Party/Company    | Party Type | Date of Birth | Case Status | Court                             |
|-----------------------------|--------------------|------------|-----------------------|------------------|------------|---------------|-------------|-----------------------------------|
| <a href="#">PL09D2366DR</a> | Domestic Relations | 02/17/2009 | Divorce 1B            | Smith, Sam F.    | Plaintiff  |               | Active      | Plymouth Probate and Family Court |
| <a href="#">PL09D2365DR</a> | Domestic Relations | 02/13/2009 | Divorce 1B            | Smith, Samuel    | Plaintiff  |               | Active      | Plymouth Probate and Family Court |
| <a href="#">PL09D2366DR</a> | Domestic Relations | 02/17/2009 | Divorce 1B            | Smith, Samuel    | Plaintiff  |               | Active      | Plymouth Probate and Family Court |
| <a href="#">PLD74-1220</a>  | Domestic Relations | 01/01/1974 | Divorce other grounds | Smith, Samuel L. | Defendant  |               | Closed      | Plymouth Probate and Family Court |

# Available Case Information

## Case and Party Information

- Case number and case name
- Case type, action code, status, and file date
- Name and party type
- Attorney name and BBO number
- If deceased: Date of Death
- Aliases, if any

**PL14D2501DR Smith, John vs. Matin, Matthew**

|                    |                    |
|--------------------|--------------------|
| Case Type          | Domestic Relations |
| Initiating Action: | Divorce 1B         |
| Case Status        | Closed             |
| Status Date:       | 01/29/2015         |
| File Date          | 03/31/2014         |
| Case Judge:        | 02/11/2015         |
| DCM Track:         |                    |
| Next Event:        |                    |

All Information Party Claims Event Docket Disposition

### Party Information

**Smith, John - Plaintiff**

DOD

Party Address

Alias

Attorney/Bar Code Phone Number  
Wilson, Esq., Tara K. (655035)

[More Party Information](#)

**Matin, Matthew - Defendant**

DOD

Party Address

Alias

Attorney/Bar Code Phone Number  
Jensen, Esq., Lynda Riesgo (652498)

[More Party Information](#)

### Claims

# Available Case Information

## Case Events

- All scheduled events on the case (resulted and un-resulted)
- Date, time, and location
- Session
- Event type
- Event Judge
- Result, if any

## Docket Entries

- Date of docket entry
- Docket description if not impounded

*NO document images will be available.*

| Events              |                              |                                 |  |                        |          |
|---------------------|------------------------------|---------------------------------|--|------------------------|----------|
| ◆ Date              | ◆ Session                    | ◆ Location                      | ◆ Type                                       | ◆ Event Judge          | ◆ Result |
| 08/21/2014 10:00 AM | Judge Menno Plymouth Session |                                 | Case Management Conference - Domestic\Equity | Carey, Hon. Paula M    |          |
| 08/27/2014 09:00 AM | Plymouth Session             |                                 | Trial 1 Hour                                 | Doherty, Hon. Ann H    |          |
| 08/28/2014 09:00 AM | Plymouth Session             |                                 | Trial 1 Hour                                 | Roberts, Hon. Lisa A   |          |
| 08/29/2014 10:00 AM | Plymouth Session             |                                 | Case Management Conference - Domestic\Equity | Fernandes, Hon. Armand |          |
| 02/10/2015 08:00 AM | Plymouth Session             | Probate & Family Court Plymouth | Motion                                       | Carey, Hon. Paula M    |          |

| Docket Information |   |
|--------------------|---|
| ◆ Docket Date      | Docket Text   |
| 04/07/2015         | Complaint for Divorce - Irretrievable Breakdown 1B        |
| 04/07/2015         | Summons issued on complaint for Divorce.                  |
| 04/07/2015         | Certificate of Marriage                                   |
| 04/07/2015         | Uniform Counsel Certification Form Filed by Atty Moriarty |
| 04/07/2015         | Mass. Statistical R408 Form                               |

# Which types of cases will I be able to access for Probate & Family Court?

- Change of Name
- Domestic Relations  
Support, Custody, and  
Visitation
- Domestic Relations
- Domestic  
Relations/Other
- Equity-Partition
- Equity Complaint
- Equity Petition
- Estate and Administration
- Guardianship
- Joint Petition
- Paternity
- Paternity in Equity
- Probate  
Abuse/Conservator
- Probate/Other
- Protection from Abuse

# Some Things to Consider

- My Cases
  - Cases that have a case status of closed will not show up in My Cases. If you do not see expected results in My Cases, use the Search feature to find a case.
  - Impounded or restricted cases will not be available.
- Calendar
  - Some events may not display on the calendar for a variety of reasons. If you expect to see an event but it is not there look at the case information.
- Search
  - Case numbers and names are case sensitive. Make sure you are using the correct prefix and suffix to search for cases.
  - Impounded or restricted cases will not be available.

# Questions or Comments

- Questions about how to use the Attorney Portal?
  - email: [eaccess@jud.state.ma.us](mailto:eaccess@jud.state.ma.us) (put Probate & Family Court in the subject line)