

THE COMMONWEALTH OF MASSACHUSETTS
THE TRIAL COURT
PROBATE AND FAMILY COURT DEPARTMENT
ADMINISTRATIVE OFFICE
JOHN ADAMS COURTHOUSE
ONE PEMBERTON SQUARE
MEZZANINE
BOSTON, MA 02108

PAULA M. CAREY
CHIEF JUSTICE

TEL: (617) 788-6600
FAX (617) 788-8995

May 24, 2010

To All Persons Eligible to Receive Appointments

Pursuant to Supreme Judicial Court Rule 1:07 - Fee Generating Appointments

RE: Mandatory Continuing Education Requirements

I write to notify you of recent changes to the mandatory continuing education requirements for Probate and Family Court Categories E and F, as well as to keep you informed of the mandatory continuing education requirements for the other Probate and Family Court fee generating categories.

Starting in 2010 and each year thereafter, any person who meets the application requirements and would like to be approved for the fee generating appointment lists for Category E or Category F must take the mandatory 2-day training offered by the Probate and Family Court prior to submitting his application for approval. The certificate of attendance for the mandatory training must be submitted with the application.

For 2010 only, any person who has been on either the fee generating appointment list for Category E or Category F **for less than 5 years as of December 31, 2009** must participate in the second day of the mandatory 2-day training offered by the Probate and Family Court. A certificate of attendance must be submitted to the Probate and Family Court by December 31, 2010 in order to remain on the fee generating appointment list.

For 2010 only, any person who has been on either the fee generating appointment list for Category E or Category F **for 5 years as of December 31, 2009**, must take the mandatory 3-hour training offered by the Probate and Family Court. In order to remain on the fee generating appointment list, a certificate of attendance for this program must be submitted to the Probate and Family Court by December 31, 2010.

Starting in 2011 and each year thereafter, any person on either the fee generating appointment list for Category E or Category F must take the mandatory 3-hour training offered each year by the Probate and Family Court. A certificate of attendance must be submitted to the Probate and Family Court by December 31 of each year in order to remain on the fee generating appointment list. The topic for the yearly mandatory 3-hour training will vary each year.

At this time, the mandatory continuing education requirements for Categories D, G, H, I, O, Q and W remain as follows:

- Persons who have been on a fee-generating list for less than five years must take six hours of relevant continuing education courses for that list each year until they reach the five-year mark.
- Once a person has been on a fee-generating list for five years or more, the hourly requirement for continuing education is reduced to three hours of training to be taken every other year.

Example: Person is approved for the Category D list on June 15, 2008. The person must take 6 hours of continuing education through 2012. In 2014, the person must take 3 hours of continuing education.

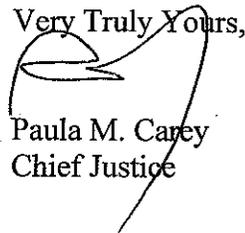
Example: Person is approved for the Category D list on January 10, 2002. The person had been on the Category D list at least five years as of March 5, 2008, when the continuing education requirements were revised. The person was required to take 3 hours of training in 2008, and the person must take 3 hours of training in 2010.

The mandatory education requirements for the categories not listed above vary and can be found on the Probate and Family Court's website at <http://www.mass.gov/courts/courtsandjudges/courts/probateandfamilycourt/fee-categories-qualifications-methods-application.pdf>. This information is updated each year.

Certificates of attendance for courses should be sent to Cynthia Leahy at the Probate and Family Court Administrative Office, John Adams Courthouse, One Pemberton Square, Boston, MA, 02108.

If you have any questions, please contact Denise Fitzgerald, Esq. or Cynthia Leahy. Each may be reached at 617-788-6600.

Very Truly Yours,



Paula M. Carey
Chief Justice

cc. Hon. Margaret H. Marshall, Chief Justice
Hon. Robert A. Mulligan, Chief Justice for Administration and Management