

248 CMR: BOARD OF STATE EXAMINERS
OF PLUMBERS AND GAS FITTERS

248 CMR 11.00: EDUCATION AND EXPERIENCE STANDARDS AND REQUIREMENTS FOR
LICENSURE

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(1) SCOPE THE PROVISIONS OF 248 CMR 11.00 GOVERN THE EDUCATIONAL AND EXPE
REQUIREMENTS FOR LICENSURE AS A JOURNEYMAN PLUMBER OR JOURNEYMAN GAS FIT
MASTER PLUMBER OR MASTER GAS FITTER AND LICENSURE AS EITHER AN UNDILUTED LIQ
INSTALLER OR LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER. IN ADDITIO
GOVERNS THE CONTINUING EDUCATION REQUIREMENTS FOR ALL LICENSED PLUMBERS A
COMMONWEALTH. FINALLY, THE PROVISIONS OF 248 CMR 11.00 GOVERN THE REQUIR
PROVIDERS OF PLUMBING AND GAS FITTING PRIMARY AND CONTINUING EDUCATION.

(2) SECTIONS DECLARED INDEPENDENT. 248 CMR 1.00 THROUGH 11.00 IS HEREBY DECLARE
INDEPENDENT SECTION AND PART OF SECTION AND THE HOLDING OF ANY SECTION OR PA
VOID AND INEFFECTIVE FOR ANY CAUSE SHALL NOT BE DEEMED TO AFFECT ANY OTHER
SECTION.

11.02: EDUCATION AND EXPERIENCE REQUIREMENTS FOR APPRENTICES, JOURNEYMAN AND MASTER
EDUCATION AND EXPERIENCE REQUIREMENTS FOR UNDILUTED LIQUEFIED PETROLEUM GAS I
LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLERS

(1) QUALIFICATIONS FOR ADMISSION TO THE JOURNEYMAN PLUMBER EXAMINATION.

(A) APPRENTICE PLUMBER LICENSED BEFORE SEPTEMBER 1, 2008. AN APPLICANT WHO IS
APPRENTICE PLUMBER AND THE APPRENTICE LICENSE WAS RECEIVED PRIOR TO SEPT
ACCORDANCE WITH M.G.L. C. 142, § 3A SHALL BE REQUIRED TO FILL OUT A BOARD
APPLICATION AND MEET THE FOLLOWING REQUIREMENTS TO BE ELIGIBLE FOR AI
JOURNEYMAN PLUMBER EXAMINATION:

1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF SATISFACT
OF HAVING COMPLETED PRACTICAL WORK EXPERIENCE PERFORMING PLUMBING AN
TOTALS NO LESS THAN 5,100 CLOCK HOURS AS A LICENSED APPRENTICE WORKING
UNDER THE DIRECT SUPERVISION OF A COMMONWEALTH OF MASSACHUSETTS LI
PLUMBER OR UNDER THE DIRECT SUPERVISION OF A COMMONWEALTH OF MASSACH
JOURNEYMAN PLUMBER WHO IS IN THE EMPLOY OF A MASTER PLUMBER. EXPERIEN
HVAC COMPONENTS FOR THE INSTALLATION OF HEATING SYSTEMS, STEAM PIPING
HEAT PIPING OR OTHER WORK NOT REQUIRING A PLUMBING OR GAS FITTING LICEN
CONSIDERED QUALIFYING EXPERIENCE.

2. EDUCATION

A. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING RECEIVED
DIPLOMA OR THE EQUIVALENT; AND

B. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING SUCCESSF
300 CLOCK HOURS OF PLUMBING AND GAS FITTING THEORY CULMINATING IN
INSTRUCTOR DESIGNED EXAMINATION TO ENSURE COMPETENCY. THIS EDUCAT
PLACE OVER A PERIOD OF NO LESS THAN THREE YEARS AND MUST MEET THE R
248 CMR 11.00. FOR EACH CALENDAR YEAR, NO MORE THAN 150 HOURS OF EDUCA
BE CREDITED FOR LICENSURE PURPOSES.

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11.02: CONTINUED

3. APPLICANTS ENROLLED IN PUBLIC COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAMS PRIOR TO SEPTEMBER 1, 2008.
 - A. ELIGIBILITY TO BE CONSIDERED EQUIVALENT TO AN INDIVIDUAL OBTAINING AN APPRENTICE LICENSE PRIOR TO SEPTEMBER 1, 2008, AN APPLICANT MUST MEET THE FOLLOWING:
 - I. THE APPLICANT MUST HAVE BEEN A SECONDARY SCHOOL STUDENT ENROLLED IN A PUBLIC COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAM (NOT INCLUDING EXPLORATORY HOURS) PRIOR TO SEPTEMBER 1, 2008.
 - II. THE APPLICANT MUST HAVE OBTAINED AN APPRENTICE LICENSE WITHIN FIVE YEARS OF BEGINNING THE HIGH SCHOOL PLUMBING PROGRAM.
 - B. CREDIT GRANTED. ELIGIBLE APPLICANTS UNDER 248 CMR 11.02(1) SHALL BE GRANTED CREDIT UP TO 300 HOURS OF EDUCATION AND 1,700 CLOCK HOURS OF EXPERIENCE CREDIT FROM COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAMS.
4. THE PROVISIONS OF 248 CMR 11.02(1)(A) SHALL EXPIRE ON MAY 1, 2021. ALL APPLICANTS APPLYING FOR A JOURNEYMAN PLUMBING LICENSE WHO SUBMIT AN APPLICATION ON OR AFTER MAY 1, 2021 SHALL, WITHOUT LOSS OF ANY LAWFULLY EARNED EDUCATION OR WORK EXPERIENCE, MEET THE SAME UPGRADING REQUIREMENTS AS THOSE IMPOSED ON APPRENTICE LICENSES IS SET FORTH IN 248 CMR 11.02(1)(B). EXCEPTION THE BOARD MAY, IN ITS DISCRETION, WAIVE THE DEADLINE FOR INDIVIDUALS WHO SUFFERED FROM A RELEVANT, DOCUMENTED HARDSHIP. NO SUCH WAIVERS SHALL BE GRANTED ON OR AFTER MAY 1, 2021.
 - (B) APPRENTICE PLUMBER LICENSED ON OR AFTER SEPTEMBER 1, 2008. AN APPLICANT WHO IS A LICENSED APPRENTICE PLUMBER AND THE APPRENTICE LICENSE WAS ISSUED ON OR AFTER SEPTEMBER 1, 2008 IN ACCORDANCE WITH M.G.L. C. 142, § 3A NOT OTHERWISE MEETING THE REQUIREMENTS OUTLINED IN 248 CMR 11.02(1)(A) SHALL BE REQUIRED TO FILL OUT A BOARD APPROVED APPLICATION AND COMPLETE THE FOLLOWING EDUCATION AND EXPERIENCE CRITERIA TO BE ELIGIBLE FOR THE JOURNEYMAN PLUMBER EXAMINATION:
 1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF SATISFACTORY TO THE BOARD OF HAVING COMPLETED PRACTICAL WORK EXPERIENCE THAT TOTALS NO LESS THAN 1700 HOURS AS A LICENSED APPRENTICE WORKING AS AN EMPLOYEE UNDER THE DIRECT SUPERVISION OF A COMMONWEALTH OF MASSACHUSETTS LICENSED MASTER PLUMBER OR UNDER THE SUPERVISION OF A COMMONWEALTH OF MASSACHUSETTS LICENSED JOURNEYMAN PLUMBER IN THE EMPLOY OF A MASTER PLUMBER. EXPERIENCE INSTALLING HVAC COMPONENTS, PIPING, AND INSTALLATION OF HEATING SYSTEMS, STEAM PIPING AND HYDRONIC HEAT PIPING SHALL BE CONSIDERED QUALIFYING EXPERIENCE.
 2. EDUCATION
 - A. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING RECEIVED A HIGH SCHOOL DIPLOMA OR THE EQUIVALENT; AND
 - B. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING SUCCESSFULLY COMPLETED 550 CLOCK HOURS OF PLUMBING AND GASFITTING THEORY CULMINATING IN A BOARD INSTRUCTOR DESIGNED EXAMINATION TO ENSURE COMPETENCY. THIS EDUCATION SHALL TAKE PLACE OVER A PERIOD OF NO LESS THAN FIVE YEARS AND MUST MEET THE BOARD APPROVED REQUIREMENTS OF 248 CMR 11.00. FOR EACH CALENDAR YEAR, NO MORE THAN 110 CLOCK HOURS OF EDUCATION MAY BE CREDITED FOR LICENSURE PURPOSES.
 - C. APPRENTICES SHALL BEGIN THEIR EDUCATION PROGRAM WITHIN NINE MONTHS OF THE ISSUANCE OF THEIR APPRENTICE LICENSE.
 3. TIMEFRAMES FOR COMPLETING EDUCATION AND WORK EXPERIENCE.
 - A. GENERAL RULE. AN APPLICANT WILL NOT RECEIVE CREDIT FOR ANY WORK EXPERIENCE OR EDUCATION UNLESS THEY WERE COMPLETED IN CONJUNCTION WITH ONE ANOTHER TIER BY CALENDAR YEARS. FOR EACH YEAR IN WHICH AN APPRENTICE OBTAINS 110 CLOCK HOURS OF EDUCATION, THAT APPRENTICE MUST ACCRUE 1700 CLOCK HOURS OF QUALIFYING EXPERIENCE AS A LICENSED APPRENTICE. 248 CMR 11.02(1)(B)3.A. IS SUBJECT TO THE EXCEPTIONS AS DESCRIBED IN 248 CMR 11.02(1)(B)3.B. AND C.
 - B. EXCEPTION 1. IN THE EVENT THAT, DUE TO A HARDSHIP, AN APPRENTICE IS ENROLLED IN TIER 1 BUT LOSES THEIR EMPLOYMENT, THEY SHALL BE PERMITTED TO COMPLETE TIER 1 AND ENROLLED IN TIER 2. HOWEVER, THE APPRENTICE MUST OBTAIN EMPLOYMENT PRIOR TO ENROLLING IN ANY ADDITIONAL TIERS.
 - C. EXCEPTION 2. A LICENSED APPRENTICE MAY COMPLETE TIER 1 AND TIER 2 IN TWO CALENDAR YEARS.

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11.02: CONTINUED

D. EXCEPTION 3. AN UNLICENSED INDIVIDUAL, WHO BY DEFINITION MAY NOT ACQUIRE EXPERIENCE, MAY COMPLETE TIER 1 OF THE EDUCATION REQUIREMENT PRIOR TO OBTAINING A LICENSE. REMAINING EDUCATION AND WORK EXPERIENCE MUST BE ACCRUED IN COMPLIANCE WITH THE EDUCATION, EXPERIENCE, AND TIMEFRAMES DESCRIBED IN 248 CMR 11.02(1)(B)3.

4. PUBLIC COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAM. AN APPLICANT WHO, AS A SECONDARY SCHOOL STUDENT, SUCCESSFULLY COMPLETES A PUBLIC COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAM FOLLOWING THE CVTE (CAREER VOCATIONAL TECHNICAL EDUCATION) EDUCATION FRAMEWORK WHOSE PROGRAM IS APPROVED BY THE BOARD TO MEET THE REQUIREMENTS OF 248 CMR 11.00, MAY BE GRANTED A MAXIMUM OF THE FIRST THREE TIERS, COMPREHENSIVE CREDIT FOR HOURS OF EDUCATIONAL THEORY CREDIT FROM THAT PROGRAM. ADDITIONALLY, SAID APPLICANT MAY ACCRUE A MAXIMUM OF 1,700 HOURS OF EXPERIENCE CREDIT WHILE ENROLLED IN AN APPROVED MASSACHUSETTS PUBLIC COMPREHENSIVE HIGH SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAM, SAID EXPERIENCE HOURS MAY BE ACCRUED AS FOLLOWS:

A. IN A "SHOP" OR "LABORATORY" FACILITY AT THE SCHOOL WHERE STUDENTS ARE UNDER THE DIRECT SUPERVISION OF ONE OR MORE LICENSED PLUMBERS WHO MEET THE EDUCATION REQUIREMENTS OF THE DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION;

B. IN A BOARD-APPROVED, OFF-CAMPUS CONSTRUCTION AND/OR MAINTENANCE PROGRAM OVERSEEN BY THE SCHOOL; OR

C. AFTER OBTAINING AN APPRENTICE LICENSE, IN A SCHOOL ARRANGED CO-OPERATIVE RELATIONSHIP WITH A MASTER PLUMBER. SUBJECT TO THE LIMITATIONS OF 248 CMR 11.02(1)(D), STUDENTS WORKING AS APPRENTICES ARE ELIGIBLE FOR EXPERIENCE HOURS ABOVE THE 1,700 HOURS OF EXPERIENCE FOR WORK EXPERIENCE IN A CO-OP RELATIONSHIP AS DOCUMENTED BY THE EMPLOYING MASTER PLUMBER TO HAVE OCCURRED OUTSIDE OF SCHOOL HOURS (SUCH AS EVENINGS, WEEKENDS, AND SUMMERS).

(C) LIMITATION ON EXAMINATION ATTEMPTS. A LICENSED APPRENTICE SHALL NOT BE PERMITTED TO ATTEMPT THE JOURNEYMAN LICENSE EXAMINATION MORE THAN SIX TIMES WITHOUT THE BOARD'S APPROVAL DEMONSTRATING GOOD CAUSE.

(D) APPRENTICE PLUMBER LICENSE RENEWAL LIMITED.

1. AN APPRENTICE LICENSE SHALL NOT BE RENEWED (NOR SHALL THE LICENSEE BE ELIGIBLE FOR A NEW LICENSE) AFTER TEN YEARS FROM THE DATE THE LICENSE WAS INITIALLY GRANTED, OR SEPTEMBER 1, 2018, WHICHEVER COMES LATER.

2. WAIVERS OF RENEWAL RESTRICTION. AN APPRENTICE WHOSE LICENSE IS NOT RENEWED PURSUANT TO 248 CMR 11.02(1)(D) TO PETITION THE BOARD FOR REINSTATEMENT ON GOOD CAUSE, OF HIS OR HER APPRENTICE LICENSE.

(E) CREDIT FOR LICENSURE, EDUCATION, AND EXPERIENCE OBTAINED PURSUANT TO OTHER STATES.

1. A MASSACHUSETTS LICENSED JOURNEYMAN OR MASTER GAS FITTER MAY, UPON PETITION TO THE BOARD, UTILIZE UP TO 220 HOURS OF GAS FITTING EDUCATION AND 3,400 HOURS OF GAS FITTING WORK EXPERIENCE TOWARDS THE REQUIREMENTS NECESSARY TO OBTAIN A JOURNEYMAN PLUMBING LICENSE.

2. A MASSACHUSETTS LICENSED APPRENTICE GAS FITTER WHO HAS NOT OBTAINED A JOURNEYMAN PLUMBING LICENSE MAY, UPON PETITION TO THE BOARD, UTILIZE UP TO 110 HOURS OF GAS FITTING EDUCATION AND 1,700 HOURS OF GAS FITTING WORK EXPERIENCE TOWARDS THE REQUIREMENTS NECESSARY TO OBTAIN A JOURNEYMAN PLUMBING LICENSE.

3. A MASSACHUSETTS LICENSED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER OR UNLICENSED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER IN TRAINING MAY, UPON PETITION TO THE BOARD, UTILIZE UP TO 110 HOURS OF UNDILUTED LIQUEFIED PETROLEUM GAS EDUCATION AND 1,700 HOURS OF UNDILUTED LIQUEFIED PETROLEUM GAS WORK EXPERIENCE TOWARDS THE REQUIREMENTS NECESSARY TO OBTAIN A JOURNEYMAN PLUMBING LICENSE.

4. NO CREDIT SHALL BE GRANTED FOR EDUCATION OR WORK EXPERIENCE AS A LICENSED UNLICENSED LIQUEFIED PETROLEUM GAS INSTALLER.

(2) QUALIFICATIONS FOR ADMISSION TO THE MASTER PLUMBER EXAMINATION.

(A) AN APPLICANT WHO IS A LICENSED JOURNEYMAN PLUMBER SHALL BE REQUIRED TO APPLY FOR ADMISSION AND MEET THE FOLLOWING EDUCATION AND EXPERIENCE CRITERIA FOR ADMISSION TO THE MASTER PLUMBER EXAMINATION:

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11.02: CONTINUED

1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY DEMONSTRATING COMPLETION OF NO LESS THAN ONE YEAR PRACTICAL EXPERIENCE WITH A MINIMUM OF 1,700 CLOCK HOURS OF EXPERIENCE AS THE HOLDER OF A COMMONWEALTH OF MASSACHUSETTS JOURNEYMAN PLUMBER LICENSE AND DEMONSTRATING THAT HE OR SHE IS ACTIVELY ENGAGED IN OR WORKING AT THE BUSINESS OF INSTALLING REPAIRING OR MAINTAINING PLUMBING AND GAS FITTING SYSTEMS, APPARATUS, DEVICES, FIXTURES OR OTHER APPLIANCES TYPICAL TO THE DISCIPLINE OF THE PLUMBING AND GAS FITTING INDUSTRY ONLY.
 2. EDUCATION. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY TO THE BOARD OF HAVING COMPLETED THE 110 HOUR TIER FIVE OF THE FIVE TIER PLUMBER EDUCATION PROGRAM AS APPROVED BY THE BOARD AND DESCRIBED IN 248 CMR 11.06. INDIVIDUALS WHO COMPLETED THIS EDUCATION AS AN APPRENTICE SHALL NOT BE REQUIRED TO COMPLETE ADDITIONAL EDUCATION.
- (3) QUALIFICATIONS FOR ADMISSION TO THE JOURNEYMAN GAS FITTER EXAMINATION.
- (A) APPRENTICE GAS FITTER LICENSED BEFORE SEPTEMBER 1, 2008. AN APPLICANT WHO IS A LICENSED APPRENTICE GAS FITTER AND THE APPRENTICE LICENSE WAS RECEIVED PRIOR TO SEPTEMBER 1, 2008 IN ACCORDANCE WITH M.G.L. C. 142, § 3A SHALL BE REQUIRED TO FILL OUT A BOARD OF STATE EXAMINERS APPLICATION AND COMPLETE THE FOLLOWING EDUCATION AND EXPERIENCE CRITERIA FOR ADMISSION TO THE JOURNEYMAN GAS FITTER EXAMINATION:
1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY DEMONSTRATING COMPLETION OF PRACTICAL WORK EXPERIENCE OF NO LESS THAN 3,000 HOURS AS A LICENSED APPRENTICE WORKING AS AN EMPLOYEE UNDER THE DIRECT SUPERVISION OF A LICENSED MASTER GAS FITTER OR UNDER THE DIRECT SUPERVISION OF A LICENSED JOURNEYMAN GASFITTER WHO IS IN THE EMPLOY OF A MASTER GASFITTER IN ACCORDANCE WITH M.G.L. C. 142, § 3A INSTALLING, REPAIRING, OR MAINTAINING GAS PIPING SYSTEMS, APPARATUS, DEVICES, AND OTHER APPLIANCES TYPICAL TO THE DISCIPLINE OF THE GASFITTING INDUSTRY ONLY. WORK EXPERIENCE IS LIMITED TO INSTALLING HVAC COMPONENTS FOR THE INSTALLATION OF HEATING AND COOLING PIPING AND HYDRONIC HEAT PIPING SHALL NOT BE CONSIDERED QUALIFYING EXPERIENCE.
 2. EDUCATION
 - A. THE APPLICANT SHALL FURNISH DOCUMENTATION TO THE BOARD OF HAVING COMPLETED HIGH SCHOOL DIPLOMA OR THE EQUIVALENT, AND
 - B. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING COMPLETED 110 HOURS OF GAS FITTING THEORY CULMINATING IN A SCHOOL OR INSTRUCTOR DESIGNED PROGRAM TO ENSURE COMPETENCY. THIS EDUCATION MUST TAKE PLACE OVER A PERIOD OF NO MORE THAN TWO YEARS AND MUST MEET THE BOARD ADMINISTERED REQUIREMENTS OF 248 CMR 11.06.
 3. THE PROVISIONS OF 248 CMR 11.02(3)(A) SHALL EXPIRE ON MAY 1, 2021. ALL APPLICANTS WHO APPLY FOR A JOURNEYMAN GAS FITTER WHO SUBMIT AN APPLICATION ON OR AFTER MAY 1, 2021 SHALL BE SUBJECT TO THE UPGRADING REQUIREMENTS AS THOSE IMPOSED ON APPRENTICE LICENSES ISSUED PRIOR TO MAY 1, 2021 UNDER 248 CMR 11.02(3)(B). EXCEPTION. THE BOARD MAY, IN ITS DISCRETION, WAIVE THIS DEADLINE FOR INDIVIDUALS WHO SUFFERED FROM A RELEVANT, DOCUMENTED HARDSHIP. HOWEVER, SUCH WAIVERS SHALL BE GRANTED ON OR AFTER MAY 1, 2021.
- (B) APPRENTICE GASFITTER LICENSED ON OR AFTER SEPTEMBER 1, 2008. AN APPLICANT WHO IS A LICENSED APPRENTICE GASFITTER AND THE APPRENTICE LICENSE WAS RECEIVED ON OR AFTER SEPTEMBER 1, 2008 IN ACCORDANCE WITH M.G.L. C. 142, § 3A SHALL BE REQUIRED TO FILL OUT A BOARD OF STATE EXAMINERS COMPLETE APPLICATION AND COMPLETE THE FOLLOWING EDUCATION AND EXPERIENCE CRITERIA TO BE ELIGIBLE FOR ADMISSION TO THE JOURNEYMAN GASFITTER EXAMINATION:
1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY DEMONSTRATING COMPLETION OF PRACTICAL WORK EXPERIENCE OF NO LESS THAN 3,000 HOURS AS A LICENSED APPRENTICE WORKING AS AN EMPLOYEE UNDER THE DIRECT SUPERVISION OF A LICENSED MASTER GASFITTER OR UNDER THE DIRECT SUPERVISION OF A LICENSED JOURNEYMAN GASFITTER WHO IS IN THE EMPLOY OF A MASTER GASFITTER IN ACCORDANCE WITH M.G.L. C. 142, § 3A INSTALLING, REPAIRING, OR MAINTAINING GAS PIPING SYSTEMS, APPARATUS, DEVICES, AND OTHER APPLIANCES TYPICAL TO THE DISCIPLINE OF THE GAS FITTING INDUSTRY ONLY. WORK EXPERIENCE IS LIMITED TO INSTALLING HVAC COMPONENTS FOR THE INSTALLATION OF HEATING AND COOLING PIPING AND HYDRONIC HEAT PIPING SHALL NOT BE CONSIDERED QUALIFYING EXPERIENCE.
 2. EDUCATION
 - A. THE APPLICANT SHALL FURNISH DOCUMENTATION TO THE BOARD OF HAVING COMPLETED HIGH SCHOOL DIPLOMA OR THE EQUIVALENT; AND

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11.02: CONTINUED

B. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING COMPLETED 110 CLOCK HOURS OF APPRENTICESHIP GASFITTING EDUCATIONAL THEORY CULMINATING IN AN INSTRUCTOR DESIGNED EXAMINATION TO ENSURE COMPETENCY. THIS EDUCATION SHALL TAKE PLACE OVER A PERIOD OF NO LESS THAN THREE YEARS AND MEET THE BOARD'S REQUIREMENTS OF 248 CMR 11.00.

3. TIMEFRAMES FOR COMPLETING EDUCATION AND WORK EXPERIENCE.

A. GENERAL RULE. AN APPLICANT WILL NOT RECEIVE CREDIT FOR WORK EXPERIENCE OR EDUCATION UNLESS THEY WERE COMPLETED IN CONJUNCTION WITH ONE ANOTHER BY CALENDAR YEARS. FOR EACH YEAR IN WHICH AN APPRENTICE OBTAINS 110 CLOCK HOURS OF EDUCATION, THAT APPRENTICE MUST ACCRUE 1700 CLOCK HOURS OF QUALIFYING WORK EXPERIENCE AS A LICENSED APPRENTICE. 248 CMR 11.02(3)(B)3.A. IS SUBJECT TO THE EXCEPTIONS AS DESCRIBED IN 248 CMR 11.02(3)(B)3.B. THROUGH D.

B. EXCEPTION 1. IN THE EVENT THAT, DUE TO A HARDSHIP, AN APPRENTICE IS PROMOTED TO A HIGHER TIER BUT LOSES THEIR EMPLOYMENT, THEY SHALL BE PERMITTED TO COMPLETE TIER 1 OF THE EDUCATION ENROLLED IN. HOWEVER, THE APPRENTICE MUST OBTAIN EMPLOYMENT PRIOR TO ENROLLING IN ANY ADDITIONAL TIERS.

C. EXCEPTION 2. A LICENSED APPRENTICE MAY COMPLETE TIER 1 AND TIER 2 IN ONE CALENDAR YEAR.

D. EXCEPTION 3. AN UNLICENSED INDIVIDUAL, WHO BY DEFINITION MAY NOT ACCRUE WORK EXPERIENCE, MAY COMPLETE TIER 1 OF THE EDUCATION REQUIREMENT PRIOR TO ACCRUE THE REMAINING EDUCATION AND WORK EXPERIENCE MUST BE ACCRUED IN COMPLIANCE WITH THE LICENSING AND TIMEFRAMES DESCRIBED IN 248 CMR 11.02(3)(B)3.

(C) LIMITATION ON EXAMINATION ATTEMPTS. A LICENSED APPRENTICE SHALL NOT BE PERMITTED TO ATTEMPT THE JOURNEYMAN LICENSE EXAMINATION MORE THAN SIX TIMES WITHOUT THE BOARD'S APPROVAL DEMONSTRATING GOOD CAUSE.

(D) APPRENTICE GAS FITTER LICENSE RENEWAL LIMITED.

1. AN APPRENTICE LICENSE SHALL NOT BE RENEWED (NOR SHALL THE LICENSEE BE ELIGIBLE FOR A NEW LICENSE) AFTER TEN YEARS FROM THE DATE THE LICENSE WAS INITIALLY GRANTED PRIOR TO SEPTEMBER 1, 2018, WHICHEVER COMES LATER.

2. WAIVERS OF RENEWAL RESTRICTION. AN APPRENTICE WHO IS NOT ELIGIBLE FOR RENEWAL PURSUANT TO THE REQUIREMENTS OF 248 CMR 11.02(3)(D) SHALL BE PERMITTED TO MAKE A PETITION TO THE BOARD FOR REINSTATEMENT, FOR GOOD CAUSE, OF HIS OR HER APPRENTICE LICENSE.

(E) CREDIT FOR LICENSURE, EDUCATION, AND EXPERIENCE OBTAINED PURSUANT TO PREVIOUSLY ISSUED LICENSES.

1. WHILE NOT REQUIRED TO PRACTICE GAS FITTING, A JOURNEYMAN OR MASTER PLUMBER WHO DESIRES A JOURNEYMAN GAS FITTING LICENSE MAY OBTAIN THE LICENSE BY SUBMITTING AN APPLICATION, PAYING THE APPROPRIATE FEE, AND PASSING THE REQUISITE EXAMINATION. APPLICANTS NEED NOT OBTAIN ADDITIONAL EDUCATION OR WORK EXPERIENCE.

2. A MASSACHUSETTS LICENSED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER WHO IS CURRENTLY AN UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER IN TRAINING MAY, UPON PETITION TO THE BOARD, UTILIZE UP TO 220 HOURS OF UNDILUTED LIQUEFIED PETROLEUM GAS EDUCATION AND WORK EXPERIENCE OF UNDILUTED LIQUEFIED PETROLEUM GAS WORK EXPERIENCE TOWARDS THE REQUIREMENTS TO OBTAIN A JOURNEYMAN GAS FITTING LICENSE.

3. A MASSACHUSETTS LICENSED APPRENTICE PLUMBER MAY, UPON PETITION TO THE BOARD, UTILIZE UP TO 110 HOURS OF EDUCATION AND 1,700 HOURS OF UNDILUTED WORK EXPERIENCE TOWARDS THE REQUIREMENTS NECESSARY TO OBTAIN A JOURNEYMAN GAS FITTING LICENSE. SAID EDUCATION AND EXPERIENCE MUST HAVE BEEN OBTAINED PERFORMING GAS INSTALLATIONS WITH THE APPLICANT UNDER THE SUPERVISION OF A MASSACHUSETTS LICENSED MASTER PLUMBER WHO CAN CERTIFY THAT THE EXPERIENCE WAS SPECIFIC TO GAS FITTING.

4. NO CREDIT SHALL BE GRANTED FOR EDUCATION OR WORK EXPERIENCE AS A LICENSED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER.

(4) QUALIFICATIONS FOR ADMISSION TO THE MASTER GASFITTER EXAMINATION.

(A) AN APPLICANT WHO IS A LICENSED JOURNEYMAN GAS FITTER SHALL BE REQUIRED TO MEET THE FOLLOWING EDUCATION AND EXPERIENCE CRITERIA TO BE ELIGIBLE FOR ADMISSION TO THE MASTER GAS FITTERS EXAMINATION:

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11.02: CONTINUED

1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY DEMONSTRATING COMPLETION OF NO LESS THAN ONE YEAR PRACTICAL EXPERIENCE WITH A MINIMUM OF 1,700 CLOCK HOURS OF EXPERIENCE AS THE HOLDER OF A COMMONWEALTH OF MASSACHUSETTS JOURNEYMAN GAS FITTER LICENSE AND HAS BEEN ACTIVELY ENGAGED AT THE BUSINESS OF INSTALLING, REPAIRING, OR MAINTAINING GAS FITTING SYSTEMS, DEVICES, FIXTURES, OR OTHER APPLIANCES TYPICAL TO THE DISCIPLINE OF THE GAS FITTING INDUSTRY ONLY.
 2. EDUCATION. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY TO THE BOARD HAVING COMPLETED 50 CLOCK HOURS OF GAS FITTING THEORY IN A MASTER GAS FITTING PROGRAM, CULMINATING IN A SCHOOL OR INSTRUCTOR DESIGNED EXAMINATION TO DEMONSTRATE COMPETENCY. THIS PROGRAM MUST MEET THE BOARD ADMINISTERED REQUIREMENTS OF 248 CMR 11.00. HOWEVER, APPLICANTS WHO HAVE COMPLETED THE 110 HOUR TIER THREE OF THE MASTER GAS FITTER EDUCATIONAL PROGRAM AS APPROVED BY THE BOARD AND DESCRIBED IN 248 CMR 11.00 SHALL BE EXEMPT FROM HAVING TO OBTAIN ADDITIONAL EDUCATION.
 3. MASTER PLUMBERS. WHILE NOT REQUIRED TO PRACTICE GAS FITTING, A MASTER PLUMBER WHO DESIRES A MASTER GAS FITTING LICENSE MAY OBTAIN THE LICENSE BY SUBMITTING AN APPLICATION, PAYING THE APPROPRIATE FEE, AND PASSING THE REQUISITE EXAMINATION. APPLICANTS NEED NOT OBTAIN ADDITIONAL EDUCATION OR WORK EXPERIENCE.
- (5) QUALIFICATIONS FOR ADMISSION TO THE UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER EXAMINATION.
- (A) AN APPLICANT FOR LICENSURE AS AN UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER IS REQUIRED TO COMPLETE THE EDUCATION AND EXPERIENCE REQUIREMENTS IN ORDER TO BE ADMITTED TO THE UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER EXAMINATION.
 1. EXPERIENCE. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY DEMONSTRATING COMPLETION OF PRACTICAL WORK EXPERIENCE OF NO LESS THAN 1,000 HOURS OVER A PERIOD OF NO LESS THAN TWO YEARS SPECIFICALLY IN THE DISCIPLINE OF UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLATIONS WORKING, AS AN EMPLOYEE UNDER THE DIRECT SUPERVISION OF A COMMONWEALTH OF MASSACHUSETTS LICENSED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER OR A LICENSED JOURNEYMAN OR MASTER PLUMBER OR GAS FITTER LICENSEE IN ACCORDANCE WITH M.G.L. C. 142, § 3. SAID APPLICANT SHALL ONLY BE GRANTED EXPERIENCE IN WHICH SHE WAS ENGAGED IN INSTALLING, REPAIRING, OR MAINTAINING PROPANE GAS PIPING, APPARATUS, DEVICES, FIXTURES OR OTHER APPLIANCES RESTRICTED TO THE DISCIPLINE OF THE UNDILUTED LIQUEFIED PETROLEUM GAS FITTING INDUSTRY. EXPERIENCE THAT IS LIMITED TO HVAC COMPONENTS FOR THE INSTALLATION OF HEATING SYSTEMS, STEAM PIPING, CONDENSING PIPING, AND OTHER WORK FALLING UNDER THE SCOPE OF THE GAS FITTING LICENSE IS NOT CONSIDERED QUALIFYING EXPERIENCE. AS OF THIS TIME, INDIVIDUALS ACCRUING EXPERIENCE UNDER 248 CMR 11.02(5), WHO WILL BE CONSIDERED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLERS IN TRAINING, ARE NOT REQUIRED TO HOLD A LICENSE IN MASSACHUSETTS.
 2. EDUCATION
 - A. THE APPLICANT SHALL FURNISH DOCUMENTATION SATISFACTORY TO THE BOARD HAVING RECEIVED A HIGH SCHOOL DIPLOMA OR THE EQUIVALENT, AND:
 - B. THE APPLICANT SHALL FURNISH DOCUMENTARY PROOF OF HAVING COMPLETED 100 HOURS OF UNDILUTED LIQUEFIED PETROLEUM GAS EDUCATIONAL THEORY IN A UNDILUTED LIQUEFIED PETROLEUM GAS EDUCATIONAL PROGRAM CULMINATING IN A SCHOOL OR INSTANT EXAMINATION TO ENSURE COMPETENCY. THIS PROGRAM MUST MEET THE BOARD ADMINISTERED REQUIREMENTS OF 248 CMR 11.00.
 - (B) LIMITATION ON EXAMINATION ATTEMPTS. NO INDIVIDUAL SHALL BE PERMITTED TO TAKE THE UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER LICENSE EXAMINATION MORE THAN TWO TIMES WITHOUT SPECIAL BOARD APPROVAL DEMONSTRATING GOOD CAUSE.
- (6) QUALIFICATIONS FOR ADMISSION TO THE LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER EXAMINATION. AN APPLICANT FOR LICENSURE AS A LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER SHALL BE REQUIRED TO COMPLETE THE FOLLOWING EDUCATION AND EXPERIENCE REQUIREMENTS FOR ADMISSION TO THE LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER EXAMINATION.
- (A) EDUCATION. AN APPLICANT MUST FURNISH DOCUMENTARY PROOF SATISFACTORY TO THE BOARD OF HAVING COMPLETED A TEN HOUR OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION COURSE IN SAFETY AND HEALTH.

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(B) EXPERIENCE. AN APPLICANT SHALL FURNISH DOCUMENTARY PROOF SATISFACTORY HAVING A MINIMUM OF 1,700 HOURS OF WORK EXPERIENCE. AS OF THIS TIME, INDIVIDUALS WITH WORK EXPERIENCE UNDER 248 CMR 11.02(6)(B), WHO WILL BE CONSIDERED LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLERS IN TRAINING, ARE NOT REQUIRED TO HOLD A LICENSE IN MASSACHUSETTS. WORK EXPERIENCE MUST BE ACCRUED AS FOLLOWS:

1. 1,000 CLOCK HOURS OF GENERAL EXPERIENCE ON CONSTRUCTION SITES, WHICH SHALL BE SUPERVISED BY A SUPERVISING INDIVIDUAL HOLDING A NON-APPRENTICE LEVEL CONSTRUCTION PROFESSIONAL LICENSE.
2. 700 CLOCK HOURS OF EXPERIENCE INSTALLING, CONNECTING AND MOVING FROM ONE LOCATION TO ANOTHER UNDILUTED LIQUEFIED PETROLEUM GAS SALAMANDERS, SPACE HEATERS AND RELATED EQUIPMENT IN BUILDINGS UNDER CONSTRUCTION. THIS WORK MUST BE UNDER THE DIRECT SUPERVISION OF A LICENSED LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER OR A LICENSED MASTER PLUMBER OR GAS FITTER.

(C) EXAMINATION. AN APPLICANT FOR A LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER LICENSE SHALL BE CAPABLE OF DEMONSTRATING, BY A PRACTICAL AND WRITTEN EXAMINATION TO THE SATISFACTION OF THE EXAMINER, COMPETENCE AND SKILL IN THE INSTALLATION, MAINTENANCE AND MOVEMENT OF UNDILUTED LIQUEFIED PETROLEUM GAS SALAMANDERS, SPACE HEATERS AND RELATED EQUIPMENT USED IN BUILDINGS UNDER CONSTRUCTION.

(7) APPLICANTS WITH OUT-OF-STATE OR OUT-OF-COUNTRY EDUCATION AND WORK EXPERIENCE

(A) EDUCATION OR EXPERIENCE WAIVERS AND EQUIVALENCY. APPLICANTS SEEKING A LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER LICENSE WHO RECEIVED THEIR EDUCATION OR WORK EXPERIENCE IN ANOTHER STATE OR COUNTRY SHALL SUBMIT TO THE BOARD A WRITTEN REQUEST PETITIONING THAT SUCH EXPERIENCE BE CONSIDERED FOR APPROVAL AS BEING SUBSTANTIALLY EQUIVALENT TO THE EXPERIENCE REQUIREMENTS REQUIRED IN MASSACHUSETTS. UNLESS MASSACHUSETTS HAS A RECIPROCAL AGREEMENT WITH THE RELEVANT JURISDICTION, ALL APPLICANTS WILL BE REQUIRED TO PASS THE RELEVANT EXAMINATION FOR THE LICENSE BEING SOUGHT.

1. LICENSES FROM ANOTHER UNITED STATES JURISDICTION. AN APPLICANT WHO IS LICENSED IN ANOTHER STATE OR JURISDICTION WHO IS APPLYING FOR THE EQUIVALENT LICENSE IN MASSACHUSETTS SHALL MEET THE FOLLOWING REQUIREMENTS:

- A. SUBMIT A COMPLETED APPLICATION AND THE APPROPRIATE FEE TO THE BOARD OF STATE EXAMINERS AND DOCUMENTATION SUFFICIENT TO DEMONSTRATE THAT THE REQUIREMENTS FOR OBTAINING AND MAINTAINING THE LICENSE ARE SUBSTANTIALLY EQUIVALENT TO THE REQUIREMENTS IN THE COMMONWEALTH OF MASSACHUSETTS.
- B. SUBMIT A STATEMENT CERTIFIED BY THE KEEPER OF RECORDS OF THE ISSUING JURISDICTION THAT SUCH LICENSE IS CURRENT, IN GOOD STANDING, AND THAT THERE IS NO PENDING ACTION RELATING TO THE LICENSE.

2. LICENSES FROM AN INTERNATIONAL JURISDICTION. AN APPLICANT WHO IS LICENSED IN ANOTHER JURISDICTION OUTSIDE OF THE UNITED STATES AS A JOURNEYMAN OR MASTER PLUMBER OR GAS FITTER WHO IS EQUIVALENT AND WHO IS APPLYING FOR THE EQUIVALENT LICENSURE IN THE COMMONWEALTH OF MASSACHUSETTS SHALL MEET THE FOLLOWING REQUIREMENTS:

- A. SUBMIT A COMPLETED APPLICATION AND THE APPROPRIATE FEE TO THE BOARD OF STATE EXAMINERS AND DOCUMENTATION, TRANSLATED INTO THE ENGLISH LANGUAGE, SUFFICIENT TO DEMONSTRATE THAT THE REQUIREMENTS FOR OBTAINING AND MAINTAINING THE LICENSE ARE SUBSTANTIALLY EQUIVALENT TO THE REQUIREMENTS IN THE COMMONWEALTH OF MASSACHUSETTS.
- B. SUBMIT A STATEMENT TRANSLATED INTO THE ENGLISH LANGUAGE AND CERTIFIED BY THE KEEPER OF RECORDS OF THE ISSUING INTERNATIONAL JURISDICTION THAT SUCH LICENSE IS CURRENT, IN GOOD STANDING, AND THAT THERE IS NO PENDING ACTION RELATING TO THE LICENSE.

3. INDIVIDUALS HOLDING NO LICENSES BUT POSSESS OUT-OF-STATE OR OUT-OF-COUNTRY EDUCATION/WORK EXPERIENCE.

- A. NO OUT-OF-STATE OR OUT-OF-COUNTRY EDUCATION OR WORK EXPERIENCE SHALL BE CONSIDERED AS EQUIVALENT UNLESS THE BOARD DETERMINES, IN ITS DISCRETION, THAT SUCH CREDENTIALS ARE SUBSTANTIALLY EQUIVALENT TO THOSE IN MASSACHUSETTS. INDIVIDUALS SEEKING SUCH A DETERMINATION SHALL PETITION THE BOARD TO REVIEW THOSE CREDENTIALS PRIOR TO FILING AN APPLICATION FOR A LIMITED UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER LICENSE.
- B. THE BOARD RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION REGARDING THE QUALIFICATIONS AND MAY CHOOSE NOT TO GRANT OR GRANT ONLY IN PART OF THE EDUCATION OR EXPERIENCE WAIVERS.

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(8) UNLICENSED PRACTICE. OTHER THAN WORK PERFORMED UNDER A PUBLIC COMPREHENSIVE SCHOOL CAREER/VOCATIONAL TECHNICAL SCHOOL PROGRAM AS DESCRIBED IN 248 CMR 11.02(8) SHALL NOT GRANT ANY WORK EXPERIENCE CREDIT TO AN INDIVIDUAL FOR ANY PERIOD IN WHICH HE OR SHE DOES NOT HOLD A VALID LICENSE ISSUED BY THE BOARD. 248 CMR 11.02(8) SHALL NOT BE CONSTRUED TO PREVENT THE BOARD FROM TAKING ADDITIONAL DISCIPLINARY ACTION AGAINST AN INDIVIDUAL FOR VIOLATION OF A LICENSE.

11.03: APPLICATION REQUIREMENTS AND EXAMINATION ADMINISTRATION

(1) APPLICATION MATERIALS. IT IS THE RESPONSIBILITY OF THE APPLICANT FOR EXAMINATION TO CERTIFY THAT ALL THE REQUIRED APPLICATION DOCUMENTS AND REQUIRED SUPPLEMENTARY DOCUMENTS DEMONSTRATING COMPLETION OF EXPERIENCE AND EDUCATION REQUIREMENTS ARE COMPLETE AND ARE SUBMITTED FOR APPROVAL.

(A) APPLICATIONS WHICH ARE NOT COMPLETE, NOT LEGIBLE, OR ARE NOT ACCOMPANIED BY THE REQUIRED DOCUMENTATION, INFORMATION AND FEE(S) SHALL NOT BE ACCEPTED AND SHALL BE RETURNED TO THE APPLICANT.

(B) VETERANS. QUALIFIED APPLICANTS FOR EXAMINATION WHO ARE VETERANS WHO HAVE FILED AN APPLICATION FOR EXAMINATION SHALL FILE A COPY OF THEIR DD-214 DISCHARGE PAPER WITH THEIR APPLICATION PAPERS. THE DD-214 SHALL INCLUDE THE DATE OF INDUCTION INTO ACTIVE SERVICE AND DATE OF SEPARATION. THE BOARD SHALL GRANT A QUALIFIED APPLICANT WHO IS A VETERAN A CREDIT OF 5% OF THE EXAMINATION AS DEEMED APPROPRIATE UNDER M.G.L. C. 4, § 7, FORTY-THIRD CLAUSE AND M.G.L. C. 142, § 4.

(C) BOARD APPROVAL OF AN APPLICANT TO TAKE AN EXAMINATION SHALL BE VALID FOR ONE YEAR. UPON THE EXPIRATION OF ONE YEAR, AN APPLICANT MAY BE REQUIRED TO SUBMIT UPDATED APPLICATION MATERIALS IN ORDER TO TAKE THE EXAMINATION.

(2) REASONABLE ACCOMMODATIONS FOR EXAMINATIONS. QUALIFIED APPLICANTS FOR EXAMINATION WHO ARE PHYSICALLY IMPAIRED OR CHALLENGED MAY RECEIVE UPON REQUEST, BOARD APPROVED ACCOMMODATIONS AS REQUIRED BY LAW. THE APPLICANT'S MEDICAL CONDITION SHALL BE VERIFIED BY A DOCTOR/PHYSICIAN WHEN THE APPLICATION FOR EXAMINATION IS SUBMITTED.

(3) EXAMINATION SCORES. QUALIFIED APPLICANTS FOR EXAMINATION SHALL ACHIEVE A PASSING SCORE TO QUALIFY FOR LICENSURE:

(A) RECEIVE A SCORE OF NO LESS THAN 70% ON EACH PORTION OF THE EXAMINATION;

(B) APPLICANTS FOR EXAMINATION WHO RECEIVE LESS THAN 70% AND FAIL A PORTION OF THE EXAMINATION SHALL BE REQUIRED TO RETAKE THE PORTION THEY FAILED WITHIN ONE YEAR FROM THE DATE OF FAILURE. APPLICANTS WHO DO NOT RETEST OR PASS THE EXAMINATION WITHIN ONE YEAR FROM THE DATE OF FAILURE SHALL BE REQUIRED TO RETAKE ALL PARTS OF THE EXAMINATION.

(4) EXAMINATION REVIEW.

(A) ANY APPLICANT WHO DOES NOT ACHIEVE A PASSING SCORE ON ANY PART OF AN EXAMINATION SHALL APPLY TO THE BOARD'S DESIGNATED EXAM ADMINISTRATOR IN WRITING FOR AN OPPORTUNITY TO REVIEW THE EXAMINATION.

(B) EACH APPLICANT SEEKING REVIEW OF AN EXAMINATION SHALL SUBMIT THE REQUIRED DOCUMENTS FOR REVIEW.

(C) APPLICANTS PERMITTED TO REVIEW AN EXAMINATION MAY NOT BE ACCOMPANIED BY ANY OTHER PERSON(S) WHILE ENGAGED IN A REVIEW.

(D) THE BOARD SHALL MAKE ALL FINAL DECISIONS WITH RESPECT TO THE VALIDITY OF THE EXAMINATION QUESTIONS, APPLICANT SCORES, AND APPLICANT LICENSURE.

11.04: MANDATORY CONTINUING EDUCATION (MCE) REQUIREMENTS FOR MASTER AND JOURNEYMEN PLUMBERS AND JOURNEYMAN GASFITTERS AND FOR UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLERS

(1) GENERAL CONTINUING EDUCATION PROVISIONS.

(A) ALL MASSACHUSETTS LICENSED PLUMBERS, GASFITTERS, AND UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLERS, SHALL, DURING EVERY TWO YEAR LICENSE CYCLE, COMPLETE A COURSE OF CONTINUING EDUCATION WITHOUT REPETITION. APPRENTICES SHALL NOT BE REQUIRED TO COMPLETE CONTINUING EDUCATION.

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(B) CONTINUING EDUCATION POLICIES, PROCEDURES, COURSE CONTENT, AND PROVIDER BOARD APPROVAL AND MUST ADHERE TO BOARD RULES, REGULATIONS AND POLICIES. EDUCATION COURSES SHALL FOCUS ON 248 CMR. IN ADDITION, THE BOARD MAY APPROVE EDUCATION COURSES THAT MAY INCLUDE INDUSTRY RELATED BUSINESS, LAW, TECHNOLOGY, AND OTHER MATTERS.

(2) REQUIREMENTS FOR LICENSE RENEWAL.

(A) EXCEPT AS OTHERWISE PERMITTED IN 248 CMR 11.00, EACH JOURNEYMAN AND MASTER PLUMBER, JOURNEYMAN AND MASTER GAS FITTER, OR UNDILUTED LIQUEFIED PETROLEUM GAS INSTALLER, AS A CONDITION OF LICENSE RENEWAL, COMPLETE THE FOLLOWING AS APPLICABLE:

1. TWELVE-CLOCK HOURS OF APPROVED CONTINUING EDUCATION COURSES FOR PLUMBERS FROM AN APPROVED PROVIDER; AND
2. SIX-CLOCK HOURS OF APPROVED CONTINUING EDUCATION COURSES FOR GAS FITTERS AND LIQUEFIED PETROLEUM GAS INSTALLERS WITH AN APPROVED PROVIDER.

(B) EACH LICENSEE SHALL RETAIN ALL MANDATORY CONTINUING EDUCATION DOCUMENTATION FOR LESS THAN THREE RENEWAL CYCLES AND SHALL FURNISH THIS DOCUMENTATION TO THE BOARD FOR VERIFICATION OF COMPLETION OF THE CONTINUING EDUCATION REQUIREMENTS IF REQUESTED BY THE BOARD.

(C) ONLINE AND CORRESPONDENCE COURSES.

1. LICENSEES SHALL ONLY BE ALLOWED TO TAKE BOARD APPROVED ONLINE OR CORRESPONDENCE COURSES. THE BOARD MAY DENY THE RIGHT TO TAKE ONLINE OR CORRESPONDENCE COURSES FOR INDIVIDUALS WHOSE LICENSES HAVE LAPSED OR HAVE BEEN SUBJECT TO DISCIPLINE.
2. THE BOARD MAY IMPOSE ADDITIONAL REQUIREMENTS ON BOARD APPROVED ONLINE OR CORRESPONDENCE COURSES, THESE REQUIREMENTS MAY INCLUDE SUCCESSFUL COMPLETION OF AN EXAMINATION.

(D) IT SHALL BE THE LICENSEE'S RESPONSIBILITY TO ENSURE THAT THEIR PROVIDER HAS BEEN APPROVED BY THE BOARD.

(3) LICENSEE QUALIFICATIONS FOR EXEMPTION OF THE (MCE) MANDATORY CONTINUING EDUCATION REQUIREMENT.

(A) A LICENSEE SHALL BE EXEMPT FROM COMPLETING MANDATORY CONTINUING EDUCATION REQUIREMENTS IF ONE OF THE FOLLOWING APPLIES PRIOR TO THE END OF THE RENEWAL CYCLE, OTHERWISE SPECIFIED:

1. THE LICENSEE, AS AN APPROVED INSTRUCTOR, HAS TAUGHT ALL COURSES WITHIN THE RENEWAL CYCLE. BY DUPLICATION, WOULD FULFILL THEIR CONTINUING EDUCATION REQUIREMENT FOR THE RENEWAL CYCLE;
2. THE LICENSEE IS A QUALIFIED AND DULY APPOINTED INSPECTOR, ASSISTANT INSPECTOR, OR ALTERNATE INSPECTOR OF PLUMBING AND/OR GAS FITTING APPOINTED PURSUANT TO 248 CMR § 11B AND HAS SUCCESSFULLY COMPLETED THE CONTINUING EDUCATION REQUIREMENT FOR THE RENEWAL CYCLE; M.G.L. C. 142, § 11;
3. THE LICENSEE IS A STATE INSPECTOR/INVESTIGATOR OR IS THE EXECUTIVE DIRECTOR OR ASSISTANT EXECUTIVE DIRECTOR FOR THE BOARD OF STATE EXAMINERS OF PLUMBERS AND GAS FITTERS OR IS EMPLOYED BY THE COMMONWEALTH OF MASSACHUSETTS DIVISION OF PROFESSIONAL REGULATION (DPL);
4. THE LICENSEE WAS ISSUED THEIR LICENSE FOR THE FIRST TIME DURING THE RENEWAL CYCLE. HOWEVER, THIS EXEMPTION SHALL NOT RELIEVE A JOURNEYMAN PLUMBER OR GAS FITTER FROM COMPLETING THE CONTINUING EDUCATION REQUIREMENT DURING A RENEWAL CYCLE IN WHICH THEY ARE RENEWING THEIR MASTER'S LICENSE;
5. A LICENSEE WHO HAS APPROPRIATELY PETITIONED THE BOARD WILL BE ELIGIBLE FOR EXEMPTION FROM THE CONTINUING EDUCATION REQUIREMENT STARTING THE FIRST RENEWAL CYCLE AFTER THE LICENSEE HAS ATTAINED 65 YEARS OF AGE. THE LICENSEE SHALL STILL BE RESPONSIBLE FOR COMPLETING CONTINUING EDUCATION IN THE RENEWAL CYCLE IN WHICH THE LICENSEE ATTAINS 65 YEARS OF AGE;
6. THE LICENSEE IS A MEMBER OF THE MILITARY ON ACTIVE DUTY AND HAS MET THE CONTINUING EDUCATION REQUIREMENT OF M.G.L. C. 112, §1B. HOWEVER, UPON LEAVING ACTIVE DUTY, AS A CONDITION OF LICENSE RENEWAL, THE LICENSEE MUST COMPLETE THE CONTINUING EDUCATION HOURS WITHIN THE RENEWAL CYCLE WITHIN 90 DAYS OF THE DATE THE LICENSEE LEFT ACTIVE DUTY.

(B) WAIVERS FOR OTHER GOOD CAUSE.

1. THE BOARD OR BOARD AUTHORIZED DESIGNEE MAY CONSIDER THE GRANTING OF A WAIVER FROM MANDATORY CONTINUING EDUCATION REQUIREMENTS FOR OTHER GOOD CAUSE. SUCH A REQUEST SHALL BE IN WRITING AND SHALL BE ACCOMPANIED BY OTHER SUPPORTING DOCUMENTATION THAT THE LICENSEE DESIRES THE BOARD TO CONSIDER BEFORE RULING ON THE WAIVER.

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2. ILLNESS OR DISABILITY OF THE LICENSEE OR IMMEDIATE FAMILY MEMBER. A REQUEST FOR A WAIVER BASED ON ILLNESS, DISABILITY, OR OTHER MEDICALLY-RELATED CONDITION MUST BE ACCOMPANIED BY A LETTER ADDRESSED TO THE BOARD WRITTEN AND SIGNED BY A LICENSEE'S MEDICAL PHYSICIAN STATING THE NATURE OF THE LICENSEE'S OR THE IMMEDIATE FAMILY MEMBER'S MEDICAL CONDITION AND THE CORRELATION BETWEEN THAT CONDITION AND CIRCUMSTANCES OF THE LICENSEE'S INABILITY TO COMPLETE THE REQUIRED CONTINUING EDUCATION WITHIN THE PERIOD.
 3. UNLESS THE BOARD FINDS GOOD CAUSE FOR FAILING TO DO SO, ALL REQUESTS FOR CONTINUING EDUCATION MUST BE SUBMITTED PRIOR TO THE EXPIRATION OF THE PERIOD FOR WHICH SAID EDUCATION MUST BE COMPLETE.
 4. WITH THE EXCEPTION OF INDIVIDUALS SUFFERING A PERMANENT DISABILITY, WAIVERS OF THE REQUIREMENT IN 248 CMR 11.04(3)(B)2. SHALL BE DEEMED TO BE WAIVERS OF DEADLINES ONLY, NOT A WAIVER OF THE REQUIREMENT TO ULTIMATELY COMPLETE CONTINUING EDUCATION. ALL WAIVER REQUESTS TO THE BOARD SHALL INDICATE WHEN CONTINUING EDUCATION MUST BE COMPLETED.
- (4) FAILURE BY A LICENSEE TO COMPLETE (MCE) MANDATORY CONTINUING EDUCATION REQUIREMENTS.
- (A) ANY LICENSEE WHO DOES NOT COMPLETE THE REQUIRED CLOCK HOURS OF CONTINUING EDUCATION WITHIN THE LICENSE RENEWAL CYCLE SHALL BE RESPONSIBLE FOR COMPLETING MAKEUP CLASSES AND THE BOARD APPROVED MATERIAL FOR THE CONTINUING EDUCATION MISSED.
 - (B) IN ADDITION TO ANY MAKEUP CLASSES, ALL LICENSEES WHO FAIL TO COMPLETE CONTINUING EDUCATION REQUIREMENTS FOR ANY RENEWAL CYCLE SHALL BE SUBJECT TO BOARD DISCIPLINARY ACTION THAT MAY INCLUDE, BUT NOT BE LIMITED TO THE ISSUANCE OF A NOTICE OF REQUEST FOR RENEWAL, RE-EXAMINATION, SUSPENSION OR REVOCATION OF EXISTING LICENSES AND OF APPLICATIONS FOR ADDITIONAL LICENSES. THE BOARD IS UNDER NO OBLIGATION TO TAKE ACTION OF NON-COMPLIANCE WITH CONTINUING EDUCATION REQUIREMENTS PRIOR TO COMMENCING DISCIPLINARY ACTION, HOWEVER, SAID ACTION SHALL BE SUBJECT TO ANY HEARINGS REQUIRED BY THE BOARD.
- (5) REINSTATEMENT OF LAPSED/EXPIRED/SUSPENDED LICENSES.
- (A) LICENSEES WHO HAVE FAILED TO RENEW THEIR LICENSES MUST FILL OUT ANY APPLICATIONS REQUIRED BY THE BOARD AND MUST PAY ANY BACK OR LATE FEES PRIOR TO BOARD CONSIDERATION.
 - (B) LICENSEES WHOSE LICENSES HAVE LAPSED/EXPIRED MUST MEET THE FOLLOWING REQUIREMENTS FOR REINSTATING THEIR LICENSES:
 1. IF EXPIRED FOR SIX YEARS OR LESS, LICENSEES MUST COMPLETE ALL CONTINUING EDUCATION HOURS PRIOR TO APPLYING TO REINSTATE THEIR LICENSE.
 2. IF EXPIRED FOR MORE THAN SIX YEARS, LICENSEES MUST COMPLETE THE CONTINUING EDUCATION HOURS FOR THE CURRENT RENEWAL CYCLE AND PASS THE FULL BOARD EXAMINATION TO REOBTAIN A LEVEL LICENSE PRIOR TO BEING REINSTATED.
 3. WITHOUT SPECIAL BOARD APPROVAL, NO WAIVERS OF CONTINUING EDUCATION REQUIREMENTS OR ANY OTHER SECTION OF 248 CMR 11.00 SHALL APPLY FOR PURPOSES OF REINSTATING AN EXPIRED LICENSE.
 - (C) UNLESS A DECISION OR CONSENT AGREEMENT EXPLICITLY STATES OTHERWISE, LICENSEES WHO ARE SUSPENDED ARE SUBJECT TO THE SAME PROVISIONS AS LICENSEES WHO ARE EXPIRED AND MUST COMPLETE ANY CONTINUING EDUCATION OR EXAMINATION REQUIREMENTS IN ORDER TO QUALIFY FOR RENEWAL OF LICENSES. THE BOARD MAY ALSO REMOVE A LICENSEE'S ELIGIBILITY FOR WAIVERS OF CONTINUING EDUCATION REQUIREMENTS AS PART OF SANCTIONS RELATED TO A DISCIPLINARY ACTION.
 - (D) 248 CMR 11.04(5) SHALL NOT BE DEEMED TO SANCTION UNLICENSED PRACTICE. AN INDIVIDUAL PRACTICING WITH AN EXPIRED OR SUSPENDED LICENSE MAY FACE DISCIPLINARY ACTION INCLUDING REVOCATION OF THE RIGHT TO RENEW THAT LICENSE.
- (6) INITIAL CERTIFICATE AND DOCUMENTATION OF COMPLETION OF (MCE) MANDATORY CONTINUING EDUCATION REQUIREMENTS.
- (A) UPON THE SUCCESSFUL COMPLETION OF THE CLOCK HOURS OF CONTINUING EDUCATION REQUIREMENTS, A LICENSEE SHALL RECEIVE FROM HIS OR HER BOARD APPROVED CONTINUING EDUCATION PROVIDER A CERTIFICATE OF COMPLETION.
 - (B) EACH LICENSEE SHALL RETAIN SUCH DOCUMENTATION FOR THREE RENEWAL CYCLES AND MAKE IT AVAILABLE TO THE BOARD FOR VERIFICATION OF COMPLETION OF THE MANDATORY CONTINUING EDUCATION REQUIREMENTS IF SO REQUESTED. FAILURE TO PROVIDE PROOF OF REQUIRED DOCUMENTATION MAY RESULT IN NON-RENEWAL OF A LICENSE OR OTHER DISCIPLINARY ACTION BY THE BOARD.

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- (7) DUPLICATE (MCE) MANDATORY CONTINUING EDUCATION CERTIFICATE.
(A) ANY LICENSEE WHOSE CERTIFICATE OF COMPLETION HAS BEEN LOST OR DESTROYED SHALL OBTAIN A DUPLICATE CERTIFICATE FROM THE ORIGINAL PROVIDER BY FORWARDING A WRITTEN REQUEST WITH A REASON(S) FOR THE DUPLICATE AND ANY FEE REQUIRED BY THE PROVIDER.
(B) IT SHALL BE THE RESPONSIBILITY OF THE LICENSEE TO MAKE AVAILABLE ALL CERTIFICATES OF COMPLETION IF REQUESTED BY THE BOARD.
- (8) FALSIFICATION OF INFORMATION OR FRAUDULENT TRANSFER OF MANDATORY CONTINUING EDUCATION CERTIFICATES OF COMPLETION. THE FALSIFICATION OF ANY MANDATORY CONTINUING EDUCATION CERTIFICATE OF COMPLETION OR THE TRANSFER OF A CERTIFICATE OF COMPLETION OF CONTINUING EDUCATION TO ANY INDIVIDUAL WHOSE LICENSE RENEWAL REQUIREMENTS SHALL BE GROUNDED IN FORMAL DISCIPLINARY PROCEEDINGS AGAINST THE LICENSEES FOUND TO HAVE ENGAGED IN SUCH MISCONDUCT, UP TO AND INCLUDING SUSPENSION OR REVOCATION OF ANY LICENSE(S) ISSUED BY THE BOARD.

11.05: QUALIFICATIONS AND REQUIREMENTS FOR MANDATORY CONTINUING EDUCATION PROVIDER

- (1) QUALIFICATIONS AND REQUIREMENTS FOR MANDATORY CONTINUING EDUCATION PROVIDER
(A) A PROVIDER OF MANDATORY CONTINUING EDUCATION SEMINARS OR COURSES MAY BE PROVIDED BY:
1. VOCATIONAL SCHOOLS;
2. ASSOCIATION-SPONSORED PROGRAMS;
3. LABOR TRAINING PROGRAMS;
4. EMPLOYER TRAINING PROGRAMS;
5. PRIVATE PROGRAM.
(B) ALL PROVIDERS SEEKING BOARD APPROVAL TO CONDUCT PROGRAMS FOR MANDATORY CONTINUING EDUCATION SHALL MEET THE FOLLOWING REQUIREMENTS:
1. COMPLETE AND SUBMIT THE PROVIDER APPLICATION FORM.
2. COMPLETE AND SUBMIT THE PROVIDER AGREEMENT FORM WHICH SHALL BE ACCOMPANIED BY THE APPROPRIATE APPLICATION FEE.
3. PROVIDE A DETAILED OUTLINE AND LESSON PLAN OF EACH COURSE OF STUDY COURSE WITH THE NAMES AND LICENSE NUMBERS OF ALL INSTRUCTORS ANNUALLY.
4. PROOF OF LIABILITY INSURANCE SATISFACTORY TO THE BOARD SHALL BE PROVIDED.
5. THE APPLICANT PROVIDER SHALL PROVIDE A COPY OF AN INDEMNIFICATION BOND IN THE AMOUNT AS SHALL BE REQUIRED BY THE BOARD ANNUALLY.
6. PROVIDERS MAY NEED TO MEET ADDITIONAL REQUIREMENTS, AS SPECIFIED BY THE BOARD, TO OFFER ONLINE OR CORRESPONDENCE COURSES.
(C) THE BOARD MAY WITHDRAW WITHOUT NOTICE AT ANY TIME ITS APPROVAL AS A PROVIDER OR ISSUED FOR ANY PROGRAM, COURSE OR INSTRUCTOR WHO, IN THE BOARD'S DISCRETION, NO LONGER MEETS THE REQUIREMENTS FOR APPROVAL ESTABLISHED BY THIS SECTION.
- (2) INSTRUCTOR QUALIFICATIONS TO CONDUCT (MCE) MANDATORY CONTINUING EDUCATION COURSES
(A) PROVIDER INSTRUCTORS SHALL BE APPROVED BY THE BOARD AND MUST HOLD THEIR CURRENTLY ISSUED LICENSE, IN GOOD STANDING, BEFORE BEING AUTHORIZED TO SERVE AS AN INSTRUCTOR IN A MANDATORY CONTINUING EDUCATION COURSE.
(B) EACH PROVIDER SHALL NOTIFY THE BOARD IN WRITING OF ANY CHANGE OF INSTRUCTOR OR COURSE WITHIN TEN DAYS OF THE CHANGE.
(C) INSTRUCTORS OF PLUMBING COURSES MUST HAVE A MASTER PLUMBER'S LICENSE.
(D) INSTRUCTORS OF GAS FITTING COURSES MUST HAVE EITHER A MASTER PLUMBER OR A MASTER GAS FITTERS LICENSE.
(E) INSTRUCTORS OF UNDILUTED LIQUEFIED PETROLEUM GAS COURSES MUST HAVE A MASTER PLUMBER'S LICENSE, A MASTER GAS FITTERS LICENSE, OR A UNDILUTED LIQUEFIED PETROLEUM GAS FITTERS LICENSE ACCOMPANIED BY EVIDENCE OF TWO YEARS OF WORK EXPERIENCE.
(F) SUBJECT TO PROPER DISCLOSURE TO THE DIVISION OF PROFESSIONAL LICENSURE AND TO THE BOARD, AN AGENT OR EMPLOYEE OF THE DIVISION OF PROFESSIONAL LICENSURE WHO WOULD OTHERWISE BE ELIGIBLE TO SERVE AS AN INSTRUCTOR UNDER 248 CMR 11.05(2) MAY SERVE, WHEN NOT ON DUTY, AS AN INSTRUCTOR IN A CONTINUING EDUCATION COURSE PUT ON BY A PRIVATE OR NON-PROFIT ENTITY. SUCH AN AGENT OR EMPLOYEE MAY ONLY SERVE AS SUCH AN INSTRUCTOR SO LONG AS THEY TAKE NO PART IN ANY DECISIONS REGARDING POLICIES, PROCEDURES, APPROVALS, OR OTHER OFFICIAL ACTIONS WHICH COULD RESULT IN A CONFLICT OF INTEREST PURSUANT TO RELEVANT PUBLIC ETHICS LAWS.

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11.05: CONTINUED

(G) THE BOARD MAY APPROVE OTHER INDIVIDUALS WHO WOULD NOT OTHERWISE QUALIFY AS INSTRUCTORS OF MANDATORY CONTINUING EDUCATION COURSES WHERE THOSE INDIVIDUALS HAVE DEMONSTRATED COMPETENCY IN SUBJECT AREAS APPLICABLE TO THE PLUMBING AND GAS FITTING WHICH IS SUBSTANTIALLY EQUIVALENT TO THAT HELD BY NORMALLY QUALIFIED INSTRUCTORS. ADDITIONALLY, THE BOARD MAY APPROVE INDIVIDUALS WHO POSSESS KNOWLEDGE RELATING TO THE SUBJECT BEING TAUGHT.

(3) MANDATORY CONTINUING EDUCATION RECORD KEEPING REQUIREMENTS.

(A) MANDATORY CONTINUING EDUCATION RECORDS. ALL AUTHORIZED PROVIDERS SHALL MAINTAIN A PERIOD OF NO LESS THAN THREE LICENSE RENEWAL CYCLES COMPLETE AND ACCURATE RECORDS OF LICENSEE TO WHOM THE PROVIDER HAS ISSUED A CERTIFICATE OF COMPLETION OF MANDATORY CONTINUING EDUCATION. IN ADDITION, RECORDS OF CLASS ATTENDANCE SHALL BE SUBMITTED TO THE BOARD ELECTRONICALLY AT THE COMPLETION OF EACH RENEWAL CYCLE OR WHEN THE PROVIDER COMPLETES MANDATORY CONTINUING EDUCATION COURSES.

(B) MANDATORY CONTINUING EDUCATION CERTIFICATE OF COMPLETION. RECORDS OF COMPLETION OF MANDATORY CONTINUING EDUCATION SEMINAR COURSE RECORD SHALL INCLUDE ALL OF THE FOLLOWING INFORMATION:

1. THREE DIGIT PROVIDER NUMBER AS ISSUED BY THE BOARD.
2. INSTRUCTOR'S NAME AND LICENSE NUMBER.
3. INSTRUCTOR'S ACTUAL OR ELECTRONIC SIGNATURE SIGNED UNDER PAINS AND PENALTIES.
4. COURSE DATE AND LOCATION (CITY OR TOWN).
5. CLASSROOM CLOCK HOURS OF INSTRUCTION AND COURSE SUBJECT MATTER.
6. ATTENDEE NAME, HIS OR HER LICENSE NUMBER AND DESIGNATION.

(C) PROVIDERS SHALL POSSESS AND MAINTAIN ELECTRONIC TECHNOLOGY ACCEPTABLE TO THE BOARD.

(D) EACH APPROVED PROVIDER SHALL, AT ITS OWN EXPENSE AND IN A FORMAT APPROVED BY THE BOARD, ELECTRONICALLY TRANSMIT TO THE BOARD OR ITS DESIGNEE CERTIFICATION OF COMPLETION OF THE CONTINUING EDUCATION COURSE WITHIN FIVE WORKING DAYS OF THE DATE OF THE COURSE. THE CERTIFICATION SHALL CONTAIN THE FOLLOWING DATA AND INFORMATION:

1. NAMES AND LICENSE NUMBER(S) OF ALL LICENSEES ATTENDING THE CONTINUING EDUCATION COURSE.
2. DATE OF THE COURSE.

(E) THE BOARD MAY CHARGE COURSE PROVIDERS A FEE TO RECOVER COSTS FOR SOFTWARE USED BY TRAINING PROVIDERS IN THE USE OF THAT SOFTWARE.

(F) ALL RECORDS MAINTAINED BY THE PROVIDER SHALL BE MADE AVAILABLE TO THE BOARD OR ITS DESIGNEE WITHIN TEN DAYS UPON REQUEST.

(G) EACH PROVIDER SHALL BE RESPONSIBLE FOR THE SECURITY OF ANY BOARD ISSUED PERMITS AND AUTHORIZATION CERTIFICATES IN ACCORDANCE WITH 248 CMR 11.00.

(H) FALSIFICATION OF ANY INFORMATION RELATING TO MANDATORY CONTINUING EDUCATION REQUIREMENTS BY THE PROVIDER SHALL RESULT IN THE REVOCATION OF ANY APPROVAL BY THE BOARD TO ANY PROVIDER ENGAGING IN SUCH MISCONDUCT. IN ADDITION, THE BOARD MAY TAKE OTHER LEGAL ACTION IT DEEMS APPROPRIATE IN THE CIRCUMSTANCES, INCLUDING INDEMNIFICATION AND CRIMINAL PROSECUTION. ANY LICENSEE(S) PARTICIPATING IN SUCH MISCONDUCT SHALL BE SUBJECT TO FORMAL DISCIPLINARY PROCEEDINGS, INCLUDING BUT NOT LIMITED TO BOTH ADMINISTRATIVE AND CRIMINAL PROCEEDINGS.

(4) PROVIDERS SHALL OFFER CONTINUING EDUCATION COURSES IN ANY OF THE FOLLOWING CATEGORIES:

(A) NO MORE THAN SIX HOURS OF CLASSROOM INSTRUCTION MAY BE PRESENTED IN ONE DAY BY ONE INSTRUCTOR.

(B) NO LESS THAN THREE HOURS OF CLASSROOM INSTRUCTION PRESENTED IN ONE DAY.

(C) AN ONLINE LEARNING OR WRITTEN CORRESPONDENCE COURSE APPROVED BY THE BOARD.

(D) PROVIDERS SHALL LIMIT THE NUMBER OF STUDENTS FOR ANY CONTINUING EDUCATION COURSE TO NO MORE THAN 49.

(E) PROVIDERS SHALL NOT ADVERTISE OR PROMOTE THE SALE OF SPECIFIC GOODS AND/OR SERVICES AS PART OF THE COURSE OF ANY CONTINUING EDUCATION CLASS.

(F) IF AN APPLICATION IS REFUSED OR NOT APPROVED, WRITTEN NOTICE EXPLAINING THE REASON FOR THE DECISION SHALL BE PROVIDED TO THE APPLICANT BY THE BOARD OR ITS DESIGNEE.

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(5) EXPIRATION AND DENIAL OF BOARD APPROVAL.

(A) A PROVIDER'S APPROVAL TO OFFER INSTRUCTION IN CONTINUING EDUCATION EXPIRES ON THE LAST DAY OF EACH LICENSE RENEWAL CYCLE.

(B) THE BOARD MAY WITHDRAW WITHOUT NOTICE AT ANY TIME ITS APPROVAL OF AN INSTRUCTOR WHO FAILS TO MEET THE EDUCATIONAL CRITERIA ESTABLISHED IN 248 CMR 11.05(4).

(C) THE BOARD MAY DENY APPROVAL OF AN APPLICATION FROM A PROVIDER FOR ANY OF THE FOLLOWING REASONS:

1. FAILURE TO COMPLY WITH THE PROVISIONS OF 248 CMR 11.05(4);
2. INADEQUATE OR UNPROFESSIONAL COVERAGE OF THE MATERIALS REQUIRED TO COMPLETE THE COURSE MATERIALS; OR
3. UNSATISFACTORY EVALUATIONS OF THE COURSE MATERIALS BY INSTRUCTORS, LICENSEES, OR ITS DESIGNEE.

(6) COURSE MATERIALS. THE BOARD SHALL APPROVE COURSE MATERIALS TO BE USED IN CONTINUING EDUCATION COURSES. COURSE MATERIALS ARE THE PRINTED MATERIALS THAT ARE USED FOR THE MANDATORY CONTINUING EDUCATION COURSES PROVIDED TO LICENSEES. THE FOLLOWING CRITERIA SHALL BE USED BY THE BOARD IN CONSIDERING APPROVAL OF COURSE MATERIALS:

(A) THE COURSE MATERIALS SHALL PROVIDE THE BASIS FOR A MINIMUM OF THREE CLASSES OF INSTRUCTION PER COURSE AS APPROVED BY THE BOARD.

(B) COURSE MATERIALS SHALL NOT ADVERTISE OR PROMOTE THE SALE OF GOODS OR SERVICES. ADVERTISEMENTS USED IN CONJUNCTION WITH COURSE MATERIALS MUST BE CLEARLY IDENTIFIED AND CLEARLY LABELED AS ADVERTISING.

(C) THE BOARD MAY APPROVE THE DEVELOPMENT OF UNIFORM COURSE MATERIALS THAT ALL PROVIDERS WOULD BE REQUIRED TO USE.

(D) THE PROVIDER OF COURSE MATERIALS MUST HAVE LEGAL OWNERSHIP OF, OR THE RIGHT TO USE, A LICENSE FOR THE USE OF ALL COPYRIGHTED MATERIAL INCLUDED WITHIN THE COURSE MATERIALS.

(E) ALL BOARD APPROVED COURSE MATERIALS SHALL CONTAIN A PROMINENTLY DISPLAYED STATEMENT CONTAINING THE FOLLOWING LANGUAGE: "THIS CONTINUING EDUCATION COURSE MATERIAL HAS BEEN APPROVED BY THE MASSACHUSETTS STATE BOARD OF EXAMINERS OF PLUMBERS AND GAS FITTERS. BY APPROVAL OF THIS COURSE MATERIAL, THE BOARD DOES NOT ASSUME ANY RESPONSIBILITY FOR THE ACCURACY OF THE CONTENTS. THIS COURSE MATERIAL IS NOT BEING PUBLISHED BY, NOR IS IT A PUBLICATION OF, THE BOARD."

11.06: EDUCATION HOUR AND COURSE CONTENT REQUIREMENTS

(1) BOARD CERTIFICATION REQUIRED.

(A) ALL PUBLIC, PRIVATE, PROPRIETARY, OCCUPATIONAL TRADE SCHOOLS, COLLEGE PROGRAMS, OR OTHER EDUCATIONAL PROGRAMS MUST BE CERTIFIED BY THE BOARD IN ORDER TO BE USED FOR CREDIT TOWARDS A BOARD ISSUED LICENSE.

(B) EDUCATIONAL PROGRAMS NOT CERTIFIED BY THE BOARD SHALL NOT BE GRANTED CREDIT TOWARDS A LICENSE UNLESS THE BOARD DEEMS, IN ITS DISCRETION, THAT THERE WAS GOOD CAUSE FOR THE PROGRAM'S FAILURE TO OBTAIN CERTIFICATION.

(C) ALL EDUCATIONAL PROGRAMS CERTIFIED BY THE BOARD MUST DIVIDE THE EDUCATION HOURS INTO TIERED CATEGORIES AS DESCRIBED IN 248 CMR 11.00.

(2) ADMINISTRATIVE REQUIREMENTS FOR EDUCATIONAL PROGRAMS.

(A) INSTRUCTOR QUALIFICATIONS.

1. ALL INSTRUCTORS OF PLUMBING COURSES MUST HOLD A MASTER PLUMBERS LICENSE.
2. ALL INSTRUCTORS OF GAS FITTING OR UNDILUTED LIQUEFIED PETROLEUM GAS COURSES MUST HOLD EITHER A MASTER GAS FITTER OR MASTER PLUMBERS LICENSE.

3. THE BOARD MAY APPROVE OTHER INDIVIDUALS WHO WOULD NOT OTHERWISE QUALIFY AS INSTRUCTORS WHERE THOSE INDIVIDUALS HAVE A DEMONSTRATED COMPETENCY IN THE FIELD APPLICABLE TO THE PLUMBING AND GAS FITTING INDUSTRY WHICH IS SUBSTANTIALLY EQUIVALENT TO THAT HELD BY NORMALLY QUALIFIED BOARD APPROVED INSTRUCTORS. ADDITIONALLY, THE BOARD MAY APPROVE INDIVIDUALS WHO POSSESS SPECIALIZED KNOWLEDGE RELATING TO THE TOPICS TO BE TAUGHT.

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4. SUBJECT TO PROPER DISCLOSURE TO THE DIVISION OF PROFESSIONAL LICENSURE BOARD, AN AGENT OR EMPLOYEE OF THE DIVISION OF PROFESSIONAL LICENSURE OTHERWISE QUALIFY AS AN INSTRUCTOR UNDER 248 CMR 11.06(2) MAY SERVE, WHEN AS AN INSTRUCTOR FOR LICENSING EDUCATION PROGRAMS PUT ON BY A PRIVATE OR SUCH AN INDIVIDUAL MAY ONLY SERVE AS SUCH AN INSTRUCTOR SO LONG AS THE ANY BOARD FUNCTION REGARDING POLICIES, PROCEDURES, APPROVALS, OR OTHER WHICH COULD CREATE A CONFLICT OF INTEREST PURSUANT TO RELEVANT PUBLIC
- (B) EDUCATION HOURS REQUIREMENTS FOR APPRENTICE PLUMBERS WHO MUST FOLLOW THE 550-CLOCK HOUR PROGRAM.
1. THE COURSE SHALL BE SEGREGATED INTO FIVE TIERS.
 2. EACH TIER SHALL CONTAIN 110-CLOCK HOURS.
 3. EACH TIER SHALL BE CONSECUTIVE AND SHALL BE DESIGNED TO COINCIDE WITH THE EXPERIENCE OF THE APPRENTICE STUDENT.
 4. EACH TIER SHALL BE ADMINISTERED AND DESIGNED IN COMPLIANCE WITH THE STANDARDS BY THE BOARD.
 5. STUDENTS SHALL BE REQUIRED TO DEMONSTRATE PROFICIENCY AND COMPETENCY BY PASSING AN EXAMINATION DESIGNED BY THE SCHOOL AND/OR THE INSTRUCTOR.
 6. EACH TIER SHALL INCLUDE COVERAGE IN BUT SHALL NOT BE LIMITED TO THE FOLLOWING AREAS:
 - A. M.G.L. C. 142: *Supervision of Plumbing*;
 - B. 248 CMR 3.00 THROUGH 11.00;
 - C. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) RULES AND REGULATIONS INCLUDING THE CONSTRUCTION OUTREACH TRAINING PROGRAM;
 - D. MATERIAL SAFETY DATA SHEETS (MSDS);
 - E. DIG SAFE SYSTEMS IN THE COMMONWEALTH OF MASSACHUSETTS, M.G.L. C. 82.
 7. STUDENTS MAY NOT ADVANCE FROM ONE TIER TO ANOTHER UNTIL THE CUMULATIVE EXAMINATION REQUIREMENTS OF THE PRECEDING TIER HAS BEEN COMPLETED.
 8. STUDENTS NEED NOT COMPLETE ALL TIERS WITH THE SAME SCHOOL/PROVIDER, BUT EACH INDIVIDUAL TIER MUST BE COMPLETED WITH THE SAME SCHOOL/PROVIDER. NOTWITHSTANDING THIS PROHIBITION, A STUDENT MAY PETITION THE BOARD TO BE PERMITTED TO COMPLETE A TIER WITH A DIFFERENT SCHOOL/PROVIDER WHEN THE NEW PROVIDER IS ABLE TO DEMONSTRATE THAT THE STUDENT WILL BE ABLE TO COMPLETE ALL CONTENT AREAS OF SAID TIER.
- (C) EDUCATION EXPERIENCE FOR APPRENTICE GASFITTERS WHO MUST FOLLOW THE 330-CLOCK HOUR PROGRAM
1. THE 330-CLOCK HOUR GAS-FITTING EDUCATIONAL PROGRAM SHALL BE SEGREGATED INTO FIVE TIERS.
 2. EACH TIER SHALL CONTAIN 110-CLOCK HOURS.
 3. EACH TIER SHALL BE CONSECUTIVE AND SHALL BE DESIGNED TO COINCIDE WITH THE EXPERIENCE OF THE APPRENTICE STUDENT.
 4. EACH TIER SHALL BE ADMINISTERED AND DESIGNED IN COMPLIANCE WITH THE STANDARDS BY THE BOARD.
 5. STUDENTS SHALL BE REQUIRED TO DEMONSTRATE PROFICIENCY AND COMPETENCY BY PASSING AN EXAMINATION DESIGNED BY THE SCHOOL AND/OR THE INSTRUCTOR.
 6. EACH TIER SHALL INCLUDE COVERAGE IN BUT SHALL NOT BE LIMITED TO THE FOLLOWING AREAS:
 - A. M.G.L. C. 142: *Supervision of Plumbing*;
 - B. 248 CMR 3.00: *General Provisions Governing the Conduct of Plumbing and Gas Work Performed in the Commonwealth*;
 - C. 248 CMR 4.00: *Massachusetts Fuel Gas Code*;
 - D. 248 CMR 5.00: *Amendments to NFPA-54*;
 - E. 248 CMR 7.00: *Large Gas Utilization Equipment*;
 - F. 248 CMR 8.00: *Amendments to NFPA-58*;
 - G. 248 CMR 11.00: *Education and Experience Standards and Requirements for Licensure*;
 - H. *Occupational Safety and Health Administration (OSHA) Rules and Regulations including the Construction Outreach Training Program*;
 - I. *Material Safety Data Sheets (MSDS)*;
 - J. M.G.L. C. 82, § 40: *Dig Safe Systems in the Commonwealth of Massachusetts*.

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7. STUDENTS MAY NOT ADVANCE FROM ONE TIER TO ANOTHER UNTIL THE CLERICAL EXAMINATION REQUIREMENTS OF THE PRECEDING TIER HAS BEEN SUCCESSFULLY COMPLETED.
8. STUDENTS NEED NOT COMPLETE ALL TIERS WITH THE SAME SCHOOL/PROVIDER, BUT EACH INDIVIDUAL TIER MUST BE COMPLETED WITH THE SAME SCHOOL/PROVIDER. NOTWITHSTANDING THIS PROHIBITION, A STUDENT MAY PETITION THE BOARD TO BE PERMITTED TO COMPLETE A TIER WITH A DIFFERENT SCHOOL/PROVIDER WHEN THE NEW PROVIDER IS ABLE TO DEMONSTRATE THAT THE STUDENT WILL BE ABLE TO COMPLETE ALL CONTENT AREAS OF SAID TIER.

(D) EDUCATION EXPERIENCE FOR UNDILUTED PETROLEUM GAS INSTALLER APPLICANTS SHALL FOLLOW THE 220-CLOCK HOUR PROGRAM.

1. THE 220-CLOCK HOUR GAS-FITTING EDUCATIONAL PROGRAM SHALL BE SEGREGATED INTO SEVERAL TIERS.
2. EACH TIER SHALL CONTAIN 110-CLOCK HOURS.
3. EACH TIER SHALL BE CONSECUTIVE AND SHALL BE DESIGNED TO COINCIDE WITH THE WORK EXPERIENCE OF THE STUDENT.
4. EACH TIER SHALL BE ADMINISTERED AND DESIGNED IN COMPLIANCE WITH THE STANDARDS ESTABLISHED BY THE BOARD.
5. STUDENTS SHALL BE REQUIRED TO DEMONSTRATE PROFICIENCY AND COMPETENCY IN EACH TIER BY PASSING AN EXAMINATION DESIGNED BY THE SCHOOL AND/OR THE INSTRUCTOR.
6. EACH TIER SHALL INCLUDE COVERAGE IN BUT SHALL NOT BE LIMITED TO THE FOLLOWING AREAS:
 - A. M.G.L. C. 142: *Supervision of Plumbing*;
 - B. 248 CMR 3.00: *General Provisions Governing the Conduct of Plumbing and Gas Work Performed in the Commonwealth*;
 - C. 248 CMR 4.00: *Massachusetts Fuel Gas Code*;
 - D. 248 CMR 5.00: *Amendments to NFPA-54*;
 - E. 248 CMR 7.00: *Large Gas Utilization Equipment*;
 - F. 248 CMR 8.00: *Amendments to NFPA-58*;
 - G. 248 CMR 11.00: *Education and Experience Standards and Requirements for Licensure*;
 - H. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) RULES AND REGULATIONS INCLUDING ~~THE~~ *Construction Outreach Training Program*;
 - I. MATERIAL SAFETY DATA SHEETS (MSDS);
 - J. M.G.L. C. 82, § 40: *Dig Safe Systems in the Commonwealth of Massachusetts*.

7. STUDENTS MAY NOT ADVANCE FROM ONE TIER TO ANOTHER UNTIL THE CLERICAL EXAMINATION REQUIREMENTS OF THE PRECEDING TIER HAS BEEN SUCCESSFULLY COMPLETED.
8. STUDENTS NEED NOT COMPLETE ALL TIERS WITH THE SAME SCHOOL/PROVIDER, BUT EACH INDIVIDUAL TIER MUST BE COMPLETED WITH THE SAME SCHOOL/PROVIDER. NOTWITHSTANDING THIS PROHIBITION, A STUDENT MAY PETITION THE BOARD TO BE PERMITTED TO COMPLETE A TIER WITH A DIFFERENT SCHOOL/PROVIDER WHEN THE NEW PROVIDER IS ABLE TO DEMONSTRATE THAT THE STUDENT WILL BE ABLE TO COMPLETE ALL CONTENT AREAS OF SAID TIER.

(E) NO GRANDFATHERING. ALL EDUCATIONAL PROGRAMS ACCEPTED BY THE BOARD FOR A LICENSE MUST MEET THE LATEST BOARD REQUIREMENTS REGARDLESS OF WHEN THEY WERE CERTIFIED.

REGULATORY AUTHORITY

248 CMR 11.00: M.G.L. C. 112, §§ 61 THROUGH 65B; AND C. 142, §§ 1 THROUGH 21.