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**The “Massachusetts Forest Legacy Program” is seeking  
“Forest Legacy Project Proposals” for funding consideration in the  
Federal Fiscal Year 2011 appropriations process.**

A request for proposals for the Forest Legacy Program has been announced by the USDA Forest Service. The Massachusetts Forest Legacy Program is now accepting project proposals for consideration in the Federal Fiscal Year 2011 appropriation process. Project proposals submitted in previous years, but not funded, must be resubmitted and adhere to this announcement for consideration in FY 2011. This funding will be available for successful project proposals in the spring of 2011.

**Completed project proposals, and all supporting documentation, must be submitted to the appropriate Forest Legacy Area Sponsor listed below, and received by September 16, 2009.** Please **mail one paper copy**, and **send an e-mail** with proposal and supporting documentation as attachments (or mail a CD with appropriate files) to:

Berkshire-Plateau

Robert Lear  
Berkshire-Pioneer RC&D Area, Inc.  
433 West Street, Suite #8  
Amherst, MA 01002-2927  
(413) 256-1607  
[blear46@aol.com](mailto:blear46@aol.com)

Connecticut Valley (Western Valley & Holyoke Range)

Jennifer Soper  
Department of Conservation & Recreation  
136 Damon Road  
Northampton, MA 01060  
(413) 586-8706 x21  
[jennifer.soper@state.ma.us](mailto:jennifer.soper@state.ma.us)

Estabrook Woods

Marian Thornton  
Concord Land Conservation Trust  
PO Box 141  
Concord, MA 01742  
978-369-3229

Nashua River Greenway

Al Futterman  
Nashua River Watershed Association  
592 Main Street  
Groton, MA 01450  
(978) 448-0299  
[alfutterman@NashuaRiverWatershed.org](mailto:alfutterman@NashuaRiverWatershed.org)

North Quabbin Corridor

Leigh Youngblood  
Mount Grace Land Conservation Trust  
1461 Old Keene Road  
Athol, MA 01331  
(978) 248-2051 x20  
[youngblood@mountgrace.org](mailto:youngblood@mountgrace.org)

Quinebaug

Chris Rodstrom  
Trustees of Reservations  
Doyle Conservation Center  
464 Abbott Avenue  
Leominster, MA 01453  
(978) 840-4446 x1915  
[crodstrom@ttor.org](mailto:crodstrom@ttor.org)

Stockbridge Yokun Ridge & Taconic Range

Tad Ames  
Berkshire Natural Resource Council  
20 Bank Row  
Pittsfield, MA 01201  
413-499-0596  
[tames@bnrc.net](mailto:tames@bnrc.net)

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

Department of Conservation and Recreation  
355 West Boylston Street, P.O. Box 155  
Clinton, MA 01510  
978-368-0126 978-368-0217 FAX  
[www.mass.gov/dcr](http://www.mass.gov/dcr)



Deval L. Patrick  
Governor  
Timothy P. Murray  
Lt. Governor

Ian A. Bowles, Secretary, Executive  
Office of Energy & Environmental Affairs  
Richard K. Sullivan, Jr., Commissioner  
Department of Conservation & Recreation

Also, **mail one paper copy**, and **send an e-mail** with the proposal and supporting documentation as attachments (or mail a CD with appropriate files) of your completed project proposals by **September 16, 2009** to:

Michael J. Fleming, CF  
Forest Legacy Program  
Department of Conservation & Recreation  
PO Box 155  
Clinton, MA 01510

In addition to the above **all project proposals must be entered into the “Forest Legacy Information System” (FLIS) by September 18, 2009** for project proposals to be considered complete and eligible for ranking by the Forest Legacy Committee. Project proponents should work with the appropriate Forest Legacy Area Sponsor to complete the data entry<sup>1</sup> into FLIS.

**All project proposals must:**

- Meet the goals of the Massachusetts Forest Legacy Program.
- Identify any federal lands or federal investments the project complements.
- Comment to what extent public access will be provided (Full, None, Restricted), a description of the type of public access that will be allowed, and an explanation of why public access will be restricted or not be provided.
- Name the “Project” using a term that will **not** identify the landowner’s name.
- Identify each “Tract” in priority order (Do **not** use landowner’s name in FLIS. Identify tracts as: Tract 1, Tract 2, Tract 3, etc.).
- Round up to the nearest \$5,000 the “Total Tract Cost” and the “Forest Legacy Funding Request” for each Tract.
- For multiple year proposals (phased projects), indicate which phase of the project is being considered this year, how many phases have been completed, and whether additional phases will be necessary if this phase is not fully funded. Individual phases will compete each year as stand alone projects against all other proposed projects.
- For new proposals, indicate whether the project can be phased and what would make up the phases. (Be advised that by stating the project may NOT be phased there is the risk that the project prioritization panel will opt not to fund the project at all.)
- A “Project’s” total funding request may not exceed a more than \$7,000,000.
- Include the following information to be considered complete:

1. Completion of “Forest Legacy Project Information Worksheet”, and data entry<sup>1</sup> into the “Forest Legacy Information System”(FLIS)
  - a. Forest Legacy Area Name: (*FLA<sup>2</sup> the project proposal is in*)
  - b. Forest Legacy Project Name<sup>3</sup>:
  - c. Project Description: (*1,250 character limit in FLIS*)
  - d. Town:
  - e. County:
  - f. State Priority #: (*leave blank / for Forest Legacy Committee use only*)
  - g. Importance<sup>4</sup>: (*State the public benefits from the protection of this property*)

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<sup>1</sup> Contact Sponsor for information and assistance with FLIS data entry...

<sup>2</sup> Forest Legacy Area \_ A [map of the FLAs](#) with their names is available on the [MA Forest Legacy Program](#) web site...

<sup>3</sup> This information is available to the public. Please apply discretion in referencing the identity (name(s)) of the property owners. The use of substitute names and / or numbers that correspond to other supporting documentation such as maps is acceptable...

- h. Threatened<sup>4</sup>: *(State the urgency of conversion or loss of conservation values that can be quantified )*
  - i. Strategic<sup>4</sup>: *(State how the project fits into larger conservation plan, strategy, initiative, enhancements or previous conservation investments)*
  - j. Ready<sup>4</sup>: *(Describe the project's state of readiness (options, appraisals, surveys), the level of partnership and support in terms of participation and commitment, and a sense of how long it will take to complete)*
  - k. Supporting Parties<sup>5</sup>: *(List partners that contribute toward this project. A list of supporting parties will be appended to the Readiness items on the Project Briefing Sheet)*
  - l. "Detailed Project Map"<sup>6</sup> suitable for insertion into "FLIS": This map should not just depict what the project/tract looks like, but how it fits into the landscape, i.e. - why it matters, what it adds to the landscape of protected lands. *(JPEG file format)*
  - m. "Detailed Project Locator Map" suitable for insertion into "FLIS" *(PNG file format)*<sup>5</sup>
  - n. Latitude and Longitude *(see FLIS instructions)*
2. Completion of "Forest Legacy Tract Information Worksheet", and data entry into the "Forest Legacy Information System"(FLIS)
- a. Forest Legacy Project Name<sup>3</sup>: *(i.e. – "Trout Brook")*
  - b. Forest Legacy Tract Name<sup>3</sup>: *(name and prioritize tracts by number: #1, #2, #3, etc.; i.e. – "Trout Brook #1, Trout Brook #2, Trout Brook #3")*
  - c. Tract Landowner: Seller's Name (Landowner)
  - d. Acres (to be conveyed)
  - e. Total Tract Costs (round up to the nearest \$5,000): *(include all allowable costs: Fee and/or CR Value, Negotiations, Title, Survey, Appraisal, Review Appraisal, Baseline Report, Stewardship Plan)*
  - f. CR / Title Owner<sup>7</sup>: *(List – which State Agency, Municipality, or Federal Government?)*
  - g. Purchase Type: *(by acres / i.e. – Conservation Restriction (CR)=100ac, or Fee=100ac, or (CR=50ac and Fee=50ac)*
  - h. MA Forest Legacy Committee Approval Date: *(leave blank / for Forest Legacy Committee use only)*
  - i. Stewardship Plan Date: *(date "Forest Stewardship Plan" was approved)*
  - j. Forest Legacy Program Funding Request (round up to the nearest \$5,000): *(amount \$\$\$)*
  - k. Cost Share Information: Source, Amount, Partner Type, and Cost Share Type for each *(cash, donation, or in-kind services<sup>8</sup>).*...
  - l. Congressional District: *(number)*
  - m. Public Access: *(Full or None or Restricted)*
  - n. Public Access Description: *(describe the type of public access that will be allowed and/or explain why public access will be restricted or not provided)*
  - o. Photograph(s) suitable for insertion into "FLIS" *(JPEG file format and width of 240 pixels and a height of 480 pixels)*

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4 FLIS has a 255 character limit per bullet. You can list multiple bullets in each category (Importance, Threatened, Strategic, and Ready)...

5 FLIS has an 80 character limit for this item...

6 All maps and photographs must be capable of being legibly copied. Digital images of maps and photographs, in .jpeg & .png file format, are being requested to facilitate inclusion into the USDA Forest Service "Forest Legacy Information System"...

7 Who will hold the interests that the Forest Legacy Program funding will be used to acquire? The Commonwealth of Massachusetts, a Municipality, or the Federal Government? Interests (title) must be held by either State or Federal government.

8 Documentation will be required: [on letterhead – for each employee state: date, hours, what was time spent on (title, appraisal, negotiations, etc.)]

3. Interest Owner Letter of Commitment (supplement to item 2f. above, **if not federal government**): Letter from State Agency and / or Municipality (appropriate letterhead and authorized signature) stating that they agree to hold the Forest Legacy Interests (Fee and / or CR).
4. Budget Information: A “Budget Information Worksheet” must be filled-in and submitted with the project proposal. It is available on the Forest Legacy Program web page at: <http://www.mass.gov/dcr/stewardship/forestry/other/index.htm>
5. Letters of Support: Letters of support, with original signatures, should be addressed to:  
  
Michael J. Fleming, CF  
Forest Legacy Program  
Department of Conservation & Recreation  
PO Box 155  
Clinton, MA 01510
6. Cover Letter containing the following information:
  - a. Project Contact Information: name, organization/agency name, address, phone, e-mail
  - b. Is this a multi-State project? If so, explain and list state(s) involved. Include letter of support from partner(s) in other state(s).
  - c. Description of how this project proposal will meet the criteria in the “Massachusetts Assessment of Need” (AON), and protect the **public benefits** and **environmental values** identified for the specific “Forest Legacy Area”...

The information listed below is for your review and consideration in the preparation of project proposals.

- The Massachusetts Forest Legacy “Assessment of Need” (AON), Expansion and Amendment documents; an example(s) of a Forest Legacy “Project Brief(s)”; and “Massachusetts Forest Legacy Area Images”(for use as a base map for the “Detailed Project Locator Map”) are available by sending an e-mail to: [mike.fleming@state.ma.us](mailto:mike.fleming@state.ma.us) (Please identify by name which document(s) you are requesting in the e-mail).
- Forest Legacy “Project”, “Tract”, and “Budget” Information Worksheets; “Frequently Asked Questions Regarding Submitting Images to FLIS”; “Project Scoring Guidance”; “Map of Forest Legacy Areas in Massachusetts”; “Documentation Requirements”, and Links to the USDA Forest Legacy Program web sites can be found at: <http://www.mass.gov/dcr/stewardship/forestry/other/index.htm>
- The USDA Forest Service issued new “Forest Legacy Program Implementation Guidelines on June 30, 2003. These “Guidelines” are available at: [http://www.fs.fed.us/spf/coop/library/fpl\\_guidelines.pdf](http://www.fs.fed.us/spf/coop/library/fpl_guidelines.pdf)

Please contact Mike Fleming at 978-368-0126 Ext. 114 or [mike.fleming@state.ma.us](mailto:mike.fleming@state.ma.us) if you have any questions...