



# Department of Environmental Protection

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Commissioner

**Important:** When completing this form on a computer, use only the tab key to move your cursor - not the return key.



## Notification Form: Conditionally Exempt Composting Operations

(Industrial, Commercial or Institutional Sites and Zoos)

### 310 CMR 16.00: SITE ASSIGNMENT REGULATIONS FOR SOLID WASTE FACILITIES

**Instructions:** This notification form is for composting operations located at an industrial, commercial or institutional site or zoo which compost, pursuant to 310 CMR 16.05(4)(d), less than four cubic yards or less than two tons per week of vegetative materials, food materials or animal manures that are generated on-site. The operator must file this notice with the MassDEP Regional Office for the community where the operation is located (see following page) and with the local Board of Health at least 30 days before commencing operations. For the complete text of the regulation, see: <http://www.mass.gov/dep/service/regulations/310cmr16.pdf>

Date (MM/DD/YYYY):
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<b>Name of Site:</b>			
<b>Address of Site:</b>			
<b>City/Town:</b>		<b>State: MA</b>	<b>Zip Code:</b>
<b>Contact Name:</b>			
<b>Phone Number:</b>		<b>Email Address:</b>	
<b>Materials Composted</b> - Check all Materials that apply. For Volume, provide units of measure (i.e. cubic yards or tons composted per week).			
<b>Material:</b>	<b>Volume:</b>	<b>Description:</b>	
<input type="checkbox"/> Vegetative			
<input type="checkbox"/> Food			
<input type="checkbox"/> Manure			
<input type="checkbox"/> Bulking Material			
<input type="checkbox"/> Other			

**In separate attachments, please provide:**

- **A description of the Composting Operation**, including the schedule for turning/mixing the compost; procedures to prevent nuisance conditions (odors, dust and vectors); measures to prevent unpermitted discharges (storm water runoff) to nearby resource areas (wetlands waterways); and end use of the compost.
- **A site sketch**, showing the location of the compost site. We recommend but do not require that you use an aerial photograph or a satellite image from the web this purpose.

<b>Applicant/Authorized Representative Signature:</b>		<b>Date (MM/DD/YYYY):</b>	
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Submit to your local Board of Health and the MassDEP regional office for the community where your operation is located:

MassDEP, [Northeast Region](#)

ATTN: Solid Waste Section Chief  
205B Lowell Street  
Wilmington, Massachusetts 01887  
Main Phone: 978-694-3200

MassDEP [Southeast Region, Lakeville & Barnstable](#)

ATTN: Solid Waste Section Chief  
20 Riverside Drive  
Lakeville, MA 02347  
Main Phone: 508-946-2700

MassDEP [Western Region](#)

ATTN: Solid Waste Section Chief  
436 Dwight Street  
Springfield, MA 01103  
Main Phone: 413-784-1100

MassDEP [Central Region](#)

ATTN: Solid Waste Section Chief  
627 Main Street  
Worcester, Massachusetts 01608  
Main Phone: 508-792-7650