

Hazardous Waste Management Compliance Tips

Avoid MassDEP citations and penalties:

- Keep Copy 3 of every hazardous waste manifest for at least three years.
- Be sure that your containers and tanks are: closed when you are not adding waste to them, labeled with the required information, and stored on or above a crack-free surface in a separate, designated indoor storage area marked "HAZARDOUS WASTE" or "WASTE OIL."
- Take steps to prevent spills onto the ground, or into drains or catch basins.
- Restrict storage area access to authorized staff only.

For more compliance information see the Small Quantity Generator (SQG) of Hazardous Waste Guidance at:


<http://www.mass.gov/dep/recycle/laws/policies.htm#hw>




Commonwealth of Massachusetts
Department of Environmental Protection
One Winter Street
Boston, MA 02108
617-292-5500
www.mass.gov/dep/

If you generate hazardous waste...

Send us one of these.

	Massachusetts Department of Environmental Protection Bureau of Waste Prevention – Hazardous Waste	For DEP Use: FMF#
	Generator Registration	
<small>Important: When filling out forms on the computer, use only the tab key to move your cursor - do not</small>	DEP Region: <input type="checkbox"/> NE <input type="checkbox"/> SE <input type="checkbox"/> CE <input type="checkbox"/> WE	
	I am registering as: <input type="checkbox"/> Very small quantity generator of hazardous waste (less than 220 pounds or 27 gallons/month) or	

Or risk getting one of these.

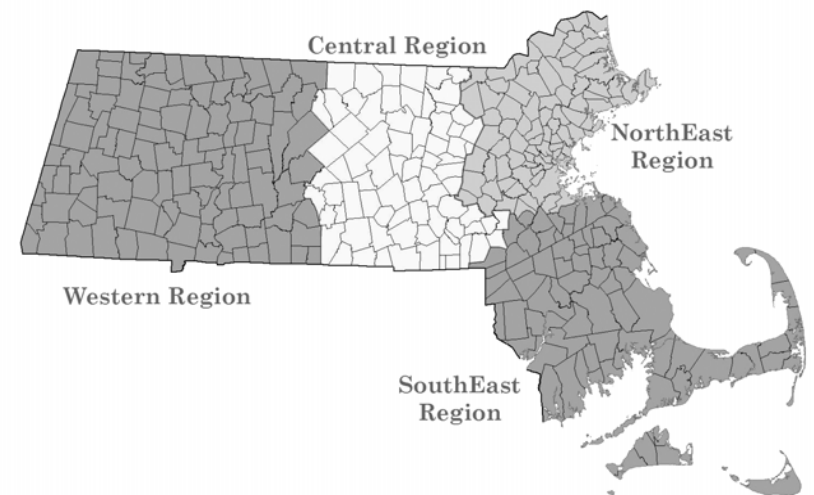
	DEP NEWS Massachusetts Department of Environmental Protection
	FOR IMMEDIATE RELEASE: January 30, 2006
BAY STATE FIRM HIT WITH \$25,000 PENALTY FOR HAZARDOUS WASTE MANAGEMENT VIOLATIONS	
BOSTON—The Massachusetts Department of Environmental Protection announced today that it	

If you operate a small business that generates hazardous waste or waste oil, here are some important things you need to know.

- You must register with the Massachusetts Department of Environmental Protection (MassDEP) to obtain a permanent identification number (ID) for legally generating and accumulating waste. Always use this number on manifests to ensure proper recycling, treatment, and disposal.
- If you are a Very Small Quantity Generator (VSQG; less than 27 gallons per month) of either hazardous waste or waste oil, or a Small Quantity Generator (SQG; between 27 and 270 gallons per month) of waste oil, use a MassDEP Generator Registration Form to assign yourself a permanent ID (the prefix "MV" + your telephone number with area code).
- If you are a SQG of hazardous waste or a Large Quantity Generator (LQG; more than 270 gallons per month) of hazardous waste or waste oil, contact MassDEP for instructions on how to obtain an ID number.
- If your business registered in the past but has moved to a new location, you need to submit another Generator Registration Form to MassDEP.
- Generating and accumulating hazardous waste or waste oil without a valid ID carries fines of up to \$1,000 per day. If you do not use a valid ID on a manifest, you will be making a false statement, which can result in additional fines of up to \$1,000 per day. A "temporary" ID is not acceptable.
- If you generate or accumulate hazardous waste without an ID, you may be operating an unlicensed treatment, storage, or disposal facility – a violation that carries fines of up to \$25,000 per day.
- Your transporter has the authority to refuse your shipments if you don't have your own valid ID, and might report you to MassDEP.
- Your insurance company may ask you to prove that you have a valid ID before issuing or renewing your property and/or casualty policy.

How to Comply With State Rules

- Download a Generator Registration Form:
<http://www.mass.gov/dep/recycle/approvals/hwforms.htm>
- Mail a completed form to the BWP Data Manager in the appropriate MassDEP Regional Office. See the map below or visit <http://www.mass.gov/dep/about/region/findyour.htm> to find out which MassDEP region includes your town or city.
- Always use hazardous waste manifests and include your valid ID



Western	Central	Southeast	Northeast
436 Dwight St Springfield, MA 01103 413-784-1100	627 Main St Worcester, MA 01608 508-792-7650	20 Riverside Dr Lakeville, MA 02347 508-946-2817	205B Lowell St Wilmington, MA 01887 978-694-3200