



Massachusetts Department of Environmental Protection

Bureau of Waste Prevention

Department Approved Recycling Program (DARP)

Municipality Name _____

FY2007-2009 Application

For Municipalities with Drop-off Refuse Collection

About DARP

The Department Approved Recycling Program (DARP) is a voluntary program that rewards municipalities for establishing comprehensive recycling programs. These programs are critical to the Commonwealth's ongoing effort to protect our environment and quality of life by reducing waste generation and disposal.

DARP status exempts municipal solid waste loads from comprehensive inspections for "waste ban" materials* (paper; glass, metal and plastic containers; leaves and yard waste) at solid waste disposal facilities. Waste loads from DARP communities are still inspected for the presence of white goods, lead-acid batteries, cathode ray tubes (CRTs) and whole tires. DARP status reflects a municipality's commitment to providing access to recycling and composting programs, and to educating residents about waste reduction.

* "Waste Bans" restrict the disposal and transfer for disposal of certain hazardous and recyclable materials at solid waste facilities in Massachusetts, per 310 CMR 19.017.

Qualifying municipalities will have DARP status through June 30, 2009. A municipality's DARP status may be revoked if it is found that any of the program criteria on which its DARP status was based is not being maintained before that date.

Eligibility Criteria

If you are able to meet the required elements and check off at least one statement under **1. Recycling Commitment and Access**, **2. Composting Commitment & Access** and **3. Public Education and Participation**, your municipality will receive a DARP designation. MassDEP will send notification of DARP status to your Chief Executive Officer, and will include the municipality on the list of DEP-Approved Recycling Programs to be distributed to solid waste facility operators in the Commonwealth. MassDEP may ask you to submit documentation supporting this application.

NOTE: DARP status only applies to solid waste loads contracted or collected by the municipality on behalf of residents and/or businesses. DARP status does not apply to waste loads contracted by individual residents, multi-family buildings or businesses in a DARP municipality, or to the municipality itself (e.g., the Parks Department), unless otherwise deemed so by MassDEP.

Important:

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Recycling Commitment & Access

Required: The municipality maintains a *drop-off* recycling program that is open year-round for a minimum of 30 hours per week; OR is open at least the same hours as the refuse collection center or local government offices. The program must include, at a minimum: newspaper, mixed paper and corrugated cardboard, glass, metal, and plastic containers #1 - #2. Municipalities must also meet either A, B or C (see below).

Elective: The municipality must also do at least one of the following:

- A.** Allows small-to-medium sized businesses, or haulers servicing businesses, to use its recycling facilities and actively promotes its availability; **OR**
- B.** Have an established recycling program in all of its offices (town hall, police, DPW, etc.) and schools. This should include collection of recyclable paper, at a minimum; **OR**
- C.** Enact an ordinance or by-law requiring haulers servicing individual households and/or multi-family housing to provide recycling and trash collection as an integrated waste management service at a single price.

2. Composting Commitment & Access

Required: The municipality has enacted a by-law, ordinance, regulation or has a municipal solid waste/recycling contract requirement stating that leaves and yard waste generated by residents must be collected separately and not disposed of with solid waste. Municipalities must also meet either A or B (see next page).



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Eligibility Criteria

2. Composting Commitment & Access (continued)

Required: The municipality has enacted a by-law, ordinance, regulation or has a municipal solid waste/recycling contract requirement stating that leaves and yard waste generated by residents must be collected separately and not disposed of with solid waste. Municipalities must also meet either A or B (see next page).

Elective: The municipality must also do at least one of the following:

- A. Have a drop-off composting site for leaves and yard waste open weekly at least 4 weekend hours each week. The drop-off must be open from April 15 through November 30 and the municipality must publicize the availability of the drop-off composting site.
- B. Operate a home composting bin distribution program, publicizes the availability of home composting bins and disseminates information on home composting.

3. Public Education & Participation

Required: The municipality will mail information annually to all residents publicizing its recycling and composting programs. A MassDEP-granted mailing satisfies this requirement. The mailing shall include information about the municipality's recycling bylaws or ordinances, and information about the state waste bans.

Alternatively, municipalities may choose to update the community's recycling and composting information at least twice annually on the Earth-911 web site (www.earth911.org). Municipalities must also meet either A, B, or C (see below).

Elective: The Municipality must also do at least one of the following:

- A. Have an annual per capita residential recycling rate for paper, bottles and cans of 100 pounds or greater as calculated by MassDEP using data submitted by the municipality on the CY2004 Municipal Recycling Data Sheet; **OR**
 - B. Have a unit-based pricing or "pay-as-you-throw" program that charges users on a per-unit basis for solid waste disposal and provides recycling for no separate fee; **OR**
 - C. Enforce a mandatory recycling by-law, ordinance, or regulation or have a current municipal solid waste / recycling contract language requirement stating that recyclables generated by residents are collected separately and not disposed of with solid waste.
- Check this box to indicate you are enclosing a photocopy of your municipality's by-law, ordinance, or solid waste contract language and the enforcement protocol or procedures.**

Municipal Chief Elected Official's Signature

By signing this form, the municipal chief elected official certifies that the information provided herein is true and accurate to the best of his or her knowledge.

Municipal Chief Elected Official's Name (Print)

Municipal Chief Elected Official's Signature

Municipal Chief Elected Official's Title

Date

Mark Envelope "DARP APPLICATION" and Mail to:

Stefan Malner
MassDEP / BWP Consumer Programs
One Winter Street, 6th Floor
Boston, MA 02108