



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection – Drinking Water Program – Water Quality Assurance

# BRP WS 36 Abandonment of Water Source Instructions and Supporting Materials

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## Table of Contents

- introduction
- permit fact sheet
- completeness checklist

## Introduction

MassDEP *Permit Applications*, as well as *Instructions & Support Materials*, are available for download from the MassDEP Web site at [mass.gov/dep](http://mass.gov/dep) in two file formats: Microsoft Word™ and Adobe Acrobat PDF™. Either format allows documents to be printed.

*Instructions & Support Materials* files in Microsoft Word™ format contain a series of documents that provide guidance on how to prepare a permit application. Although we recommend that you print out the entire package, you may choose to print specific documents by selecting the appropriate page numbers for printing.

*Permit Applications* in Microsoft Word™ format must be downloaded separately. Users with Microsoft Word™ 97 or later may complete these forms electronically.

Permitting packages in Adobe Acrobat PDF™ format combine *Permit Applications* and *Instructions & Support Materials* in a single document. Adobe Acrobat PDF™ files may only be viewed and printed without alteration. *Permit Applications* in this format may not be completed electronically.

Massachusetts Department of Environmental Protection  
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# BRP WS 36 Abandonment of Water Source Permit Fact Sheet

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**1. What is the purpose of this approval?**

The purpose of this permit is to protect public health and welfare by ensuring the proper abandonment of a water source. The process will help eliminate the potential for groundwater contamination via open wells, and will help in maintaining minimum drinking water standards and guidelines associated with the surrounding aquifer.

**2. Who must apply?**

Public water suppliers or their representatives must apply if they want to abandon a drinking water source.

**3. What other requirements should be considered when applying for this approval?**

Refer to Section 4.14 of Guidelines and Policies for Public Water Systems, November 1996 revised version.

**4. What is the application fee?**

The application fee is \$60.

**5. What is the Primary Permit Location? What is the Reserve Copy Location?**

Primary Permit Location:

BRP WS36 applications should be submitted to:

Department of Environmental Protection

\_\_\_\_\_ \* Regional Office

Drinking Water Program

\*Find your region: <http://mass.gov/dep/about/region/findyour.htm>

Reserve Copy Location:

No reserve copy needs to be submitted for this permit category.

**6. Where can I get a copy of the timelines?**

The timelines are available on the MassDEP Website: [www.mass.gov/dep/service/online/fees.htm](http://www.mass.gov/dep/service/online/fees.htm)

**7. What is the annual compliance fee?**

There is no annual compliance assurance fee for this approval.

**8. How long is this approval in effect?**

This approval shall remain in effect for 5 years from the approval date or as otherwise determined by MassDEP.

**9. How can I avoid the most common mistakes made in applying for this approval?**

- a. Attach all material as requested on the Application Completeness Checklist.
- b. Submit fee and a copy of the MassDEP Transmittal Form to: Department of Environmental Protection, P.O. Box 4062, Boston, MA 02211.

**BRP WS 36 Abandonment of Water Source  
Permit Fact Sheet**

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**10. What are the regulations that apply to this approval? Where can I get copies?**

These regulations include, but are not limited to:

- a. Drinking Water Regulations, 310 CMR 22.00.
- b. Timely Action and Fee Provisions, 310 CMR 4.00.
- c. Administrative Penalty Regulations, 310 CMR 5.00.

These may be purchased at:

State House Bookstore  
Room 116  
Boston, MA 02133  
617-727-2834

State House West Bookstore  
436 Dwight Street  
Springfield, MA 01103  
413-784-1376

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**BRP WS 36 Abandonment of Water Source**  
**Application Completeness Checklist**

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- The MassDEP Transmittal Form has been completed: <http://mass.gov/dep/service/online/trasmfrm.shtml>.
- The standard BRP WS Application Form has been completed.
- A cover letter explaining the request is included.
- A map identifying the location of source to be abandoned is included.
- The names and addresses of abutters to the land where the source to be abandoned is located has been included.

To submit the application package:

- The Application Completeness Checklist items have been completed.
- One copy of the application along with a copy of the MassDEP Transmittal Form has been sent to:

Department of Environmental Protection

\_\_\_\_\_ \* Regional Office

Drinking Water Program

\*Find your region: <http://mass.gov/dep/about/region/findyour.htm>

- The fee of \$60 in the form of check or money order made payable to *Commonwealth of Massachusetts*, along with a copy of the MassDEP Transmittal Form has been sent to:

Department of Environmental Protection

P.O. Box 4062

Boston, MA 02211



# BRP WS Application

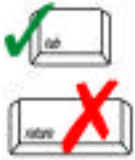
For Water Supply Permits or Approvals

Transmittal Number \_\_\_\_\_

Facility ID# (if known) \_\_\_\_\_

## A. Application

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Is this application for an  Original or a  Resubmittal?

2. Applicant:

Name _____		Address _____	
City _____	State _____	Zip _____	Telephone _____

3. Consultant:

Name _____		Address _____	
City _____	State _____	Zip _____	Telephone _____

## B. Permit

Please check which permit or approval you are applying for:

- Underground Injection Control
  - BRP WS 06 Underground Injection Control Registration
- Zone II Determination for Existing Sources
  - BRP WS 07 Approval to Conduct Pump Test for Zone II Delineation
  - BRP WS 08 Approval of Zone II Delineation
- Cross Connection
  - BRP WS 09 Plan Approval
- New Technology
  - BRP WS 11 Minor New Technology Approval; where no field test required
    - Drinking Water Additive
    - Cross Connection Device
    - Water Vending Machine
    - Other(specify): \_\_\_\_\_
  - BRP WS 12 Major New Technology Approval: where field testing is required
  - BRP WS 27 New Technology with Third-party Approval
  - BRP WS 28 Vending Site/Source Prototype
  - BRP WS 30 Vending Site Approval
  - BRP WS 31 Vending and POU/POE Devices with Third-party Approval

- New Source Approvals <70 gpm
  - BRP WS 13 Exploratory Phase, Site Examination, Land Use Survey and Approval to Conduct Pumping Test
  - BRP WS 15 Pumping Test Report Approval and Approval to Construct Source
- New Source Approvals >70 gpm
  - BRP WS 17 Exploratory Phase, Site Examination & Land Use Survey
  - BRP WS 18 To Conduct Pumping Test
  - BRP WS 19 Pumping Test Report Approval
  - BRP WS 20 To Construct Source
- Water Treatment Approvals
  - BRP WS 21 To Conduct Pilot Study
  - BRP WS 22 Pilot Study Report
  - BRP WS 23 To Construct Facility <1 mgd
  - BRP WS 24 To Construct Facility >1 mgd
  - BRP WS 25 Treatment Facility Modification
  - BRP WS 29 Water Treatment: Chemical Addition Retrofits of Water Systems > 3,300 people
  - BRP WS 33 Distribution Modifications < 3,300 people
  - BRP WS 34 Water Treatment: Chemical Addition Retrofits of Water Systems < 3,300 people
- Water Quality Assurance
  - BRP WS 26 Sale or Acquisition of Land for Water Source
  - BRP WS 36 Abandonment of Water Source
- Distribution System Modifications
  - BRP WS 32 Systems > 3,300 people
  - BRP WS 34 Systems < 3,300 people

## C. Certification

"I certify, under penalty of law, that this application and all attachments were prepared under my supervision, in accordance with a system designed to ensure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information submitted in this application, the information submitted is, to the best of my knowledge and belief, true, accurate and complete."

Print Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Position/Title \_\_\_\_\_

Date \_\_\_\_\_