



COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

ONE WINTER STREET, BOSTON, MA 02108 617-292-5500

DEVAL L. PATRICK  
Governor

TIMOTHY P. MURRAY  
Lieutenant Governor

IAN A. BOWLES  
Secretary

LAURIE BURT  
Commissioner

## 2008 Annual Notice to Local Boards of Health

Dear Sir or Madam:

July 2, 2008

The Massachusetts Department of Environmental Protection (MassDEP) Drinking Water Program (DWP) annually provides local Boards of Health (BOH) with information of interest and an inventory of all public water systems (PWS) in the Commonwealth for review and comment. Please review Attachment A for a summary on the topics listed below. This year the annual update includes information on the following:

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MassDEP would like to keep you informed about drinking water supply emergencies, especially those that occur outside of normal working hours. Please update and return the attached emergency contact sheet. Your submission of this information will provide us with your

emergency contact information so that we can effectively communicate with each other and our public water systems during all drinking water emergencies. You may also provide us with your emergency contact information by sending an email to me at [Program.Director-DWP@state.ma.us](mailto:Program.Director-DWP@state.ma.us) with the subject line: Emergency Contact.

Thank you for continuing to work together with us to protect the public health. If you have any questions on the material provided, please contact the person listed in the section or call the regional contact persons listed in the chart in Section 12 on page 6.

Sincerely,

David Y. Terry, Program Director  
MassDEP/Drinking Water Program

Attachments:

- 2008 Board of Health Update
- List of PWS in Your Town
- Private/Public Chart
- Annual Recreational Camp Notification Form
- Emergency Contact List

cc: DPH Priscilla Neves  
MassDEP Web site

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## 2008 Board of Health Update

### Section 1 – Inventory of All Registered Public Water Systems

Please find attached to this letter a list of public water systems (PWS) in your city or town (page 15). This information is provided to make you aware of all of the PWSs in your city or town that are registered with MassDEP. Please review this information for any discrepancies. Discrepancies may include the following:

- **Systems that should be added to the list** - the facility meets the definition of a PWS: has at least 15 service connections or serves an average of at least 25 individuals daily at least 60 days of the year.
- **Systems that should be deleted from the list** -the facility no longer has its own well or source of water.
- **Changes in address and ownership.**

Please update and return the list by July 18, 2008, to MassDEP - Drinking Water Program, 1 Winter St., 5<sup>th</sup> Floor, Boston, MA, 02108; Attn.: BOH Update. You may also respond by email to [Program.Director-DWP@state.ma.us](mailto:Program.Director-DWP@state.ma.us), Subject: BOH update. If you have any questions on this information contact Damon Guterman at 617-574-6811 or [Damon.Guterman@state.ma.us](mailto:Damon.Guterman@state.ma.us).

### Section 2 – Board of Health Emergency Contacts

Please find attached an Emergency Contact Information sheet for your board (page 13). It is populated with the information we have in our files. If it is correct no action is needed. If there are changes to be made please cross out the incorrect information, add the correct information, and send back by July 18, 2008, to MassDEP – Drinking Water Program; 1 Winter Street - 5<sup>th</sup> floor; Boston, MA 02108; Attn.: BOH Emergency Contact. If the sheet is blank, please fill out and return to MassDEP at the above address. If you have any question about this information contact Paul Niman at 617-556-1166 or [Paul.Niman@state.ma.us](mailto:Paul.Niman@state.ma.us).

### Section 3 – Annual Recreational Camp Requirement

As you know, BOHs have the responsibility for licensing local recreational camps. Licenses are issued in accordance with 105 CMR 430.000, which stipulates, “Upon the issuance of a license, the local board of health shall notify Massachusetts Department of Environmental Protection and the Massachusetts Department of Public Health. Said notification shall include the name and address of the camp, the name of the owner, the number of campers and staff, and the number of days per year that the camp will be in operation.” Please remember to submit this information to MassDEP by July 18, 2008, using the attached form (page 11).

Information on drinking water requirements and campgrounds is available on the MassDEP website at <http://www.mass.gov/dep/water/drinking/cgrmdfs.htm>. You may also contact Yvette DePeiza at 617-292-5857, or [Yvette.dePeiza@state.ma.us](mailto:Yvette.dePeiza@state.ma.us). Alternately you may contact the Drinking Water Program regional staff listed in Section 12.

### Section 4 – How to Determine if a Facility is a Public or Private Water System

To help the BOH quickly determine whether a facility is a public or private water system, a flowchart has been attached for your use (page 9). We encourage you to post this flowchart for easy reference. An electronic copy of the chart is also available at <http://www.mass.gov/dep/water/drinking/boh.htm#bohltr>. If a facility is a public water system and it is not currently registered with MassDEP then the facility must be added to the inventory list (see Section 1) and referred to MassDEP for oversight. If you have any question on this information contact the Drinking Water Program at 617-292-5770 or [Program.Director-DWP@state.ma.us](mailto:Program.Director-DWP@state.ma.us).

## Section 5 – MA Drinking Water Regulation Definitions

Attached is an excerpt of the Massachusetts Drinking Water Regulations 310 CMR 22.02 containing definitions of what constitutes a public water system and the different categories of public water systems (page 10).

## Section 6 – Lead in Schools and Childcare Facilities

MassDEP and its partners are continuing to work with schools and childcare facilities to eliminate sources of lead in drinking water. MassDEP and Massachusetts Departments of Public Health, Education, and Early Education and Care are working together to inform and educate school officials on how to identify, evaluate, and eliminate the sources of lead contamination in school drinking water. The Massachusetts lead action level is 15 ug/l (0.015 ppm).

Schools and childcare facilities have two unique features that make them susceptible to lead in drinking water problems: sub-populations that are very sensitive to lead and buildings that have long periods of time when water sits in the internal plumbing increasing contaminant levels (overnight, over weekends, and over vacations).

MassDEP sent letters to all school facilities asking them to complete an evaluation of their plumbing systems for susceptibility to lead drinking water contamination. The facilities were reminded to contact their local public water system, board of health, and plumbing inspector for assistance. **BOH are encouraged to work with their local schools and childcare facilities to evaluate and provide technical assistance to correct any lead in drinking water problems.** Please go to <http://www.mass.gov/dep/water/drinking/leadtothe.htm> for more information or contact Kenneth Pelletier at 617-348-4014 or [Kenneth.Pelletier@state.ma.us](mailto:Kenneth.Pelletier@state.ma.us).

Please look for the STAR L Award (systems taking action to reduce lead) nominations forms on our website in December at <http://www.mass.gov/dep/water/drinking/awards.htm>. Feel free to nominate a school or a PWS that you feel has done an exemplary job of reducing lead in the schools.

## Section 7 – Identifying Daycares that Meet the Definition of a PWS

Recently MassDEP identified several daycare facilities that were unregistered public water systems. These daycare facilities served 25 or more persons, at least 60 or more days a year and had their own source of drinking water (e.g. a well). If a daycare facility with its own source of water is licensed/permitted to have a total of 25 or more children and childcare workers, it must be added to the inventory list noted in Section 1 and referred to MassDEP for registration to ensure compliance with 310 CMR 22.00 and all applicable MassDEP standards, permits, and approvals. Daycares that meet the definition of a public water system but do not comply with MassDEP standards will be subjected to enforcement action (including monetary penalties). Please contact Kenneth Pelletier at 617-348-4014 or [Kenneth.Pelletier@state.ma.us](mailto:Kenneth.Pelletier@state.ma.us) for more information on daycare regulations. You may also contact the Massachusetts Department of Early Education and Care at <http://www.eec.state.ma.us/>.

## Section 8 – Property Conversions that Create Public Water Systems

As properties continue to change their locally permitted functions, BOH must be vigilant in determining when a conversion will result in the creation of a PWS or a change in the type of PWS. If a facility that is currently classified as a private water supply proposes or initiates any changes in the use of the establishment that would cause the system to be classified as a public water supply, the facility must meet all applicable MassDEP standards, and obtain the proper MassDEP permits and approvals. Some examples of changes that may affect their drinking water status include:

- A change in number of permitted occupancy, e.g. increasing the number of children and staff at a daycare or business to 25 or more persons per day.
- A change in type of permitted occupancy, e.g. changing from a residential home to a daycare or doctor's office. Changing from a small office or gas station to a daycare, coffee shop, restaurant, or other facility

that may serve beverages, handle food, require food permits, or supply water to 25 or more persons on average per day.

Proponents creating any new or potential public water system or changing their PWS type should be directed to contact MassDEP, as they would be subject to 310 CMR 22.00 and all applicable MassDEP standards, permits and approvals. It should also be noted that if a proponent subsequently creates and/or operates a facility as a public water system prior to obtaining MassDEP approvals, the facility owner(s) and operator(s) would be subject to enforcement action (including monetary penalties). If you have any question on a property conversion please contact the Drinking Water Program regional staff listed below in Section 12.

## **Section 9 – Condominium Developments & Public Water System Requirements**

Please be aware that with an increase in development throughout the state, some types of construction, such as residential or business condominium developments, that propose to use two or more wells to serve the on-site facilities may be considered public water systems. In these cases, the applicant should be referred to MassDEP for a written determination of public or private water system status during the design phase, and/or prior to the issuance of local permits. This information should be communicated to your local planning office, planning board, building inspector's office, and to the applicant as it could substantially change the outcome of the project.

From 310 CMR 22.02 Definition of a Public Water System:

*MassDEP "...reserves the right to evaluate and determine whether two or more wells located on commonly owned property, that individually may serve less than 25 people, but collectively serve more than 25 people for more than 60 days of the year should not be regulated as a public water system, taking into account the risk to public health."*

For any questions or clarifications on public water system definitions and applicable permitting requirements, either generally or for a specific project, please contact your MassDEP regional office (see Section 12) for technical assistance.

## **Section 10 - Two New Guides for Owners and Operators of Small Systems**

MassDEP has produced a booklet titled *A Business Owner's Guide to Complying with Massachusetts State Drinking Water Rules*, which discusses such subjects as: what is a TNC system, where to find assistance, what to test for, sampling schedules, etc. It can be found on the web at <http://www.mass.gov/dep/water/drinking/tncguide.htm> or call any of the MassDEP offices (see section 18) for a color hard copy of the booklet.

There is a new booklet on the web (produced by NEIWPC) that is meant to educate gas station owners and operators of the responsibilities associated with having an onsite transient non-community public drinking water well. The booklet (PDF version) and Power Point slides for *Protecting the Drinking Water You Provide- A Guide for Owners and Operators of Gas Stations* can now be found at <http://www.neiwpc.org/tncguide.asp> . Please feel free to pass this information along.

## **Section 11 – Point Of Use/Point Of Entry Treatment Devices**

Massachusetts BOHs are encouraged to review the MassDEP fact sheet titled "Point of Entry/Point of Use Treatment" (POU/POE). This fact sheet was developed to help the PWS, BOH, facility owner, and consumer understand when the installation of a POU/POE treatment device would create a public water system and thereby require MassDEP oversight. The fact sheet also summarizes the minimum requirements for POU/POE installations noted in the Drinking Water Regulations 310 CMR 22.00. The fact sheet is available on the MassDEP website at <http://www.mass.gov/dep/water/compliance/fspou.pdf> . Please contact Yvette dePeiza at 617-292-5857 or [Yvette.dePeiza@state.ma.us](mailto:Yvette.dePeiza@state.ma.us) for more information on POU/POE.

## Section 12 – Water Supply Safety Issues at Local Fairs

MassDEP recommends the following procedures to help BOH provide oversight of private water supply sources used for public drinking water at local, county, and state fairs. Currently, these sources may not be regulated by MassDEP as a public water source and are more commonly regulated by the Massachusetts Department of Public Health (DPH) and BOH.

The recommendations listed below should be considered part of the local permitting process for these events. They are intended to help prevent waterborne disease outbreaks.

- A buffer area of at least 100 feet should be established around wells. No animal shelters, animal feed lots, animal waste disposal, septic systems, portable sanitary facilities, chemical or fuel storage, or vehicle parking should occur within this buffer zone.
- Event operators should work with a certified drinking water operator at least 30 days prior to the opening of each fair to assure that water sources and all water lines are thoroughly flushed and disinfected.
- Total coliform bacteria samples should be collected and the samples must test “absent” for coliform bacteria. Coliform samples should be collected 30 days prior to the event and again at least 1 week prior to any use of the water system. Coliform bacteria samples should continue to be collected and analyzed during each seven-day period the fair is in operation, or as determined by the BOH as a result of a site-specific inspection. Samples for nitrate and nitrite should also be collected 30 days prior to the event and again at least 1 week prior to any use of the water system. If any contaminants are detected, or if site-specific criteria require it, additional sampling may be required.
- A Massachusetts certified laboratory must perform all testing. To locate a certified lab and certified drinking water operator in your area, visit the following Web sites or contact your regional MassDEP office:

<http://license.reg.state.ma.us/loca/locaProf.asp> (Find a Certified Operator)

<http://www.state.ma.us/reg/boards/dw/cmr.htm> (Board of Certified Operators)

<http://www.mass.gov/dep/water/drinking/certifie.htm> (List of Massachusetts Certified Labs)

Information on securing private sources of drinking water at local fairs is available on the MassDEP website at <http://www.mass.gov/dep/water/drinking/fairfs.htm>. You may also contact Joe Cerutti at 617-292-5859 or [Joseph.Cerutti@state.ma.us](mailto:Joseph.Cerutti@state.ma.us). Alternately you may contact the regional offices at:

Western Regional Office  
Dan Laprade 413-755-2289  
[Daniel.Laprade@state.ma.us](mailto:Daniel.Laprade@state.ma.us)

Northeast Regional Office  
James Dillon 978-694-3231  
[James.Dillon@state.ma.us](mailto:James.Dillon@state.ma.us)

Central Regional Office  
Kelly Momberger 508-849-4023  
[Kelly.Momberger@state.ma.us](mailto:Kelly.Momberger@state.ma.us)  
Marielle Stone 508-767-2827  
[Marielle.Stone@state.ma.us](mailto:Marielle.Stone@state.ma.us)

Southeast Regional Office  
Dan DiSalvio 508-946-2793  
[Dan.Disalvio@state.ma.us](mailto:Dan.Disalvio@state.ma.us)  
Terry Martin 508-946-2765  
[Therese.Martin@state.ma.us](mailto:Therese.Martin@state.ma.us)

## Section 13 – Updates to Emergency Bulk Water Policy and Additional Information

MassDEP has updated the *Bulk Water Suppliers Sampling Requirements And Transport Responsibility Policy #92-07*, <http://www.mass.gov/dep/water/laws/policies.htm#dwpol>. This policy addresses the use of trucked bulk water deliveries to PWS in emergencies. The policy revisions resulted in the creation of the *Security Guidelines for the Inspection of Emergency Bulk Water Deliveries* that includes a Bulk Water Delivery Inspection Form. MassDEP has also developed a fact sheet titled *Procedures for Emergency Tank Truck Bulk Water Hauling*. The security guidelines, fact sheet, list of available bulk water haulers, and list of DPH approved bulk tanker washing locations is on MassDEP’s website at: <http://www.mass.gov/dep/water/drinking/bulkwatr.htm>.

## Section 14 – Annual TNC Water Quality Reports/Registrations

Every July MassDEP mails a water quality report to each TNC system, which is very similar to the Consumer Confidence Report that community systems are required to provide to consumers. This water quality report must be signed by the operator and owner of the system and then posted in a conspicuous area for TNC customers to read. This report also doubles as the Certificate of Registration for TNC systems. Please look for the current report/registration when issuing local permits. A copy of the reports can also be found on the web at <http://www.mass.gov/dep/water/drinking/boh.htm>. For more information contact Marie Tennant at 617-292-5885 or [Marie.Tennant-DEP@state.ma.us](mailto:Marie.Tennant-DEP@state.ma.us).

## Section 15 – Updates On Recommended Monitoring For Private Wells

In May 2008 MassDEP updated its sampling recommendations for private wells in tables 8, 9, 10, and 11 in the “Water Quality and Water Testing” chapter in the MassDEP Private Well Guidelines. These tables can be accessed at *Private Wells Testing Parameters and Frequency Guidelines* at <http://www.mass.gov/dep/water/laws/policies.htm#pwg>. Please note that recommended concentration limits in these tables are subject to change based on new research and updated reviews. Contact [Suzanne.Robert@state.ma.us](mailto:Suzanne.Robert@state.ma.us) at 617-292-5620 or your MassDEP regional office if you have any questions.

The MassDEP Office of Research and Standards (ORS) document *Standards and Guidelines for Contaminants in Massachusetts Drinking Waters* <http://www.mass.gov/dep/water/laws/policies.htm#dwguid> should be reviewed by the BOH each year. It contains updated concentration limits, and general information on contaminants in public drinking water and would be a good source of information for local BOH decision-making on private wells. For example, in 2006 MassDEP established an MCL for perchlorate at 2.0 ug/l (0.0020 ppm), lowered the arsenic MCL to 10 ug/l (0.010 ppm), and developed guideline limits for tertiary-amyl methyl ether (TAME) and tertiary-butyl alcohol (TBA) - gasoline derivatives. Contact Nick Anastas at 617-556-1157 or [Nicholas.Anastas@state.ma.us](mailto:Nicholas.Anastas@state.ma.us) for more information.

## Section 16 – MassDEP Drinking Water Program Mercury Reduction Initiative

MassDEP wants you to be aware of our voluntary mercury questionnaire that was sent out to all PWS in 2007. The questionnaire was designed to determine the extent of products containing mercury that are currently being used at public drinking water sources, pumping stations, water treatment and storage facilities, and distribution systems. Products that might contain mercury include submersible pump seals; tilt, float, and relay switches; flow meters; thermometers; and thermostats. The following results are based upon the questionnaire responses:

- 1,209 out of 1,731 active PWSs completed their mercury questionnaires (70% response).
- 545 out of the 1,209 PWS that responded (45%) indicated the presence of products that are either known to contain mercury or are of unknown mercury content. A significant number of these PWS reported that some of the products they are using are of unknown mercury content.

MassDEP concerns for mercury-containing products at PWS fall in two general categories: risk of contamination of drinking water and operator work place hazards. Perhaps the greatest concern for potential drinking water contamination is the use of mercury-containing submersible pump seals, due to their proximity to the source of water.

MassDEP will require PWS with mercury-containing equipment that is determined to pose a significant risk (such as mercury pump seals) to do the following:

- Provide a training program for PWS staff on handling and disposal of mercury containing products;
- Replace and properly dispose of the equipment; and/or,
- Develop and implement a spills plan and incorporate it into their Emergency Response Plan

MassDEP developed a Best Management Practices (BMP) guidance document that provides information regarding the identification and proper removal and disposal of mercury-containing products, mercury-free replacement alternatives, mercury recyclers, how to cleanup mercury spills, and mercury spill kit vendors. The BMP document is available on MassDEP's web site at <http://www.mass.gov/dep/water/drinking/leadothe.htm#mercury>. You may also find additional information regarding the results of the PWS responses to the mercury questionnaire at this location.

For more information on MassDEP Drinking Water Program's mercury reduction initiative please contact Joe Cerutti at 617-292-5859 or [Joseph.Cerutti@state.ma.us](mailto:Joseph.Cerutti@state.ma.us) or Kenneth Pelletier at 617-348-4014 or [Kenneth.Pelletier@state.ma.us](mailto:Kenneth.Pelletier@state.ma.us).

## Section 17 – Regulation and Guideline Updates

MassDEP has been making some regulation changes pertaining to the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) and the Stage 2 Disinfectants and Disinfection Byproducts Rule (Stage 2 DBPR). These rules address more stringent disinfection byproducts standards and will supplement existing regulations by targeting additional *Cryptosporidium* treatment requirements at higher risk systems. Emergency Preparedness is also included in these regulation changes. More information about these rules is on the web at <http://www.mass.gov/dep/water/laws/regulati.htm#dw>. Call Denise Springborg at 617-574-6879 or [Denise.Springborg@state.ma.us](mailto:Denise.Springborg@state.ma.us) for more information on LT2, Nick Anastas at 617-556-1157 or [Nicholas.Anastas@state.ma.us](mailto:Nicholas.Anastas@state.ma.us) for more information on the Stage 2 DBPR and call Paul Niman at 617-556-1166 or [Paul.Niman@state.ma.us](mailto:Paul.Niman@state.ma.us) for more information on Emergency Response.

The Drinking Water Guidelines are currently being updated on a chapter-by-chapter basis. Chapter 4 – Groundwater Supply Development and the Source Approval Process, Chapter 5 - Treatment, and Chapter 12 - Emergency Response Planning Requirements have been updated and are on-line at <http://www.mass.gov/dep/water/laws/policies.htm#dwguid>, as are the rest of the guidelines.

## Section 18 – Specific PWS Information on the MassDEP/DWP Website

BOH might find the following information useful:

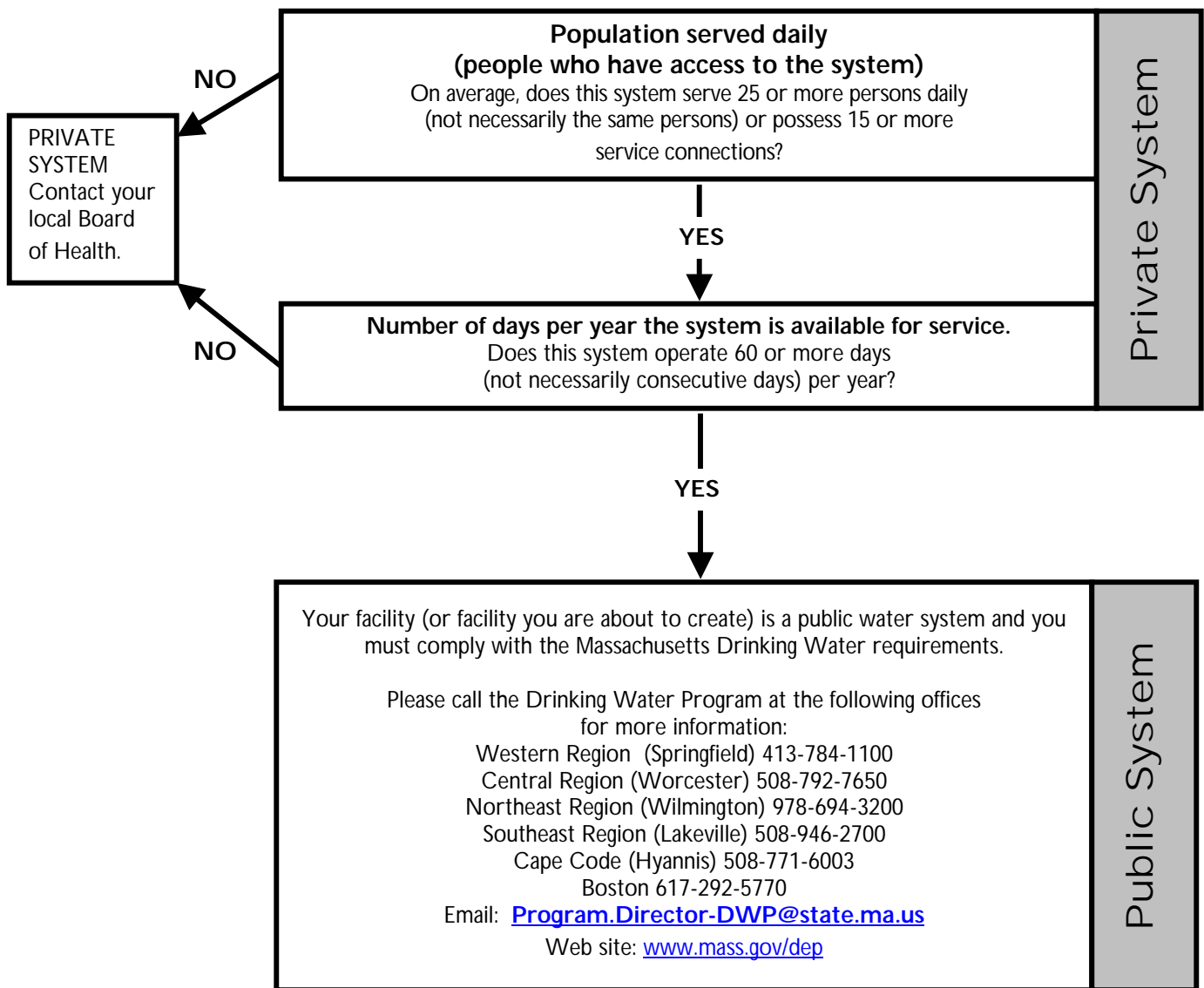
- Public water system contact information (city/town, PWS name, PWS ID #, location and mailing address, contact person name, phone and fax #): <http://www.mass.gov/dep/about/organization/watcon.htm#dw> (scroll down beyond the MassDEP contacts)
- List of Massachusetts certified laboratories: <http://www.mass.gov/dep/water/drinking/certifie.htm>
- Lead and copper in school drinking water: <http://www.mass.gov/dep/water/drinking/leadothe.htm>
- Private well guidelines: <http://www.mass.gov/dep/water/drinking/privatew.htm>
- List of certified operators: <http://www.mass.gov/dep/water/drinking/certop.htm>
- Underground Injection Control: <http://www.mass.gov/dep/water/laws/uicqa.htm>
- Drinking water regulations (310 CMR 22.00): <http://www.mass.gov/dep/water/laws/regulati.htm#dw>
- How to contact MassDEP offices: <http://www.mass.gov/dep/about/region/findyour.htm>

Boston	617-292-5770
Western	413-784-1100
Central	508-792-7650
Northeast	978-694-3200
Southeast	508-946-2700
Cape Cod	508-771-6003



# Is This Facility (or the facility you are about to create) a Private or Public Drinking Water System <sup>1</sup>?

Follow this chart to determine your drinking water system type.



<sup>1</sup> As defined by the Massachusetts Drinking Water Regulations under 310 CMR 22.02 and the Federal Safe Drinking Water Act. See the following web page for a copy of 310 CMR 22.00, <http://www.mass.gov/dep/water/laws/regulati.htm#dw>.

Excerpt

## Massachusetts Drinking Water Regulations - 310 CMR 22.02

### **Definitions of Public Water Systems:**

**Public Water System** means a system for the provision to the public of water for human consumption, through pipes or other constructed conveyances, if such system has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days of the year. Such term includes any collection, treatment, storage, and distribution facilities under control of the operator of such a system and used primarily in connection with such system, and any collection or pretreatment storage facilities not under such control, which are used primarily in connection with such system.

The Department may presume that a system is a public water system as defined herein based on the average number of persons using a facility served by the system or on the number of bedrooms in a residential home or facility. The Department reserves the right to evaluate and determine whether two or more wells located on commonly owned property, that individually may serve less than 25 people, but collectively serve more than 25 people for more than 60 days of the year should not be regulated as a public water system, taking into account the risk to public health. A public water system includes a "community water system" or a "non-community water system".

(a) **Community Water System** means a public water system that serves at least 15 service connections used by year-round residents or regularly serves at least 25 year-round residents.

(b) **Non-community Water System** means a public water system that is not a community water system.

1. **Non-transient Non-community Water System** or "NTNC" means a public water system that is not a community water system and that has at least 15 service connections or regularly serves at least 25 of the same persons or more approximately four or more hours per day, four or more days per week, more than six months or 180 days per year, such as a workplace providing water to its employees.

2. **Transient Non-community Water System** or "TNC" means a public water system that is not a community water system or a non-transient non-community water system, but is a public water system that has at least 15 service connections or serves water to 25 different persons at least 60 days of the year. Some examples of these types of systems are: restaurants, motels, camp grounds, parks, golf courses, ski areas, and community centers.

Complete and return to MassDEP at address below.

## MassDEP Drinking Water Program Recreational Camps Licensed by Local Boards of Health in 2008\*

*Please print in black ink*

*Determine if the camps in your town fit B or C and complete the requested information in each table.*

A	City/Town	Date
	Board of Health Contact Person	Phone
	Address	E-mail

B	All camps in our city/town are served by a single public water system (PWS) that is registered with MassDEP.	
	PWS Name	PWS ID
	PWS Name	PWS ID
	PWS Name	PWS ID

The camps listed below are not served by a single public water system registered with MassDEP

C	Camps with their own source of water supply		
	Camp #	Camp name:	Camp phone:
	Camp location/address:		Contact person phone:
	Camp owner's name:		Camp owner's address:
	Maximum number of campers:		Number of staff:
	Number of days camp is open:		Dates: from _____ to _____
	Number of days of pre-open training or startup time:		
	Number of days of post camp closing close-down time:		
Comments:			
C	Camp #	Camp name:	Camp phone:
	Camp location/address:		Contact person phone:
	Camp owner's name:		Camp owner's address:
	Maximum number of campers:		Number of staff:
	Number of days camp is open:		Dates: from _____ to _____
	Number of days of pre-open training or startup time:		
	Number of days of post camp closing close-down time:		
	Comments:		
C	Camp #	Camp name:	Camp phone:
	Camp location/address:		Contact person phone:
	Camp owner's name:		Camp owner's address:
	Maximum number of campers:		Number of staff:
	Number of days camp is open:		Dates: from _____ to _____
	Number of days of pre-open training or startup time:		
	Number of days of post camp closing close-down time:		
	Comments:		

\* "Upon the issuance of a license, the local board of health shall notify the Massachusetts Department of Environmental Protection and the Massachusetts Department of Public Health. Said notification shall include the name and address of the camp, the name of the owner, the number of campers and staff, and the number of days per year that the camp will be in operation". 105 CMR 430.000

**Return this form by July 18 , 2008** to: MassDEP - Drinking Water Program – 5<sup>th</sup> floor; 1 Winter Street; Boston, MA 02108; Attention: WQA/Campgrounds

You may also email your response to [Program.Director-DWP@state.ma.us](mailto:Program.Director-DWP@state.ma.us), Subject: WQA/Campgrounds

An e-copy of this form can be found at <http://www.mass.gov/dep/water/recamp.doc> .

Insert List of PWS in your town here

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insert emergency contact list here

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