

NEW FOR THE 2011 SEASON

GET ON OUR EMAIL LIST!

Starting this year anyone who supplies FBA with an email address will receive notifications of any changes to the permit application process, ramp closures, and other news pertaining to FBA facilities statewide.

Zebra Mussels

Anyone launching a boat in Berkshire County is required to fill out a “Clean Boat Certification Form” before launching.

Group Events require a “Clean Boat Certification Form” for each boat in the event. In addition the group representative must fill out a “Group Certification Form”

These forms are to be placed in a visible area on the dash of the tow vehicle.

Copies of the certification forms will be sent with each approved “Special Use Permit”.

The Certification forms are also available on the Fish and Game website
http://www.mass.gov/dfwele/press/zebra_mussels_clean_boat_certification_form.pdf

Facility Parking Limitations

Please review the Access limits section on our website.

Otis Reservoir

Special use permits WILL NOT BE ISSUED for the months of July and August at Otis Reservoir.

October, 2011

SPECIAL USE PERMIT APPLICATION INSTRUCTIONS

1. Fill out the “APPLICANT INFORMATION” section; please be sure to sign the application.
2. Have it signed by the Managing Authority. To speed this process, you must enclose a stamped envelope addressed to the F.B.A. so the Managing Authority can send the form directly to us.

A list of managing authorities including addresses and phone numbers is available on our website, www.mass.gov/dfwele/pab/index.htm. If you don't see the one you need call the F.B.A. office in Ayer at the above number.

The F.B.A. will then issue a Special Use Permit based on the information you provide (please do not send stamped, self-addressed envelopes to the F.B.A.).

Please Note:

- A. We will not process any permits that are not signed by the applicant.
- B. Only the 2012 application will be accepted for 2012 events.**
- C. A maximum of two weekend events for one location per organization per year. Events that span two days shall be considered two events and require two permits.
- D. If your event takes place on the ice you must use the “WINTER” application. All other events shall use the “Summer Event” application.**

If you have any questions please contact the F.B.A.

Winter Rules and Regulations

1. This request must be signed by a designated representative of the Managing Authority (state agency or town that manages the facility) before it can be approved by the F.B.A. (Office of Fishing and Boating Access). Requests submitted to the F.B.A. without the aforementioned designated signature will be returned to the Applicant. Applications must be submitted to the F.B.A. at least 30 days prior to the event.
2. All parking is on a first-come basis. This permit does not guarantee the availability of parking for this event. Each car above the maximum allowed under the permit shall be considered a separate violation of law. Issuance of a Special Use Permit is for the parking of a specified number of vehicles only, and shall not be considered an authorization for the event. Weigh-ins, ceremonies, and organized activities shall not take place at the public access facility. Additional parking for winter events greater than the number of parking spaces authorized shall be the sole responsibility of the Applicant.
3. Any user fees in effect at the facility under consideration for special use shall be paid by the Applicant if required by the Managing Authority.
4. Maximum of two permits per year will be issued to any club for the use of any one facility. Two day events Saturday/Sunday shall be considered two permits.
5. Only official applications for the year in which the special use occurs will be accepted. Applications will be accepted and processed in October for the following year.
6. All participants in the event must be notified in an appropriate manner so that the Commonwealth shall not be held liable for personal injuries or damages to property and a copy of said notification is to be provided to the Office of Fishing and Boating Access.
7. The Applicant shall leave an adequate number of parking spaces (as determined by the Office of Fishing and Boating Access) available to the general public.
8. Upon completion of said event the facility must be left in a clean and litter-free state. Any and all damage to said facility or grounds shall be repaired to the satisfaction of the Office of Fishing and Boating Access.
9. The Applicant shall keep a written record of all participants in the event. Said record shall be produced when asked for by any employee of the Commonwealth having police powers, a representative of the Managing Authority, or Office of Fishing and Boating Access.
- 10. The Applicant may be required to hire an Environmental Police Officer (E.P.O.) for the duration of this event. If an E.P.O. is required under this permit it is the responsibility of the Applicant to make those arrangements at least fourteen (14) days prior to the event. Please contact the Environmental Police communications center at (800) 632-8075 to make said arrangement.**
- 11. If an event is reduced in size as to no longer require an E.P.O., the Applicant must notify the F.B.A. and the Environmental Police at least fourteen (14) days prior to the event.**
- 12. The Applicant or an appointed representative shall display the permit in his/her vehicle windshield in a visible manner.**
13. Any violation of the Rules and Regulations may result in denial of future permits.

Cities and towns may have promulgated additional rules and regulations regarding activities on the body of water in their community. It is the responsibility of the Applicant to contact the Managing Authority to obtain copies of such rules and regulations prior to the event.

SPECIAL PERMIT CONDITIONS FOR ATV AND SNOWMOBILE USE AT FISHING AND BOATING ACCESS FACILITIES

Fishing and Boating Access (“FBA”) Regulations at 320 CMR 2.04(3) prohibit the operation of all terrain vehicles (“ATVs”) and snowmobiles at all Fishing and Boating Access facilities statewide, except as required for the intended use of the facilities. Under 320 CMR 2.03(1) the OFBA may issue permits for special events that allow activities that would be otherwise prohibited at FBA facilities under 320 CMR 2.04, subject to conditions deemed appropriate by the FBA.

Pursuant to the above referenced regulations, the FBA hereby authorizes the use of ATVs and snowmobiles, at the facility in connection with your organized event, subject to your strict compliance with the all of the following conditions:

1. You are allowed the use of one (1) ATV or Snowmobile for the purpose of coordination of activities at the event. It may be used only for the aforementioned purpose. The use of more than one (1) ATV or Snowmobile in or from the facility will require an Environmental Police Officer as per item #2 below.
2. You are required to hire an Environmental Police Officer (“EPO”), except as noted in item #1, to supervise for the duration of the event, including monitoring the use of the ATVs and snowmobiles in accordance with this permit. You shall provide the EPO a copy of this permit for the above purpose.
3. The ATVs and snowmobiles shall be used solely in conjunction with the organized event. Except as provided in condition 4, the use of ATVs and snowmobiles anywhere other than on the ice is strictly prohibited.
4. The FBA facility shall be used solely for loading and unloading of the ATVs and snowmobiles as a means of access to the ice. The operation or parking of ATVs and snowmobiles on the property around the facility is strictly prohibited.

As provided in 320 CMR 2.05, violation of any of the above conditions may result in the FBA’s revocation of your permit, the assessment of a fine, a prohibition on the future application for or issuance of a permit, and/or the towing or removal at the owner’s cost of any vehicle parked in violation of the regulations and applicable management measures.

2012 SPECIAL USE PERMIT APPLICATION Winter Events

Application Date: _____

Event Information

Event Date: _____
Name of
Organization: _____

Affiliation (if any): _____
(e.g. Town or City of, John Doe Ice Fishing Club, John Doe Ice Boating Club, Etc.)

Waterbody: _____ Town/ City: _____

Number of Number of Number of
Vehicles: _____ Participants: _____ ATVs/Snowmobiles: _____

(**More than 25 vehicles or the use of ATV'S and/or Snowmobiles will require an Environmental Police detail**)

Arrival Time: _____ Start Time: _____ End Time _____
(AM / PM) (AM / PM) (AM / PM)

Type of Event: _____

(Please use back of form or additional paper if necessary)

Contact Information

First Name: _____ Last Name: _____

Mailing
Address: _____

City/Town: _____ State: _____ Zip: _____

Daytime Evening
Phone: _____ Phone: _____ Email: _____

**Signature
of Applicant: _____ I would like to have my permit
emailed to the above address
 Yes No

**** In consideration of the use of the state boat launching facility aforementioned, the individual/organization responsible for this event hereby releases the commonwealth and the Managing Authority, it's officers and employees, from all liability and claims of any kind arising out of the use of this facility for this event. FBA facilities are not maintained (plowed) in winter months. Winter use is at the risk of the Applicant and participants.**

Review of Managing Authority

Date: _____ Approved Signature: _____

Agency,
City/Town: _____

Comments: _____