



**THE COMMONWEALTH OF MASSACHUSETTS**  
**AUTO DAMAGE APPRAISER LICENSING BOARD**

One South Station, Boston Massachusetts 02110-2208

(617) 521-7453/Fax (617) 521-7475

<http://www.mass.gov/doi>

DEVAL L. PATRICK  
GOVERNOR

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

GILBERT W. COX, JR.  
CHAIRMAN

DAVID E. KRUPA  
JOSEPH COYNE  
JOSEPH A. VALARIOTI  
CARL GARCIA

**Minutes of Meeting**

**Auto Damage Appraisers Licensing Board, Marlboro, MA – June 18, 2008**

**Members Present:**

Gilbert Cox, Chairman  
Joe Valarioti, Central Auto Rebuilders  
David Krupa, Safety Insurance Company  
Joe Coyne, Home and Auto Appraisal  
Carl Garcia, Carl's Collision  
Robert Kelly, Attorney for the Board  
Yvonne Torres, Secretary

**Proceedings recorded by:**

Thomas Colo, Advanced Auto Body (Audio/Video)

John Joyce, Commerce (Audio/Video)

Yvonne Torres, Division of Insurance (Audio)

**Review of Minutes**

Garcia made a motion to accept minutes. Seconded by Krupa. Passed 4-0

**Report on Licenses**

**4,831** Licenses; **344** Pending Renewal; **28** New applications received; **4** Part I retakes;

**13** Part II retakes; Total waiting for Part II: **51**

**Subcommittee Presentation**

Sue Conena and Tom Ricci gave a brief summary presentation of the subcommittee's proposal to streamline licensing process. Krupa moves to accept proposal as written. Cox seconds. Motion fails 1-3. The subcommittee discussion will continue on next month's agenda.

**New Complaint**

Complaint filed by Hanover Auto Works, Inc. – Coyne and Krupa state that complaint lists no violation of 212 CMR. Krupa moves to dismiss; Seconded by Coyne. Failed 3-2; Cox suggested that it be dismissed without prejudice and instructed Ms. Torres to draft letter to complainant for his signature. Matter disposed.

**Step 2 Complaints**

**2007-01** – AASP/CMARA v. Levesque/LMIC

Valarioti moved that the complaint go to an informal hearing. Garcia seconded. Passed 4-0. This item will be scheduled for the August meeting.

**Pending Complaints**

**2004-09** – This item was postponed to next month as the file was unavailable.

**2005-37** – This item will be scheduled next month for a formal hearing. Notice shall be sent to all parties notifying that the item will be on the agenda in July for scheduling.

**Expedited Supplemental Appraisal Process** – brief status was reported by Robert Kelley.

**Other Requests**

Bruce Clifton correspondence. Krupa moved to have him go through the licensing process. Motion seconded. Passed 4-0.

SSN correspondence – Attorney Kelley reported that SSNs on renewals will be removed in the future.

**Future Meetings:**

July 23, 2008

August 20, 2008

Motion to Adjourn. Roll call was taken to go into Executive Session.

**Executive Session**