



**THE COMMONWEALTH OF MASSACHUSETTS**  
**AUTO DAMAGE APPRAISER LICENSING BOARD**

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DEVAL L. PATRICK  
GOVERNOR

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

GILBERT W. COX, JR.  
CHAIRMAN

BRUCE S. KING  
DAVID E. KRUPA  
JOSEPH COYNE  
JOSEPH A. VALARIOTI

**Minutes of Meeting**

**Auto Damage Appraisers Licensing Board – August 22, 2007  
Marlboro, MA**

**Members Present:**

Gilbert W. Cox, Jr., Chairman, Law Offices of Gilbert W. Cox  
Bruce S. King, King Collision  
Joe Valarioti, Central Auto Rebuilders  
Joe Coyne, Home & Auto Appraisal  
David Krupa, Safety Insurance Company  
Yvonne Torres, Secretary

**Proceedings recorded by:**

John Joyce, Commerce (Audio/Video)  
Thomas Colo, Advanced Auto Body (Audio/Video)  
Yvonne Torres, Division of Insurance (Audio)

Motion by Valarioti to accept minutes of 7/25/07 as written. Seconded by Krupa. Passed 4-0

**Report on Licenses**

Ms. Torres reported: **5,103** Active Licenses; **319** Pending Renewal; **21** new applications;  
**7** Part I retakes; **1** individuals on waiting list for the next Part II  
**40** applicants attended the Part II exam on August 15<sup>th</sup>

Increase fees from \$50 to \$100 for temporary licenses. The Board agreed to postpone discussion until next meeting.

**Licensing Subcommittee Report**

Bruce King reported that he was still waiting to hear back from Thomson Prometric (“TP”) about their being able to administer the new licensing exam developed by the subcommittee. Cox requested that the subcommittee add the elimination of the Part II to its report.

The Chairman asked Ms. Torres to draft a letter to the Commissioner from the Board requesting a copy of the state’s contract with TP. The reason for this request is to check whether TP may be in violation of the contract by not providing the Board with the current content of the MVDA examination.

**Expedited Supplemental Appraisal Process** – Status will be given at the next meeting.

**Pending Complaints**

**2004-09** – Legere v. Chicos, Correia (Liberty) – October 24, 2007.

The Board scheduled the formal hearing for October 24, 2007 and the Chairman requested that Attorney Kelly issue the required 30 day notices to the parties involved.

**2005-37** – Betley v. Capazzoli –

At the request of Attorney Schwab, the Board decided to reschedule the formal hearing to November 28, 2007 and asked that Attorney Kelly issue the required 30 day notices to the parties involved and to also contact Nicholas Schwab with respect to the postponement.

**New Complaint –**

Cox read the complaint filed by AASP into the record.

Valarioti moved that the complaint be forwarded to the parties for response. Coyne seconded.

Passed 3-0. Cox requested that it be on the agenda for the next meeting.

**Mitchell Presentation**

Peter McCue, attorney for Commerce Insurance Company presented several concerns over the scheduling of this item on the agenda. The presentation was postponed to a future date. Ms. Torres will be in contact with Mr. Krauss to schedule a presentation at a later date and will give at least one week notice to interested parties once the presentation has been scheduled.

The Chairman instructed Ms. Torres to add Peter McCue's letters dated August 13, 2007 and July 23, 2007 on the agenda for the next meeting.

**Complaint Procedures**

Discussion about complaint procedures will take place at the next meeting when Attorney Kelly is present.

**Future Meetings:** September 26, 2007; October 24, 2007, November 28, 2007 & December 19, 2007

**Requests**

Sherry Cox – Review of application with disclosure of criminal history.

Valarioti moved that Ms. Cox be allowed to take the Part I. Seconded by King. Passed 3-0. Matter disposed.

King makes a motion to adjourn the open meeting and go into Executive Session to review an application requiring discussion of an individual's character. Coyne Seconded. Passed 3-0. Roll call was taken. to go into Executive Session