

**The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants and Research**

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**SFY24 Critical Incident Stress Management Grant
Questions and Answers**

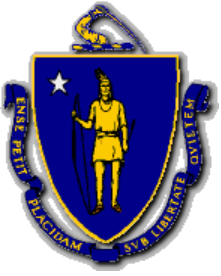
Q: Can overtime be covered by the grant, specifically when our two officers go to assist another agency with a critical incident, can their overtime cost be reimbursed?

A: Personnel and overtime for sworn officers performing CISM services or attending training is not allowed. Personnel is only an allowable expense when associated with grant administrative duties.

Per the AGF - Full- or part-time regular salaried employees working on the grant and general administrative for updating current resources, handouts, documents at interventions, upkeep of record keeping for active team member lists. Administrative support staff (staff assigned to submit fiscal and programmatic reporting forms, etc.) is considered administration costs and shall not exceed 5% of your grant award.

Q: The application states that "overtime for CISM team members" is not covered by the grant at the bottom of page 6 but just above in the allowable costs/categories it states that training relevant to CISM programs would be covered. Does this mean we could use the grant to cover overtime costs for myself to attend advanced CISM training classes but just not CISM team call out overtime costs?

My second question is in regard to Section 1.4 D that says "integration of comfort dog program into CISM and/or peer support responses" as a supported grant activity/service. Does this mean we could apply to help cover the cost of purchasing and training a comfort dog and other costs associated such as cruiser up-fitting



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A: The grant cannot be used to cover the overtime for you to attend a training, however, it can be used for the clinician services to provide the training.

Per the AGF: Personnel is allowed only for Full- or part-time regular salaried employees working on the grant and general administrative for updating current resources, handouts, documents at interventions, upkeep of record keeping for active team member lists. Administrative support staff (staff assigned to submit fiscal and programmatic reporting forms, etc.) is considered administration costs and shall not exceed 5% of your grant award.

For the second question, applicants can request funds for comfort dogs and equipment associated with the dog, however vet bills are unallowable.

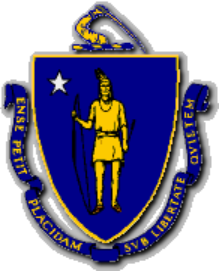
Q: I am looking to send in the paperwork for today for the CISM grant. Chicopee police uses western mass EMS system team for district 9 10 11 and 12. I am the coordinator for CPD. I am trying to determine if I can request this grant, although our CISM team covers multiple departments. Or do I need to request to be an independent CISM team?

A: You would need to be determined as the Fiscal Police Department to apply for this grant under the regional CISM team.

Q: I'm in the process of filing the application for the FY23 Commonwealth Critical Incident Stress Management (CISM) grant. It is asking how much our anticipated funding request will be. Is there a max amount for each municipality?

A: No, there is not a maximum amount.

Q: We are a department of 91 Sworn Officers. There are between five and seven Pittsfield Police Department Officers who are currently certified as Peer Support Team Members. This certification was completed through an online training from Reinforcement Consulting as this was the only available training due to COVID. We also



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employ several Co-Responders who provide crisis intervention services to the community as well as to the Police Department Officers.

A: Yes, as long as you are a local municipal law enforcement departments that employ emergency service providers who are currently certified by the Massachusetts Peer Support Network or International Critical Incident Stress Foundation, Inc. and provide crisis intervention services to emergency service providers, you can apply.

Q: Will the grant cover training classes that are held virtually?

A: Yes, that would be considered allowable.

Q: Does the CISM grant allow for different types of training related to CISM , or is just the one that is specified (ICISF).

A: Per the AGF, any training relevant to the CISM program, such as team member training for CISM and Peer Support Basic 3-day GRIN Training; 2-day Suicide Prevention, Intervention, and Postvention; Advanced Group Intervention Training; Trainings by the ICISF; etc. is allowable.