

DESIGNER SELECTION BOARD
MINUTES OF THE 1074TH MEETING, WEDNESDAY JANUARY 17, 2024, VIA ZOOM.

1. ROLL CALL:

The Designer Selection Board Meeting was called to order at 8:34 a.m.

MEMBERS PRESENT:

Maureen Sakakeeny, P.E., Chair	Registered Engineer
Mark Boyle, V-Chair	Public Member
David Carlson, AIA	Registered Architect
Arthur Choo, AIA	Registered Architect
Martha Blakey Smith, AIA	Registered Architect
Sam Liao, P.E.	Registered Engineer
David Capaldo	General Contractor

MEMBERS ABSENT:

Khalil Mogassabi, AIA	Registered Architect
Severino Luna, P.E.	Registered Engineer
Vacant	Registered Engineer
Vacant	Public Member

Present for the DSB staff, Simone Early, Executive Director, Claire G. Hester, Program Coordinator III and Roberto Melendez, Program Coordinator I.

2. MINUTES OF THE PREVIOUS MEETING:

A motion to approve the minutes of the 1073rd meeting of the Board on January 3, 2024, was made by David Carlson, seconded by David Capaldo. Motion was approved with two corrections to Section 4, Part E, changing “firm” and “finalist” to “firms” and “finalists”.

3. VISITORS:

Sarah Bolden	Mount Wachusett Community College
Ashley Horan	TSKP
Glen Fox	Mount Wachusett Community College
Kseniya Slavsky	Anser Advisory
Josh Luttrell	Anser Advisory
Katherine Klepacki	Kuhn Riddle
Monica Carroll	CBT Architects
Nancy Banks	B2Q Associates
Diana Cioffari-MacPhee	Matz Collaborative
Rafia Rehman	Perry Dean Rogers
Arleen Guyan	C.A. Crowley Engineering
Tiffany Kajer Wright	LLB Architects
Tamara Macuch	Habeeb Architects
Jennifer Hunt	Matz Collaborative
Joe McKenna	CGL Companies
Jennifer Pollio	B2Q Associates
Martin Vickey	C.A. Crowley Engineering
Deb Azer	Habeeb Architects

4. NEW BUSINESS:

A. DSB List #23-20, DSBA-12, Study & Design for General Building Renovations, Repairs & Upgrades, Mount Wachusett Community College (MWCC), Gardner, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c.7C §5, for an individual project, FEE: Maximum fee per contract (based on scope of the work & services authorized, shall not exceed): \$1,000,000, 7 Applicants (House Doctor)

Sarah Bolden from Mount Wachusett Community College was present to explain the project and answer questions from the Board.

The following firms met the requirements in the advertisement.

CI Design, Inc. – The firm is in Boston with 130 employees. They provided limited higher education experience however their subconsultants had relevant project experience. Their proposal was not as strong as the other applicants’.

Design Build Boston –The firm is MBE and VBE Certified and is located in Charlestown with 4 employees. The firm is small and upcoming. They provided a good proposal especially for their first application with the DSB. They did not provide any experience working with the Commonwealth of Massachusetts.

Gensler – The firm is in Boston with 170 employees and 6,000 employees nationwide. The proposal was good, and the team had relevant project experience. They were responsive to the project criteria listed in the advertisement.

Habeeb and Associates Architects – The firm is in Norwell and Worcester with 29 employees. They provided relevant project experience for higher education and good references. The proposal was good and was responsive to the project criteria listed in the advertisement.

Kuhn Riddle Architects – The firm is WBE Certified and is located in Amherst with 18 employees. They had excellent client references. The proposal was good, and the team had relevant project experience. They were responsive to the project criteria listed in the advertisement.

LLB Architects – The firm is in Worcester, MA and Pawtucket, RI with 24 employees. They provided good references. The proposal was good, and the team had relevant project experience. They were responsive to the project criteria listed in the advertisement.

Matz Collaborative Architects, Inc. – The firm is in Framingham with 6 employees. The proposal was good, and the team had relevant project experience. They were responsive to the project criteria listed in the advertisement.

B. Public Comments

None

C. Project Voting and Ranking

The following firms displayed considerable skills and similar experiences for this project. In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Section 49 the Board voted for the following unranked five (5) finalists for the Mount Wachusett Community College House Doctor project:

Gensler
Habeeb and Associates Architects
Kuhn Riddle Architects
LLB Architects
Matz Collaborative Architects, Inc.

Motion was made by David Capaldo to select the five (5) unranked firms above for the Mount Wachusett Community College House Doctor project, seconded by David Carlson. Motion was approved.

The immediate services authorized are a draft study, certifiable building study, schematic plans and outline specifications, design development plans and specifications, construction plans and specifications and administration and construction contracts.

D. Board Business:

None

5. MOTION TO ADJOURN: The Board adjourned at 9:20 a.m.

On a motion to adjourn the meeting of January 17, 2024, by David Capaldo, seconded by David Carlson. Motion was approved.

6. NEXT MEETING:

WEDNESDAY, February 14, 2024, at 8:30 a.m. via ZOOM

Submitted by: Claire H. Hester
Designer Selection Coordinator