



MASSACHUSETTS DEPARTMENT OF REVENUE CHILD SUPPORT ENFORCEMENT DIVISION

BANK LEVY RESPONSE FORM

Your bank account has been levied by the Child Support Enforcement Division of the Department of Revenue (DOR) to collect past-due child support. A levy requires your bank to take money from your account, up to the amount of past-due child support you owe, and send it to DOR. Because you owe past-due child support, DOR is authorized to levy your account, even if your account is a joint account or if you have been making regular child support payments. **An earlier notice and demand for payment were mailed to you. If you dispute DOR's action for any of the reasons listed below, please complete and return this form to request that DOR review your case. DOR cannot review your case or discuss the review over the telephone.** Return this form to DOR at the address on the reverse side **within 15 days** from the date of the levy notice. If you do not return this form within 15 days, you may not be able to get a refund if you are owed money, because DOR will have already disbursed the funds taken from your account.

NAME: _____

Last	First	MI	Social Security Number
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ADDRESS: _____

Street	Home Phone		
_____	_____		
City/Town	State	Zip	Work Phone
_____	_____	_____	_____

Please check the reasons that apply (you may check more than one):

- The amount taken from my bank account was more than I owe. The correct amount of past-due support I owe is \$_____. (Please provide any information that supports your claim, such as canceled checks, pay stubs, copy of a court judgment on past-due support, etc.)
- Some or all of the funds levied are exempt because they come from federal or state benefits, such as Supplemental Security Income (SSI); Transitional Assistance to Families with Dependent Children (TAFDC); Transitional Aid to Needy Families (TANF); or Emergency Aid for Elderly and Disabled Residents and Children (EAEDC). **(You must attach a copy of the official federal or state award letter.)**
- The seized funds should be exempt from levy because the funds do not belong to you or because of other reasons stated below. For example, you are the court appointed conservator or guardian for funds belonging to another individual. Joint account holders, like husband and wife, or child and parent, or parent and significant other, are *not* exempted under this section. (Explain your claim below. **You must provide your three most recent bank statements and all of the associated canceled checks, as well as identify the source of all deposits.** Please attach any additional paperwork you may have to show that the levied funds do not belong to you such as conservator papers or payroll stubs showing direct deposit of the joint account holder's funds.)
- The levy of my account causes me a severe hardship for the reason stated below. (Please attach supporting documentation such as a court ordered eviction notice, notice of foreclosure and/or utility shut off notices.)

Comments: _____

PLEASE TURN PAGE

PLEASE SEND THE COMPLETED FORM TO:

**DOR/CSE CUSTOMER SERVICE
PO BOX 7057
BOSTON, MA 02204-0000**

Attention: Bank Levy Response Unit

NOTE: If your bank has charged a processing fee for this levy, the amount of the fee will not be applied to your child support debt, and therefore, is not refundable by DOR.

Important! Please have this notice translated immediately.

[English]

Importante! Por favor haga traducir este aviso inmediatamente.

[Spanish]

Importante! Fate tradurre questo avviso immediatamente.

[Italian]

Pre inpotan! Fe tradui not sa a tousuit.

[Haitian Creole]

Important! Faites traduire cet avis immédiatement.

[French]

Importante! Mande traduzir este aviso imediatamente.

[Portugese]

QUAN TRONG! CAN DICH CAO THI NAY LIEN

[Vietnamese]

Pilne! Proszę o niezwłoczne przetłumaczenie tego dokumentu.

[Polish]

VANZO! PROSIM NAJ SE TO OBVESTILO TAKOJ PREVEDE!

[Slovanian]

Mahalaga! Paki-salin itong paunawa.

[Tagalog]

VANZO! MOLIM DA SE OVA OBAVIJEST ODMAH PREVEDE!

[Croatian]

**Visit our web site at;
WWW.MASS.GOV/CSE
(Click on "Child Support", then "CSE Home.")**

CSO: