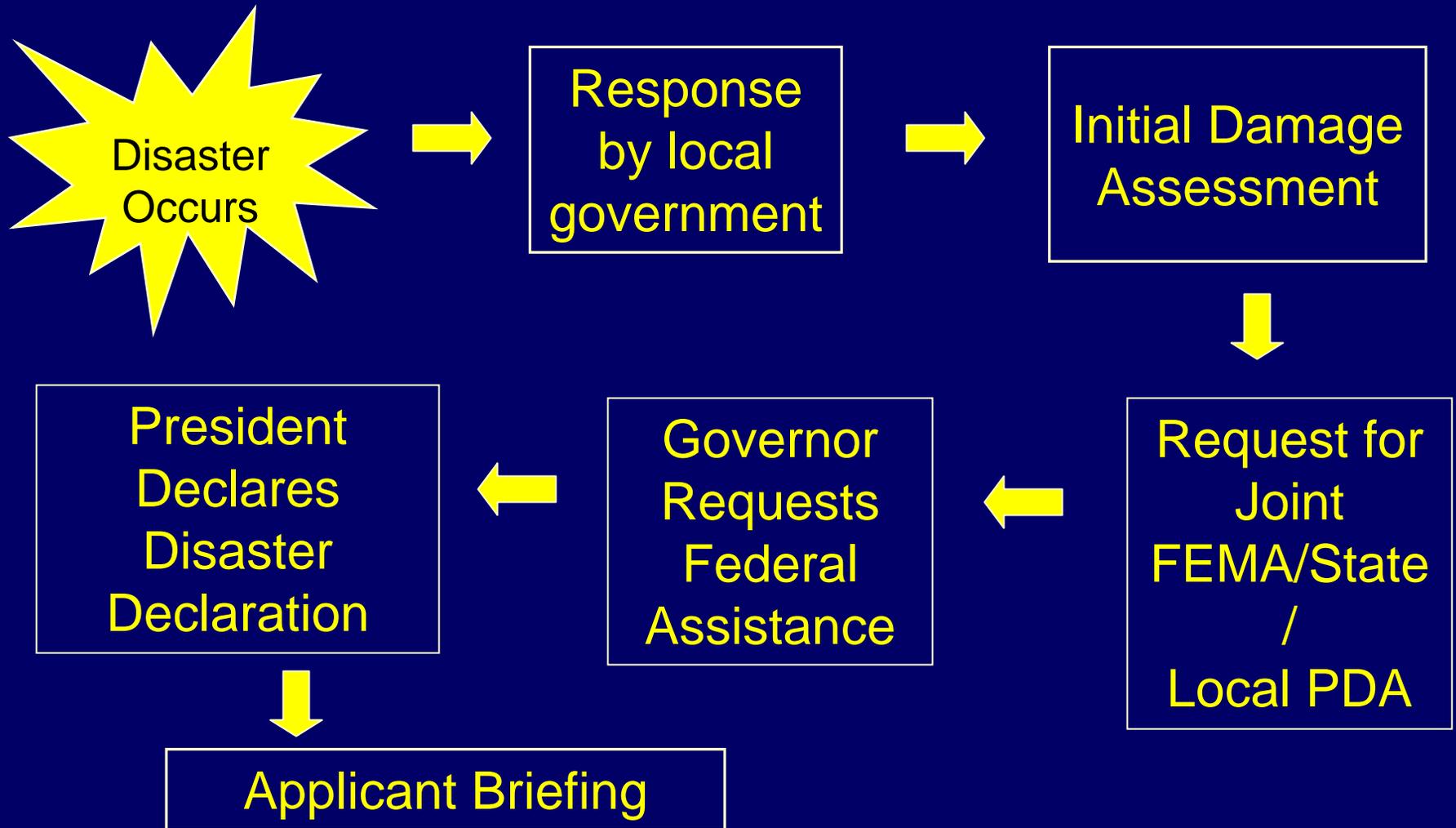


Massachusetts Emergency Management Agency
Disaster Recovery Division

Disaster Recovery Process

Key Steps in Disaster Declaration Process



Request for Federal Assistance

If necessary, a governor can declare a state of emergency and invoke the state's emergency plan to augment individual and public resources as required.

When the governor determines that the recovery is beyond the combined resources of both the state and local governments the state will:

- Request supplemental Federal assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5206 (Stafford Act)
- Certify that the severity and magnitude of the disaster exceed state and local capabilities
- Certify that Federal assistance is necessary to supplement the efforts and available resources of the state and local governments, disaster relief organizations, and compensation by insurance for disaster related losses
- Confirm execution of the state's emergency plan; and certify adherence to cost sharing requirements.

Request for Federal Assistance

Under the declaration process and to assist a governor to determine if a request for assistance should be made, a preliminary damage assessment is conducted. These assessments are conducted in counties affected by the disaster event. FEMA works with the State's emergency management agency to accomplish these assessments.

DAMAGE ASSESSMENT

A mechanism used to determine the impact and magnitude of damage caused by a disaster. It summarizes resulting needs for individuals, businesses, public sector and community as a whole.

PRELIMINARY DAMAGE ASSESSMENT 2-STEP PROCESS

STEP
ONE

Initial Assessment by State

STEP
TWO

Joint PDA (FEMA/State/Local)

(Step One)

INITIAL DAMAGE ASSESSMENT



- ❑ Director of MEMA (thru the MEMA Disaster Recovery Department and MEMA Region Offices), sends initial damage report form to local officials in the affected communities requesting a reporting of damages
- ❑ Identify and document site locations, cost estimates, impacts, insured sites
- ❑ Note areas of significant impact
- ❑ MEMA will review the initial damage reports. If warranted, MEMA will schedule Joint Damage Assessments

(Step Two)

JOINT PDA ASSESSMENT



- ❑ FEMA/State will visit selected communities and view their damage to assess the scope of damage and estimate repair costs.
- ❑ State will use the results of the PDA to determine if the situation is beyond the combined capabilities of the State and local resources and to verify the need for supplemental Federal assistance.
- ❑ Identifies unmet needs.

JOINT PDA ASSESSMENT

Primary factors considered include:

- ❑ Amount and type of damage
- ❑ Impact on infrastructure of affected areas or critical facilities
- ❑ Imminent threats to public health and safety
- ❑ Impact to essential government services and functions
- ❑ Concentration of damage
- ❑ Level of insurance coverage in place for public facilities
- ❑ Assistance available from other sources
- ❑ Frequency of disaster events recent time period

Current MA PDAs

3-17-2010

Team 1—Boston

Team 2—Billerica, Lowell

Team 3—Lawrence, Andover

Team 4—Winchester, Melrose, Malden

3-18-2010

Team 1--Peabody, Middleton, North Reading

Team 2—Clinton, Lancaster, Leominster

Team 3—Medford, Lexington, Arlington

Team 4—Weston, Concord, Bedford

Team 5—Quincy, Braintree, Holbrook

Team 6—Methuen, Haverhill, Tewksbury

Team 7—Newton, Waltham, Watertown

Disaster Recovery Centers (DRCs)

A Disaster Recovery Center (DRC) is a readily accessible facility or mobile office where applicants may go for information about FEMA or other disaster assistance programs.

Some of the services that a DRC may provide:

- ❑ Guidance regarding disaster recovery
- ❑ Clarification of any written correspondence received
- ❑ Housing Assistance and Rental Resource information
- ❑ Answers to questions, resolution to problems and referrals to agencies that may provide further assistance
- ❑ Status of applications being processed by FEMA.
- ❑ SBA program information if there is a SBA Representative at the Disaster Recovery Center site.

Individual Assistance Program

Housing Needs

- ❑ **Temporary Housing** (a place to live for a limited period of time): Money is available to rent a different place to live, or a government provided housing unit when rental properties are not available.
- ❑ **Repair:** Money is available to homeowners to repair damage from the disaster to their primary residence that is not covered by insurance. The goal is to make the damaged home safe, sanitary, and functional.
- ❑ **Replacement:** Money is available to homeowners to replace their home destroyed in the disaster that is not covered by insurance. The goal is to help the homeowner with the cost of replacing their destroyed home.
- ❑ **Permanent Housing Construction:** Direct assistance or money for the construction of a home. This type of help occurs only in insular areas or remote locations specified by FEMA, where no other type of housing assistance is possible.

Individual Assistance Program

Other than Housing Needs

Money is available for necessary expenses and serious needs caused by the disaster. This includes:

- Disaster-related medical and dental costs.
- Disaster-related funeral and burial cost.
- Clothing: household items (room furnishings, appliances); tools (specialized or protective clothing and equipment) required for your job; necessary educational materials (computers, school books, supplies).
- Moving and storage expenses related to the disaster (moving and storing property to avoid additional disaster damage while disaster-related repairs are being made to the home).
- Other necessary expenses or serious needs as determined by FEMA.

Individual Assistance Program

Additional Services

- ❑ Crisis Counseling
- ❑ Disaster Unemployment Assistance
- ❑ Legal Services
- ❑ Special Tax Considerations

Public Assistance Program

Supplemental Federal disaster grant assistance for debris removal, emergency protective measures, and the repair, replacement, or restoration of disaster-damaged, publicly owned facilities and the facilities of certain Private Non-Profit (PNP) organizations.

Cost Share Program

Federal share is 75 percent of eligible expenses.

Grant recipients: State/local government, certain PNPs,
Indian Tribes

APPLICANT BRIEFINGS

Applicant Briefings are held to inform prospective applicants of available assistance and eligibility requirements for obtaining Federal assistance under the declared event.

Who should attend the Applicant Briefing?

EMDs, elected officials and financial management representatives

Identify one person responsible for collecting, managing, coordinating and reporting all disaster-related documentation

PUBLIC ASSISTANCE (PA) ROLES AND RESPONSIBILITIES

- ✓ FEMA
- ✓ Grantee (MEMA)
- ✓ Subgrantee (Applicant)

PA ROLES AND RESPONSIBILITIES

FEMA

Responsible for managing the PA Program, approving grants, and providing technical assistance to the State and applicants

PA ROLES AND RESPONSIBILITIES

GRANTEE (MEMA)

- ❑ Provide support for damage assessment operations
- ❑ Works with FEMA to manage the Disaster Assistance Programs
- ❑ Provides technical advice and assistance to eligible applicants
- ❑ Ensure that all potential applicants are educated and aware of the PA Program
- ❑ Administer and monitor the grants

PA ROLES AND RESPONSIBILITIES

SUBGRANTEE (Applicant)

- ❑ Identify damages to the State and FEMA
- ❑ Attend the Applicant's Briefing to learn the necessary paperwork to apply for Federal assistance and documentation required for the Project Worksheet process
- ❑ Provide documentation and personnel to work with FEMA and the State in the damage assessment and project application process
- ❑ Accountable to the Grantee for the use of the funds provided by FEMA

PA Thresholds

County Thresholds

- Barnstable \$717,802
- Berkshire \$435,898
- Bristol \$1,727,009
- Dukes \$48,408
- Essex \$2,336,643
- Franklin \$231,058
- Hampden \$1,473,616
- Hampshire \$491,770
- Middlesex \$4,733,229
- Nantucket \$30,749
- Norfolk \$2,100,494
- Plymouth \$1,527,215
- Suffolk \$2,228,076
- Worcester \$2,424,610