MUNICIPAL LAW SEMINAR

TO: Assessors, Collectors, Treasurers, Accountants, Auditors, Mayors, Selectmen, City/Town Managers, Finance Directors, Finance Committees, City/Town Councils, City Solicitors and Town Counsels

FROM: Robert G. Nunes, Deputy Commissioner and Director of Municipal Affairs

DATE: August 2012

SUBJECT: “What’s New in Municipal Law” Seminar

The Division of Local Services Legal Staff will offer the seminar "What's New in Municipal Law" on Tuesday, October 2, 2012 at The Log Cabin Banquet & Meeting House in Holyoke and Friday, October 5, 2012 at The Lantana in Randolph. Presentations will include new legislation and recent court decisions pertaining to local government. This Bulletin contains a program description (page 2) and a registration form (page 3).

The general session in the morning will be conducted by attorneys Kathleen Colleary, Chief of the Bureau of Municipal Finance Law, Gary Blau, James Crowley, John Gannon and Donald Gorton. The afternoon session will consist of three concurrent workshops from 1:30 p.m. to 3:00 p.m. These workshops will be small group meetings, led by the Bureau of Municipal Finance Law attorneys.

The attorneys of the Bureau of Municipal Finance Law are specialists in municipal law, particularly in property taxation and finance. The legal staff interprets new laws and responds to the legal concerns of local officials.

A registration fee of $50.00 per person will be charged to cover the cost of the facility, morning refreshments and luncheon. Please contact Donna Quinn at (617) 626-3838 with any questions regarding registration.

I hope you will have the opportunity to join us at this timely and informative seminar.
# AGENDA

## REGISTRATION:
8:15 AM - 9:00 AM
*Continental Breakfast*

## OPENING REMARKS:
9:00 AM - 9:15 AM
Robert Nunes, Deputy Commissioner of the Division of Local Services

## GENERAL SESSION:
9:15 AM - 12:15 PM
**WHAT'S NEW IN MUNICIPAL LAW**
The Division of Local Services Legal Staff presents the latest from the Legislature and the Courts.

## LUNCHEON:
12:15 PM - 1:30 PM
*Menu: Salad, Entrée, Chef’s Selection of Starch and Vegetables, Coffee/Tea and Dessert*

## AFTERNOON WORKSHOPS
1:30 PM - 3:00 PM

There are three concurrent workshops. You may attend **one** workshop. Please indicate your preference on the attached registration form.

<table>
<thead>
<tr>
<th>Workshop A</th>
<th>Local Taxes. A review of current local tax assessment and collection issues, including assessment of undeclared phased condominiums and action on abatement and exemption applications under the open meeting law.</th>
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</thead>
<tbody>
<tr>
<td>Workshop B</td>
<td>Local Finances. A discussion of current municipal finance and accounting issues, including the amended Community Preservation Act, new compensated absences fund and recurring enterprise and other special fund issues.</td>
</tr>
<tr>
<td>Workshop C</td>
<td>Local Governance. An exploration of home rule issues, including charter changes, home rule petitions and bylaws/ordinances related to municipal tax and finance officers and procedures.</td>
</tr>
</tbody>
</table>

Morning presentation slides and afternoon workshop materials will be distributed at the seminars. Reference books with morning legislation and cases will be available online before the seminars. Materials distributed at the morning and afternoon sessions will also be available online after the seminars.

Please submit your completed registration form along with a check for $50 made payable to the

**Commonwealth of Massachusetts** to:

**TRAINING COORDINATOR**
**DIVISION OF LOCAL SERVICES**
**PO BOX 9569**
**BOSTON, MA  02114-9569**

**ADVANCE REGISTRATION REQUIRED (NO WALK-INS)**
CASH, CREDIT CARDS AND PURCHASE ORDERS WILL NOT BE ACCEPTED

**RECEIPTS WILL BE PROVIDED FOR ANYONE PAYING BY PERSONAL CHECK.**

**PLEASE CONTACT DONNA QUINN AT 617-626-3838 WITH ANY QUESTIONS REGARDING THIS SEMINAR**
WHAT'S NEW IN MUNICIPAL LAW SEMINAR REGISTRATION FORM

________________________________________  _________________________

NAME  POSITION

________________________________________  (  )________________

COMMUNITY OR COMPANY  PHONE NUMBER  E-MAIL ADDRESS

SEMINAR DATES AND LOCATIONS
Please indicate (“X”) which location you will be attending

CHECKS MUST BE MADE PAYABLE TO:
COMMONWEALTH OF MASSACHUSETTS

_____ TUESDAY, OCTOBER 2, 2012  _____ FRIDAY, OCTOBER 5, 2012
HOLYOKE, MA  RANDOLPH, MA
THE LOG CABIN BANQUET & MEETING HOUSE  THE LANTANA
500 EASTHAMPTON ROAD  43 SCANLON DRIVE
HOLYOKE, MA  RANDOLPH, MA
413-535-5077  781-961-4660
Directions to The Log Cabin  Directions to The Lantana

Mail the entire completed form and $50 registration fee to:

Training Coordinator
Division of Local Services
PO Box 9569
Boston, MA  02114-9569

The morning is a general session for everyone. Please choose (“X”) one afternoon workshop:

_____ Workshop A  Local Taxes. A review of current local tax assessment and collection issues, including assessment of undeclared phased condominiums and action on abatement and exemption applications under the open meeting law.

_____ Workshop B  Local Finances. A discussion of current municipal finance and accounting issues, including the amended Community Preservation Act, new compensated absences fund and recurring enterprise and other special fund issues.

_____ Workshop C  Local Governance. An exploration of home rule issues, including charter changes, home rule petitions and bylaws/ordinances related to municipal tax and finance officers and procedures.

REGISTRATIONS ARE DUE BY FRIDAY, SEPTEMBER 21, 2012
REGISTRATIONS IN ADVANCE REQUIRED (NO WALK-INS)
CASH, CREDIT CARDS AND PURCHASE ORDERS WILL NOT BE ACCEPTED

Please contact Donna Quinn at 617-626-3838 with any questions regarding this seminar