THE SECOND ANNUAL REGIONALIZATION TOOL KIT:
A Practical Guide to Sharing Municipal Services

Thursday, September 2, 2010
9:00 a.m. – 2:30 p.m.
Hogan Conference Center,
Holy Cross College, Worcester, MA

This second annual day-long conference will feature hands-on tools and practical presentations from a broad spectrum of current municipal collaborations. Participants will learn how to begin the process of collaboration, how to fund shared services and hire shared staff. This year’s sessions also address promising tools for analyzing regionalization in a number of municipal service areas. Attendees will receive template contracts, budgets, and agreements that can be brought home.

Sponsored by the Mass. Department of Revenue’s Division of Local Services, the Franklin Regional Council of Governments, and the Mass. Association of Regional Planning Agencies.

CONFERENCE SCHEDULE

9:00       Registration and Coffee
9:30–10:00 Welcome and Introductory Remarks
The Honorable Tim Murray, Lieutenant Governor
Navjeet K. Bal, Commissioner of Revenue
Robert Nunes, Deputy Commissioner of Revenue
10:00–10:45 Opening Session
You Have Spoken: the results of the on-line regionalization survey and the Regionalization Advisory Commission
11:00–12:15 Morning Workshops
12:15–1:15 Lunch
1:15–2:30 Afternoon Workshops

MORNING WORKSHOPS

Pros and Cons of Using a Host Agency
Providing municipal services through a COG—Linda Dunlavy, Franklin Regional Council of Governments

The Connecticut model of regionalization—Lyle Wray, Capitol Region Council of Governments

Tools for Analyzing Regionalization 1
Municipal retirement survey—Steve McGoldrick, Collins Center
Tri-town shared police study—Amy Kacala & Mackenzie Greer, Berkshire Regional Planning Commission

Effective Public Health Collaborations
Quabbin health district—Gail Gramarossa, Belchertown Board of Health
Shared health inspector—Ben Wood, Northampton Health Department

Innovations in Information Technology
CAM A shared assessing software—Kirsten Shirer, DOR Division of Local Services
Regional data center—Mayor Rob Dolan & Jorge Pazos, Melrose
Regionalizing municipal permitting—Jocelyn Mathiassen, CT Capital Regional Council of Governments

Cooperative Environmental Services
Regional conservation agent program—Tom Matuszko & Terry Eucker, Berkshire Regional Planning Commission
Regional waste management programs—Patty Daley, Cape Cod Commission

AFTERNOON WORKSHOPS

Pros and Cons of Using a Host Agency
Providing municipal services through a COG—Linda Dunlavy, Franklin Regional Council of Governments

The Connecticut model of regionalization—Lyle Wray, Capitol Region Council of Governments

Tools for Analyzing Regionalization 2
Shared ambulance service—Robert Markel, Ipswich Town Manager
Costing and allocating regional services—Rick Kingsley, DOR Division of Local Services

Going Green Regionally
Regional energy savings project—Catherine Ratte, Pioneer Valley Planning Commission
Regional energy manager—Denis DiZoglio, Merrimack Valley Planning Commission

Purchasing Potpourri
Regional elevator maintenance and general liability insurance—Andrea Woods, Franklin Regional COG
Shared weights and measures services—Jay Donovan, Northern Middlesex Council of Governments
Cooperative fire equipment purchasing—Steve Daly, Metropolitan Area Planning Council
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Thursday, September 2, 2010 • 9:00 a.m. - 2:30 p.m. Register by August 17, 2009
Hogan Conference Center, Holy Cross College, Worcester, MA
Register as soon as possible. Space is limited to 200 participants. Fee: $20 (includes lunch and materials)

Mail your registration and payment to:
FRCOG/Conference, 425 Main St., Ste. 20, Greenfield, MA 01301-3313
Fax: 413-774-3169 • E-mail: admin@frcog.org
Questions? Contact Davette Young, 413-774-3167 ext. 101

NAME: .........................................................................................................................
TITLE/OFFICE: ............................................................................................................
ADDRESS: ....................................................................................................................
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MUNICIPALITY/ORGANIZATION: ................................................................................
PHONE: ........................................... FAX: ........................................... EMAIL: .................................

FEE: $20 per person (includes lunch and materials). AMOUNT ENCLOSED: $ .................

Payment is required in advance.
Call the FRCOG if any other payment arrangements are necessary. Thank you!

WORKSHOP CHOICES:
Please indicate your choice of morning and afternoon workshops.

Morning Workshops
1. Pros and cons of using a host agency .................................................. □
2. Tools for analyzing regionalization 1 .................................................. □
3. Effective public health collaborations .................................................. □
4. Innovations in information technology .................................................. □
5. Cooperative environmental services ..................................................... □

Afternoon Workshops
1. Pros and cons of using a host agency .................................................. □
2. Tools for analyzing regionalization 2 .................................................. □
3. Going green regionally ............................................................................. □
4. Purchasing potpourri ............................................................................. □

Directions to Conference Center: http://www.holycross.edu/directions/hogan.html