



EMB FY 2015-02

EEC Management Bulletin

- Subject:** EEC Income Eligibility Table and Parent Fee Table Updates
- Date Issued:** September 26, 2014
- Effective Date:** October 1, 2014
- For Use By:** EEC Contracted Providers, Child Care Resource and Referral Agencies (CCR&Rs), and Head Start Programs
- Synopsis:** Updates State Median Income Level for State Fiscal Year 2015 and the Parent Co-Payment Table to Eliminate Blended Fees
- Further Info:** bulletinquestions@massmail.state.ma.us
- Supersedes:** To the extent the policies and information contained in this EMB conflict with Appendix C and Appendix K of the EEC Financial Assistance Policy Guide, the policies contained herein shall govern.

Annual State Median Income (SMI) Update

In June 2008, the EEC Board voted to allow the Department to annually update the State Median Income (SMI) level, which is used to determine family income eligibility for EEC financial assistance. In accordance with this vote, a copy of the new EEC Financial Assistance: Income Eligibility Table, effective October 1, 2014, is attached. The eCCIMS and CCIMS applications will also be updated to include the new SMI levels. By annually updating the EEC Income Eligibility Table, EEC adjusts income eligibility thresholds to account for annual cost of living increases. The attached Income Eligibility Table supersedes the current Income Eligibility Table in the EEC Financial Assistance Policy Guide. The Policy Guide will be updated accordingly. Until the Policy Guide is updated, please use the attached Income Eligibility Table for all eligibility assessments conducted on or after October 1, 2014. Please understand that families currently enrolled in early education and care programs through the EEC financial assistance system (e.g., vouchers or contracts) will not be affected by this change until their next reassessment. There is no need to contact families currently in care regarding this SMI adjustment.

New Parent Co-Payment Table - Elimination of Blended Fees

On July 16, 2014, EEC notified all subsidy administrators that the Department was eliminating blended fees for school age children, effective October 1, 2014. The attached Parent Fee Co-Payment Table supersedes the current Parent Fee Co-Payment Table in the EEC Financial Assistance Policy Guide. The Policy Guide will be updated accordingly. Until the Policy Guide is updated, please use the attached Parent Fee Table for all eligibility assessments conducted on or after October 1, 2014.