



LEARNING WALKTHROUGH SITE VISIT REFLECTION PROTOCOL

Purpose	To reflect on the day's <i>Learning Walkthrough</i> in order to continually refine and improve the implementation of <i>Learning Walkthroughs</i> within the school and/or district.
Description	Participants reflect on the process, results, and relationships developed during the day, noting areas to keep or improve for future <i>Learning Walkthroughs</i> .
Time	5–20 minutes (depending on discussion)

A *Learning Walkthrough* is a complex process that involves attending to a number of details, as well as managing relationships among a wide range of stakeholders, in order to generate information that will ultimately improve student learning outcomes. Evaluating the success of a given *Learning Walkthrough* along the three dimensions of process, results, and relationships¹ helps the team build robust capacity for the long-term success of the *Learning Walkthrough* process.

1. Post three pieces of chart paper and label them Process, Results, Relationships.
2. Divide each sheet in half vertically. Label one side *plusses: things we did well that we should be sure to do again*. Label the other side *deltas: things we should add, remove, or improve for next time*.
3. Ask each team member to use sticky notes to post reflections under each of the three categories.

Discussion (time permitting)

4. Read some of the reflections aloud.
5. Note themes in the feedback.
6. Ask for additional comments, reflections, or recommendations for the next round of *Learning Walkthroughs*.

This protocol is effective even if there is no time for discussion. Capturing the immediate reflections of the team members before they leave for the day can support the facilitator in planning future *Learning Walkthroughs*.

It can be helpful to type up the notes and share them with the group and refer to them at a later time to consider how well the *Learning Walkthrough* team is improving its work.

¹ Adapted from Facilitative Leadership, Interaction Associates, www.interactioninstitute.org