

School-Parent/Guardian Compact

The School – parent/guardian compact is a written agreement that outlines how parents/guardians, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents/guardians will build and develop a partnership to help children achieve the State's high standards. In a targeted assistance program, compacts should identify specific grades and subject areas served, and are only required for families of students served by Title I funds. In a schoolwide program, compacts for all families are required. Evidence consists of signed sample copies of compacts for each school served.

This sample template is not an official Massachusetts Department of Elementary and Secondary Education document. It is provided only as an example. The school and district may use this information to develop a clear, concise document that meets local needs and is written in a language parents/guardians can understand.

School-Parent/Guardian Compact 1

The (name of school) and the parents/guardians of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how parents/guardians, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents/guardians will build and develop a partnership that will help children achieve the State's high standards.

This compact is in effect during school year (indicate year)

School Responsibilities

The (name of school) will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

(Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment)

2. Hold parent/guardian-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

(Describe when the parent/guardian-teacher conferences will be held)

3. Provide parents/guardians with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

(Describe when and how the school will provide reports to parents/guardians)

4. Provide parents/guardians reasonable access to staff. Specifically, staff will be available for consultation with parents/guardians as follows:

(Describe when, where, and how staff will be available for consultation with parents/guardians)

5. Provide parents/guardians opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

(Describe when and how parents/guardians may volunteer, participate, and observe classroom activities)

Parent/Guardian Responsibilities

We, as parents/guardians, will support our children's learning in the following ways:

(Describe the ways in which parents/guardians will support their children’s learning, such as:

- Monitoring attendance.
- Making sure that homework is completed.
- Monitoring amount of television my children watch.
- Volunteering in my child’s classroom.
- Participating, as appropriate, in decisions relating to my children’s education.
- Promoting positive use of my child’s extracurricular time.
- Staying informed about my child’s education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent/guardian representative on the school’s School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State’s Committee of Practitioners, the School Support Team or other school advisory or policy groups.)

Student Responsibilities (Optional)

We, as students, will share the responsibility to improve our academic achievement and achieve the State’s high standards. Specifically, we will:

(Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to.
- Read at least 30 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.)

_____ Signature of School Representative	_____ Date
_____ Signature of Parent/Guardian	_____ Date
_____ Signature of Student	_____ Date

Optional School Responsibilities

To help build and develop a partnership with parents/guardians to help their children achieve the State's high academic standards, the (name of school) will:

- Recommend to the district, the names of parents/guardians of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
- Notify parents/guardians of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, and provide them with contact information about these programs.
- Work with the district in addressing problems, if any, in implementing parent/guardian involvement activities in section 1118 of Title I, Part A.
- Work with the district to ensure that a copy of the State's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents/guardians of students and to appropriate private school officials or representatives.

Additional required school responsibilities (requirements that schools must follow, but optional as to being included in the school-parent compact)

- Involve parents/guardians in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
- Involve parents/guardians in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
- Hold an annual meeting to inform parents/guardians of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents/guardians to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents/guardians, and will offer a flexible number of additional parent/guardian involvement meetings, such as in the morning or evening, so that as many parents/guardians as possible are able to attend. The school will invite to this meeting all parents/guardians of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
- Provide information to parents/guardians of participating students in an understandable and uniform format, including alternative formats upon the request of parents/guardians with disabilities, and, to the extent practicable, in a language parents/guardians can understand.
- Provide to parents/guardians of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum,

the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

- On the request of parents/guardians, provide opportunities for regular meetings for them to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
- Provide to each parent/guardian an individual student report about the performance of their child on the State assessment in at least mathematics and English language arts/reading.
 - Provide each parent/guardian timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

School-Parent/Guardian Compact 2

(Name of school) includes the following school/student/family accountability contract in its Student & Family Handbook which is disseminated annually during one of three family orientation sessions held prior to the start of the school year.

201x-1x (NAME OF SCHOOL)—STUDENT—FAMILY ACCOUNTABILITY CONTRACT

When you joined the (name of school) community, you joined a team. To achieve our mission of student success in High School, College and beyond, we must work together. We all must have a full and clear understanding of the responsibilities of the members of this team. The (Name of school)—Student—Family Accountability Contract spells out the most important responsibilities.

School Commitment

HIGH QUALITY EDUCATION

1. We will work tirelessly to ensure that our students get the excellent education they deserve. We will neither make nor accept excuses.
2. We will work longer school day, longer school year, offer students extra help and support, and always offer our students the best we have.

RESPECT and FAIRNESS

3. We will encourage and respect every student. We will listen to students and their needs. We will not tolerate students disrespecting each other.
4. We will teach and enforce (name of school) values consistently and fairly. We will communicate with families when students fail to meet expectations just as when they exceed expectations. Decisions, including consequences, will be made in the best interest of our students.
5. We will give students recognition, incentives and privileges if they do well and give consequences and remove privileges if they do not.

COMMUNICATION

6. We will communicate regularly with families about their child's progress and make ourselves available in person and on the phone.
7. We will return parent phone calls and e-mails as soon as possible, usually within 24 hours.

HOMEWORK and ACADEMIC SUPPORT

8. We will assign quality homework every night to reinforce and support skills and concepts learned in class.
9. We will support students with excellent teaching and additional help during the school day and after/before school as needed.

SAFETY

10. We will always work to provide a safe learning environment. We will always work to protect the safety, dignity and rights of all individuals.

Parent/Guardian Commitment

ATTENDANCE and PROMOTION

1. I will ensure that my child comes to school every day either at 7:30am for 5th grade students or 7:45 for 6th, 7th and 8th grade students. This will allow 5th grade students to begin the day's activities at 7:45am and for 6th, 7th and 8th grade students to begin the day's activities at 7:50am.
2. I will not schedule family vacations during school time. I will do my best to schedule important appointments for out of school time.
3. I will make alternative transportation plans if my child is required to stay at school until 4:30 or 5:00pm (Monday-Thursday)
4. After school commitments are mandatory. My child will only be excused in case of an emergency, a maximum of one time per quarter.
5. I understand that my child will be automatically retained if he/she fails 2 or more core academic classes, or is absent for more than 15 days of the school year. If my child fails 1 class, he/she must successfully complete our summer program and pass the exam in order to be promoted.

HOMEWORK and ACADEMIC SUPPORT

6. I will provide a quiet place to study and see that my student completes around 2 hours of homework or more and 25 minutes reading nightly.
7. I will check my child's homework (incl. DEAR Journal) every night. If Excel standards have been met, I will sign my child's homework.
8. I will help my child study for tests and quizzes and give them support when they need help and praise when they do well.
9. I will arrange for my student to be at Saturday Academy if assigned by my student's teacher or teachers.

BEHAVIOR and DRESS CODE

10. I understand that my child will serve Friday Extension from 12:00pm – 3:30pm if his/her weekly PREP Report is below 70.
11. I understand that my child will be In-Class Suspended or Out-of-School Suspended if they violate the code of conduct and I will be required to come into school for a family meeting.
12. If student behavior requires it, I will come to school immediately. If Out-of School Suspended, I will remove my child from the building.
13. I understand that the school follows a strict bullying prevention and intervention plan and if my child violates that plan they will consequences stated in that plan.

14. I understand that my child may be recommended for an expulsion hearing if they earn more than 6 suspensions.
15. I will send my child in proper dress code every day. If my child arrives out of uniform, I'll arrange for a family member to bring proper attire.

FAMILY SUPPORT and COMMUNICATION

16. I agree to work to as part of a team for the academic success & behavioral growth of my child. I will return phone calls, review & sign documentation sent home including progress reports & PREP Reports. I will attend parent-teacher conferences and meetings about my child.

Student Commitment

EFFORT and HELP

1. I understand that my education is paramount. Being a student is my job. I will always work, think and behave in the best way I know how.
2. I will do whatever it takes for my fellow students and me to learn. I will do all homework. I will work to exceed the school's expectations.
3. If I need help, I will ask for it. If I can give help, I will give it. I won't criticize other students.

ATTENDANCE and UNIFORM

4. I will come to school and ready to learn by 7:30am in order to complete my morning responsibilities and be seated by 7:45am.
5. If I need to miss class or school, I will ask for and make up all assignments. I will stay after school if/when I am required to do so.
6. I will wear the proper uniform everyday and remain in uniform throughout the day.

COMMUNICATION

7. I will listen to directions. I will read and re-read directions before asking for help. If I cannot solve the problem myself, I will raise my hand and ask for help. I will help my classmates if they need help. I will not make excuses. I will be honest with my teachers and myself.

RESPONSIBILITY and HONESTY

8. If I make a mistake, I will tell the truth and accept responsibility for my actions. I will do the right thing, even when no one is watching.

P.R.E.P. EXPECTATIONS

9. I will respect my teachers, my peers and myself. I will refrain from all disrespectful behavior including smacking teeth, rolling eyes, etc.

10. I understand our PREP expectations and will embody them every day. I will follow the school rules to protect the safety and rights of all individuals and not detract from the educational opportunities of others. I'll accept the consequences if I don't meet our PREP expectations.

Signature of School Representative

Date

Signature of Parent/Guardian

Date

Signature of Student

Date

SAMPLE