

REQUEST FOR RESPONSE
DFW- 2015-054 Demolition of Abandoned Structure at the Winimusset
Wildlife Management Area
McKay Road, New Braintree, Massachusetts

MASSACHUSETTS DIVISION OF FISHERIES AND WILDLIFE
211 Temple Street, West Boylston, MA 01583

RFR ID#: DFW-2015-054

PURCHASING DEPARTMENT: Department of Fish and Game - Division of Fisheries and Wildlife

CONTACT PERSON: Bill Davis, District Supervisor, Division of Fisheries & Wildlife Central District, 211 Temple St., West Boylston, MA 01583

TELEPHONE: 508.835.3607

BRIEF DESCRIPTION OF PROCUREMENT: The contract will consist of the salvage, demolition, removal and disposal of a 40 x 70 foot wood frame, three level, unoccupied barn and associated materials therein located on the Winimusset Wildlife Management Area in New Braintree, Massachusetts. There is no well, septic or electrical associated with the structure. The foundation is field stone. Contractor is responsible for filling and grading of the site after removal. Contractor is responsible for securing and complying with all applicable permits. Work must be done in compliance with all applicable laws governing transport and disposal of construction debris, as well as any additional state and local environmental regulations.

This project is subject to the availability of adequate funding that the Division of Fisheries and Wildlife anticipates receiving. If funding does not become available, the Division of Fisheries and Wildlife reserves the right to reject all quotes.

ACQUISITION METHOD: Fee for service.

SINGLE OR MULTIPLE CONTRACTORS ARE REQUIRED FOR CONTRACTS:
Single

SINGLE OR MULTIPLE DEPARTMENTS ABLE TO USE: Only procuring department may contract under this RFR.

PREVAILING WAGE APPLICABLE: Yes. Wage Sheets attached.

BIDDERS CONFERENCE: There will be a Bidders Conference for this job held at the site on Wednesday, May 13, 2015 at 10:00 am.

For those interested bidders who are unable to attend the conference, site visits may be arranged through the Department Contact Person listed above. No site visits will be scheduled prior to the bidder's conference. **Bidders are required to either attend the bidder's conference or attend a scheduled visit prior to submitting their written quote.**

QUALIFICATION REQUIREMENT TO BID: Bidders must show evidence of experience in salvage/demolition projects of a similar scale. A short description of successful projects **must** be included with submission. All bidders must view the site to qualify for the project.

EXPECTED DURATION OF CONTRACT: Contract will terminate June 30, 2015.

OPTION TO RENEW: No

ANTICIPATED EXPENDITURES FOR EXPECTED DURATION OF CONTRACT: \$20,000.00.

INTRODUCTION AND PURPOSE OF PROCUREMENT:

The Commonwealth of Massachusetts, Department of Fish & Game, Division of Fisheries and Wildlife (DFW) is seeking a qualified contractor to complete the salvage, demolition and removal of a three level, wood frame barn and materials therein at the Winimusset Wildlife Management Area in New Braintree. The structure is in a state of disrepair, provides no function or utility for the agency, and has proven to be a consistent target of vandals. DFW does not have the operational funding, nor is it the mission of the agency, to maintain the structure. The poor condition of the building creates an attractive nuisance and potential safety hazard according to the State Building Inspector. The land surrounding and including the lot where the buildings stand was acquired for wildlife habitat conservation. Demolition of the structure and restoration of the site will be consistent with DFW's mission to protect open space and wildlife resources.

CONTRACT PERFORMANCE AND BUSINESS SPECIFICATIONS:

Definitions for the section are as follows:

Contract Manager – Bill Davis, Central District Supervisor, Massachusetts Division of Fisheries and Wildlife, 211 Temple St., West Boylston, MA 01583

Contractor – The individual or company selected for project award.

SITE DESCRIPTION

The barn is located on McKay Road in New Braintree. The barn is roadside and there are no gates or other obstructions to limit access. The barn is approximately 70' long by 40' wide with a 40' peak on the front and a 60' peak at the rear. The roof is asphalt and the siding is wooden boards. The foundation is field stone that varies from 3 to 20' in height and 2 to 4'

in width. There is no insulation. The barn was built around 1903 and appears to contain structural materials from other, older barns or buildings. Some beams are 12 inches square and exceed 30 feet in length. Some interior boards measure 20 inches in width and 2 inches in thickness. One corner of the roof sustained fire damage from a lightning strike. The main level is open with two small lofts and tack/storage rooms near the front. The floorboards are wooden and of variable width. Any furniture and other materials stored on this level are to be disposed of as part of this contract. Part of the main level floor has collapsed and been vandalized with some boards and timbers stolen. There is evidence of bat and raccoon droppings which the contractor should take into consideration regarding dust and airborne particles. Eastern phoebe bird nests are found throughout the structure.

The lower level appears to have been a milking parlor with wooden stanchions still in place. The front of the level is separated by a wooden wall and two doorways and may have been used for water or feed. The foundation at the front of the structure on this level is stone and extends to the basement level below.

The basement level has a dirt floor and contains remnants of old farm equipment. Round wooden posts support the upper level. The field stone foundation is evident. Stones may be salvaged or used to backfill the foundation to improve the finished grade. Some stones will likely be needed at the conclusion of the project to be placed roadside to serve as a barrier.

The New Braintree Historical Society and Massachusetts Historical Commission have been contacted and given the first option to repair or salvage the barn. Both have declined. The barn is not deemed historically significant but due consideration will be given to local contractors interested in moving and reusing all or part of the barn in or near New Braintree.

Exact measurements and materials assessment is the responsibility of the contractor. **Note:** Contractors should consider the findings of the independent assessment report, provided at the Bidder's Conference, when estimating costs of disposal and removal of material.

SPECIFICATIONS

The following specifications must be met for the successful completion of the contract. The contractor must consider these specifications when bidding. The bid price should include costs for all the specifications listed below. No additional costs will be considered. All work must be in compliance with applicable State Building Code with particular attention to 780 CMR 112 and 780 CMR 33.

1. Permits

All applicable permits and compliance with regulations are the responsibility of the contractor. Permits include but are not limited to the following:

- State Building Permit – Including Construction Debris Disposal Affidavit and Workers Compensation Insurance Affidavit
- Local Health Department and Conservation Commission Permits where applicable

- Department of Environmental Protection Permits where applicable

The contractor is responsible for securing all permits and providing copies to the contract manager before commencement of work.

2. Structure Demolition and Disposal

The entirety of the structure will be salvaged/demolished and removed from the site. A proposed waste facility will be submitted to the contract manager prior to commencement of work. Bills of lading showing transport and disposal will be supplied after removal. The contractor must be a registered waste hauler with the New Braintree Health Department prior to removal of any material from the site.

3. Well and Septic System

There is no known well or septic system on site.

4. Pest Management

Contractor may be required to trap for rodents or other pests prior to demolition. The contractor is responsible for contacting the New Braintree Health Department to determine requirements for pest management. Evidence of compliance with pest management requirements will be provided to the contract manager prior to demolition.

5. Dust Minimization

The site is located in an agricultural section of a residential/rural community and dust control measures will be implemented to ensure that airborne particulates are minimized and confined to the construction site. All work shall be in compliance with 780 CMR 3301 and 310 CMR 7.09.

6. Site Condition During Work

The construction site will be kept neat and secured each day. Equipment security is the responsibility of the contractor. Equipment may be stored at the site, but may not obstruct any roads or paths. The site will be free of trash and be kept in an orderly fashion.

7. Tree Removal and Clearing

Tree removal and clearing will be restricted to those necessary for completion of the project. Small trees removed should be chipped on site or removed from the site. Larger trees will be delimbed. Trunks may remain on site. Small branches and brush will be removed or chipped onsite. Stone walls near, but not part of, the barn may be altered to provide access during salvage/demolition but are to be restored and otherwise left intact.

8. Foundation

The cellar hole will be filled. Depending on condition foundation walls may require collapse or removal. ABC (Asphalt, Brick, Concrete) which is free of paint and smaller than 6" in size may be considered as fill onsite. Field stone from the foundation may also be used for this purpose. The contractor must ensure that this reuse is consistent with DEP regulations 310 CMR 16.05(3)(e). A DEP permit for onsite crushing of ABC may be required. The contractor is responsible for obtaining this permit if applicable. Additional fill will be from a clean source free of debris, vegetation and contamination. Hole will be completely filled and graded consistent with surrounding elevation and in compliance with 780 CMR 3303. The top 6" will be topsoil/loam and seeded by the contractor with a native conservation seed mix.

9. Best Management Practices

The contractor shall employ best management practices for construction sites to reduce erosion and maintain a clean and safe site. Erosion controls may be necessary during some phases of the project. Wetlands permitting may be required by the New Braintree Conservation Commission and is the responsibility of the contractor. The Contract Manager reserves the right to require silt fencing and/or hay bales if judged necessary for erosion control.

10. Health and Safety

The contractor will be responsible for ensuring the health and safety of employees and subcontractors. Work will be conducted in a safe and responsible manner and in compliance with all applicable health and safety laws and regulations. ECS Document No 39773 identifies materials with lead paint of some surfaces. Contractor will comply with health and safety laws for working with lead painted material when applicable.

All bidders must certify that all employees to be employed at the worksite have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee.

11. Hazardous Materials

The Division of Fisheries and Wildlife is committed to the proper management and disposal of hazardous materials. The contractor is responsible for removal and disposal of hazardous materials. An independent assessment report of the materials in the house will be available at the Bidder's Conference. Contractor is responsible for securing all necessary permits for hazardous material handling and disposal. Construction debris with lead paint must be managed and disposed of in compliance with state, federal and local regulations to protect the environment, workers and public safety.

12. Contract Completion

The contract will be considered complete when:

- The site is clean of all debris.
- The site is graded consistent with surrounding elevation and in compliance with 780 CMR 3303.
- All paperwork indicating disposal of materials has been turned in to the contract manager.
- All permits have been signed off as complete by the managing authorities.

13. Experience

Bidders must demonstrate experience and ability to perform the tasks included in this RFR to be considered a qualified bidder.

GENERAL

- 1) The contractor shall submit a lump sum offer, payable to the Commonwealth of Massachusetts for this job.
- 2) It is the responsibility of the contractor to make all necessary measurements or assessments for bidding on this job.
- 3) Proof of liability insurance coverage shall be attached to the signed contract prior to project commencement.
- 4) This is a prevailing wage rate job. Contract must conform to the attached prevailing wages assigned to this job.
- 5) All operations must be performed during normal working hours (Monday – Friday, 7:00 a.m. to 5:00 p.m.) unless other arrangements are made.
- 6) The total offer should not be limited to the previous description but shall include all materials and labor necessary to produce a completed job equal to or exceeding industry standards.
- 7) For interpretation of these specifications or to view the job site, please contact Bill Davis, District Supervisor, 508.835.3607.
- 8) This project will not commence until a “Letter to Proceed” has been received by the Contractor from the Division’s Chief Financial Officer.
- 9) Any additional project costs must be approved by the Division’s Central District Supervisor and Chief Financial Officer prior to being incurred.
- 10) The Division will close the contract following a satisfactory completion and inspection of finished job.
- 11) **Written quotes for this project must be submitted on the form provided no later than 2:00 pm on Wednesday, May 20, 2015. On the outside of the envelope clearly mark quote for DFW-2015-054 Demolition of Abandoned Structure at the Winimuset WMA. Quotes received after this time will not be considered.**

INSTRUCTIONS FOR SUBMISSION OF RESPONSES:

1) **Two complete paper copies** of your response must be submitted, in writing on the form provided, to:

**Division of Fisheries and Wildlife
Attn: Lori Cookman
1 Rabbit Hill Rd
Westborough, MA 01581**

On the outside of the envelope clearly mark: Quote Enclosed, **DFW- 2015-054 Demolition of Abandoned Structure at the Winimusset WMA.**

All responses must include **two copies** of the documents listed below.

- 1) Completed bid form and
- 2) Business Reference Form outlining the bidders experience for conducting the type of work described in this RFR.

The winning vendor will be required to submit the following items upon award:

- 1) Construction Contract Form
- 2) Commonwealth Terms and Conditions filled out and signed by the respondent (If not already on file)
- 3) Commonwealth W-9 tax information form filled out and signed by the respondent (If not already on file)
- 4) Contractor Authorized Signatory Listing, completed and signed by the vendor.
- 5) Revenue Enforcement and Protection Certification
- 6) Compliance with MA Security Law certification
- 7) Proof of liability insurance coverage

DEADLINE FOR RESPONSES

There is a bidder's conference for this project scheduled for Wednesday, May 13, 2015 at 10:00 am at the project site. It is required that interested bidders attend this conference or make alternate arrangements with the Project Manager. All contractors planning to bid on this project must view the job site to be considered for project award.

Written quotes must be returned no later than Wednesday, May 20, 2015 @ 2PM.

RESPONSE EVALUATION

The DFW/DFG reserves the right to reject any and all proposals if anticipated funding for this project does not become available.

If funding is available, the contract will be awarded to the lowest responsible and eligible bidder.

The term "lowest responsible and eligible bidder" shall mean the Bidder whose Bid is the lowest of those Bidders demonstrably possessing the skill, ability, and integrity necessary for the faithful performance of the work, and who meets the requirements set forth in M.G.L. c.149 sec.44 (2)(B) and not debarred from bidding under M.G.L. c.149 §44C; and who shall certify that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

The Owner reserves the right to waive any informalities in, or to reject any or all Bids, if it be in the public interest to do so.

NOTICE TO PROCEED: The Contractor may begin performing specified contract work when he/she has been given a notice to proceed by DFW/DFG. **ALL WORK MUST BE COMPLETED WITHIN THE TIMELINE OUTLINED IN THE NOTICE TO PROCEED.**

DISCLAIMER/LIABILITY CLAUSE: The Contractor will release and agree to hold blameless the Commonwealth of Massachusetts, Division of Fisheries and Wildlife, its employees and agents acting within the scope of their official duties from any and all liability or loss resulting from acts or omissions except willful torts.

BUDGET AND SCHEDULE OF PAYMENT

Total payment for each project shall be agreed upon before any work is initiated on that project. The agreed sum shall be stated in the Notice to Proceed.

Payment shall be made as a single payment, upon the DFW/DFG determination of completion of work, or as agreed upon in the scope of services and payment plan, and shall be made by DFW/DFG within thirty (30) days of receipt of an invoice. This provision shall not apply if the DFW notifies the Contractor of insufficiencies in the work or non-compliance with the contract terms within thirty (30) days of receipt of said invoice. If so notified, the invoice amount will not be remitted and no invoice or demand for payment will be accepted until the contract compliance has been met. Once compliance has been met, payment after resubmission of an invoice will be made within thirty (30) days.

BID PROPOSAL FORM
DFW-2015-054 Demolition of Abandoned Structure at the Winimusset
Wildlife Management Area
McKay Road, New Braintree, MA

Location: Massachusetts Division of Fisheries and Wildlife
Winimusset Wildlife Management Area
McKay Road, New Braintree, MA

By signing below, the bidder certifies that he/she is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed in the work and that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

RFR ID# DFW-2015-054:

Lump Sum Offer: \$ _____

Lump Sum Offer (Written in Words)

The bidder shall also supply the Division as part of their bid package a statement of their qualifications to conduct the type of work required under this RFR. The contractor shall also include a list of the similar jobs they have completed previously, including the names and addresses of the owners of the job sites.

The above offer is to include and cover the furnishing of all materials, except as herein otherwise specifies, the performing of all the labor, requisite or proper, and the providing of all necessary machinery, tools, apparatus and other means of construction, and the doing of all the above mentioned work in the manner set forth, described and shown in the specifications for the work and in the form of contract, and the completion thereof by

_____ (enter date work to be completed by)

Signed by _____ Title _____

Name (printed)		Date	
Company		Phone	
Street Address		Email	
City, state, zip code			

Signature conveys approval with all proposed bids and agreement with all terms set out in this Request for Response.

Notice: Bid should be signed in ink by a person having proper legal authority, and the person's title should be given, such as "owner" in the case of an individual, "partner" in the case of a general partnership, "president," "treasurer" or other authorizing officer in the case of a corporation.

BUSINESS REFERENCE FORM

The bidder shall supply the Division as part of their bid package a statement of their qualifications to conduct the type of work required under this RFR. Attach additional sheets if necessary.

Bidder: _____

RFR Name/Title: _____

RFR Number: _____

Reference name: _____ Contact: _____

Address: _____ Phone: # () _____

Fax/Internet address: _____

Description and date(s) of commodities and services provided: _____

Reference name: _____ Contact: _____

Address: _____ Phone: # () _____

Fax/Internet address: _____

Description and date(s) of commodities and services provided: _____

