



THE COMMONWEALTH OF MASSACHUSETTS
THE STATE RECLAMATION & MOSQUITO CONTROL BOARD



Plymouth County

MOSQUITO CONTROL PROJECT

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Commissioners:

John Kenney, Chairman
Michael F. Valenti, Vice Chairman/Sec.
Carolyn Brennan
Kimberly King
Leighton F. Peck., Jr.

Anthony Texeira - Superintendent
Jo Ann M. Fawcett - Project Coordinator
Stephen A. Gillett - General Foreman

September 19, 2013

In accordance with A&F Policies, the Plymouth County Mosquito Control Project is submitting this cover memo for the FY 2015 Spending Plan. This Plan is consistent with A&F policies, the SRBMCP policies and the Plymouth County Mosquito Control Project's fiscal priorities and policies. PCMCP continues to redefined core programs and consider ways to deliver them more efficiently and worked to optimize functions within the project.

The Project is requesting an appropriation of, \$1,652,322, a three percent increase in appropriation funding to maintain current levels of mosquito control service and provide the service mandates of MGL. 252.

The Project last year had a funded budget of \$1,604,197 and achieved the required controlled spending using the following measures:

- Elimination of non-essential Project spending on non-essential service needs.
- Continual action that takes advantage of new technologies that reduce costs and ensures the health and safety of the public.
- A review of the efficacy and cost efficiency of PCMCP's present adulticide and larvicide programs.
- Carefully managed and maintained vehicles and equipment and instituted a PCMCP fuel consumption reduction plan.

The Project in the FY 2015 budget will require increases in spending within the following budget categories:

Salaries: A 7% increase for salary a \$52,003 increase over FY 2014 budget as a result of additional back filling a FTE and additional person to run surveillance traps.

Pesticide: The Project is requesting \$110,000 for laticiding and adulticides. Last year FY2014, the Project only budget \$90,000 on pesticides and relied on emergency EEE pesticides purchased from supplemental budget to make up the additional purchasing. The price of pesticide has gone up at the rate of 10% + a year. The pesticide cost per year averages about \$120,000.

Retirement & Fringe Benefits: The project has incurred increase cost and we are assuming at least a 6% increase. FY 2014 \$313,720 increased to \$332,907 for FY2015 budget.

Regulation requirements: Best Management Practices of wet lands increases the cost to the project by requiring repairing heavy equipment, labor requirements, clerical and data base management (surveillance and

FY2013 SPENDING PLAN & FY2014 MAINTENANCE ESTIMATES

DISTRICT N Plymouth County Mosquito Control

Date: 9/13/2013

Updted:

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Supple.Bud/Prior Year Rollover:	10,916	79,281	254,897	
Certified Budget Amt / Request:	<u>1,358,742</u>	<u>1,557,471</u>	<u>1,604,197</u>	<u>1,652,322</u>
Total Funds:	1,369,658	1,636,752	1,859,094	1,652,322

Object Code	Description	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	FTE Count:	0	11		
AA	Payroll Actuals Summary:	<u>\$677,247</u>	<u>\$758,250</u>	<u>\$743,912</u>	<u>\$ 795,915.00</u>
A01	Salaries: Inclusive	-	\$659,250	\$657,920	\$736,415.00
A07	Shift Differential Pay	-	\$5,000	\$6,000	5,000.00
A08	Overtime Pay	-	\$5,000	\$9,000	5,000.00
A13	Vacation-In-Lieu	-	\$23,000	\$20,000	15,000.00
	Salary Increases / COLA	-	\$28,000	\$32,992	26,500.00
	New Hires:	-	\$30,000	\$10,000	
AXX	Other	-	\$8,000	\$8,000	8,000.00
BB	Travel Summary:	<u>1,396</u>	<u>\$2,500</u>	<u>\$5,000</u>	<u>5,000.00</u>
B01	Out of State Travel	-	\$0		
B02	In-State Travel	-	\$0		
B05	Conf Train Registration Memb	-	\$0		
B08	Industrial Clothing & Uniforms	-	\$0		
B10	Exigent Job Related Expenses	-	\$0		
BXX	Other	-	\$0		
CC	Seasonal Employees Summary:	<u>52,169</u>	<u>79,460</u>	<u>108,565</u>	<u>76,100.00</u>
C04	Contracted Seasonal Employees		\$79,460	\$108,565	76,100.00
CXX	Other				
DD	Fringe / Pension Actuals / Summary	<u>315,404</u>	<u>301,264</u>	<u>313,720</u>	<u>332,907.00</u>
D09	Fringe & Payroll Tax		\$146,519	\$148,720	162,907.00
D15	Workers Comp				
D20	County Pension / Retirement		\$154,745	\$165,000	170,000.00
DXX	Other				
EE	Admin Costs Actuals / Summary	<u>48,709</u>	<u>\$54,500</u>	<u>\$64,000</u>	<u>65,000.00</u>
E01	Office & Admin Supplies	-	\$3,000	\$5,000	5,000.00
E02	Printing Expenses & Supplies	-	\$0		
E04	Central Reprographic Chgbk	-	\$0		
E06	Postage	-	\$1,000	\$2,000	2,000.00
E12	Subscriptions & Licensing Fees	-	\$700	\$1,000	3,000.00
E13	Advertising Expenses	-	\$500	\$1,000	1,000.00
E14	Exhibits/Displays	-	\$0	\$500	500.00
E15	Bottled Water	-	\$300	\$49,000	500.00
E19	Fees, Licenses, Permits & Chrgbks	-	\$45,000		48,000.00
E32	Tort Claims Liab Mgnt Reduc Fd	-	\$0		
EE2	Conf, Training & Registration	-	\$4,000	\$4,605	5,000.00
E42	In-State Travel	-			
E43	Job Related Tuition	-	\$0		
EXX	Other	-	\$0		
FF	Lab/Materials/Vehicle - Summary:	<u>16,325</u>	<u>15,000</u>	<u>20,000</u>	<u>18,000.00</u>
F05	Laboratory Supplies	-	\$2,000	\$5,000	5,000.00
F09	Clothing & Footwear	-	\$1,000	\$2,000	2,000.00
F11	Laundry & Cleaning Supplies	-	\$0		
F13	Farm & Garden Supplies	-	\$0		
F19	ManufactreSupply &Raw Materials	-	\$500	\$1,000	1,000.00
F24	Vehicle Maint & Repair Parts	-	\$11,500	\$12,000	10,000.00
FXX	OTHER	-			
GG	Lease / Utilies / Fuel - Summary:	<u>93,012</u>	<u>\$107,347</u>	<u>\$120,000</u>	<u>116,000.00</u>
G01	Space Rental	-	\$54,347	\$57,000	60,000.00
G03	Electricity	-	\$4,000	\$4,000	4,000.00

G05	Fuel For Vehicles	-	\$45,000	\$54,000	48,000.00
G06	Fuel for Buildings / Heat Oil	-	\$4,000	\$5,000	4,000.00
G11	Natural Gas				
GXX	Other		\$0		
JJ	Program Operational Summary:	3,630	15,800	23,000	20,400.00
J25	DPH Testing		\$10,500	\$15,000	15,000.00
J27	Laundry Services		\$5,000	\$5,000	5,000.00
J62	Board Memb Exps		\$0		
JJ2	Auxiliary Services		\$300	\$300	400.00
JJ3	Security Costs	-	\$0		
KK	Programmatic Equipment - Summary:	-	24,000	50,000	30,000.00
K04	Vehicle Equipment	-	\$0	\$0	30,000.00
K07	Office Furnishings	-	\$0		
K11	Heavy Equip, Trucks, Spray Equip	-	\$24,000	\$50,000	
KXX	OTHER		\$0		
LL	Program Rentals /Heavy Equip Maint	49,305	31,000	50,000	70,000.00
L25	Office Equipment Rental or Lease	-	\$0		
L26	Printing / Copy Equip Rent/Lease	-	\$0		
L44	Vehicle Equipment Maint/Repair	-	\$11,000	\$10,000	10,000.00
L46	Print/Copy Equip Maint/Repair	-	\$0		
L51	Heavy Equipment Maint/Repair	-	\$20,000	\$20,000	\$10,000.00
L63	Program Equip Maint & Repair	-	\$0		30,000.00
LXX	OTHER	-	\$0	\$20,000	20,000.00
NN	Facility / Tools / Pesticide Summary:	16,916	132,801	90,000	110,000.00
N50	Facility Maint/Repair	-	\$5,000	\$10,000	10,000.00
N52	Facility Maint & Repair Tools	-			
N64	Pesticides, Garden Tools&Supplies	-	\$127,801	\$80,000	100,000.00
N70	Cleaners/Janitors	-	\$0		
N72	Exterminator / Aerial Spray	-	\$0		
N73	Waste Removal Serv Non-Hazard	-	\$0		
NXX		-	\$0		
UU	IT / Phone Costs - Summary:	16,264	35,550	16,000	13,000.00
U01	Telecommunication Serv - Data	-	\$0		
U02	Tele Voice Services	-	\$10,000		13,000.00
U03	Software & IT Licenses	-	\$0		
U05	Info Tech Professionals	-	\$5,500		
U06	Info Tech Cabling	-	\$0		
U07	Info Tech Equipment	-	\$20,000	\$16,000	
U09	Info Tech Equip Rental /Lease	-	\$0		
UXX	OTHER	-	\$0		
ZZ	OTHER	-	\$0		
	OTHER	-	\$0		
	Total:	\$1,290,377	\$1,557,472	\$1,604,197	\$1,652,322

Actual Spent: \$ 1,290,378 \$ 1,391,856

NOTES:

Base payroll estimate

OT Estimate

employee buyout estimate

Board Memb./Commission

Capital Equipment(replac.truck)

sprayer replace/data master

**Capital Improvements (GPS -
airplane)
(TELP)**

PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

monitoring) and record keeping is not completely known however an additional \$5,000 is budgeted for DPH lab fees \$10,000 is budgeted for excavator maintenance.

Lease and utilities fixed cost: The new DCAM lease schedule increases yearly for the next five years, this year it will increase by 3% percent. Energy costs (heating and vehicles) continue to rise, who knows what the percentage will be.

Aerial Spraying: FY 2015 aerial spraying will be done with our new pilot. The budget has \$30,000 to install a GPS navigation system.

Capital Funds: FY 2015 as a result of not being able to set aside funding for the replacement of end of life equipment. \$25,000 is added to the budget to pay for the TELP loan for replacing four spray trucks. \$30,000 is being allocated to purchase a ½ ton truck for our hydraulic sprayer.

Unfunded Liabilities: Future employee retirement expenses (20% of their sick time) and potential Workmen's Compensation and Long Term Illness program that are not funded is \$15,000.