

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

State Reclamation and Mosquito Control Board

251 Causeway Street, Suite 500, Boston, MA 02114

617-626-1700 fax: 617-626-1850 www.mass.gov/agr



DEVAL L. PATRICK
Governor

TIMOTHY P. MURRAY
Lieutenant Governor

RICHARD K. SULLIVAN JR
Secretary

SCOTT J. SOARES
Commissioner

MEMBERS

Lee Corte-Real, **Chairman**
Department of Agricultural
Resources (DAR)

Anne Carroll
Department of Conservation
And Recreation (DCR)

Gary Gonyea
Department of Environmental
Protection (DEP)

DATE: **Wednesday, January 26, 2011**
TIME: 10:00 AM-NOON
LOCATION: NORTHBOROUGH FREE LIBRARY, 34 MAIN STREET,
NORTHBOROUGH, MA 01532

Meeting Agenda

ADMINISTRATION

Mark S. Buffone
Executive Director

Alisha Bouchard
Project Administrator

MOSQUITO CONTROL PROJECTS & DISTRICTS

Berkshire County Mosquito
Control Project

Bristol County Mosquito
Control Project

Central Massachusetts
Mosquito Control Project

Cape Cod Mosquito
Control Project

East Middlesex Mosquito
Control Project

Norfolk County Mosquito
Control Project

Northeast Massachusetts
Mosquito & Wetland
Management District

Plymouth County Mosquito
Control Project

Suffolk County Mosquito
Control Project

- A. **Start:** Call to Order by Chairman Corte-Real, and Attendance.
- B. **Minutes/Summary:** The Board will consider for approval the meeting minutes of the October 27, 2010 meeting. **(Voting Required)**
- C. **2011 Meeting Dates and Locations:** The Board will discuss locations of approved dates for March, May, and October. **(Voting Required)**
- D. **Hiring Process for Projects:** The Board will discuss and review hiring protocols for mosquito control projects.
- E. **FY 12 Mosquito Control Budgets:** The Board will discuss and review any budget facts, data, concerns, public meetings.
- F. **Public comment/input period:** The Board will provide an opportunity for the general public to speak and listen to their concerns.
- G. **Other Business:**
 - Mosquito Control Project 2010 Annual Reports-Update
 - NPDES-Update
 - 15 Minute Presentation by Tim DesChamps, Director, Central MA Mosquito Control Project
- H. **Adjournment:** The Board will officially adjourn the meeting.

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

State Reclamation and Mosquito Control Board

251 Causeway Street, Suite 500, Boston, MA 02114

617-626-1700 fax: 617-626-1850 www.mass.gov/agr



DEVAL L. PATRICK
Governor

TIMOTHY P. MURRAY
Lieutenant Governor

RICHARD K. SULLIVAN JR
Secretary

SCOTT J. SOARES
Commissioner

MEMBERS

Lee Corte-Real, **Chairman**
Department of Agricultural
Resources (DAR)

Anne Carroll
Department of Conservation
And Recreation (DCR)

Gary Gonyea
Department of Environmental
Protection (DEP)

ADMINISTRATION

Mark S. Buffone
Executive Director

Alisha Bouchard
Project Administrator

MOSQUITO CONTROL PROJECTS & DISTRICTS

Berkshire County Mosquito
Control Project

Bristol County Mosquito
Control Project

Central Massachusetts
Mosquito Control Project

Cape Cod Mosquito
Control Project

East Middlesex Mosquito
Control Project

Norfolk County Mosquito
Control Project

Northeast Massachusetts
Mosquito & Wetland
Management District

Plymouth County Mosquito
Control Project

Suffolk County Mosquito
Control Project

Subject: Meeting Minutes

Date: Wednesday, January 26, 2011

Place: NORTHBOROUGH FREE LIBRARY, 34 MAIN STREET,
NORTHBOROUGH, MA 01532

Present:

Board and Administration:

Lee Corte-Real, Department of Agricultural Resources, Chairman
Anne Carroll, Department of Conservation and Recreation, Member
Gary Gonyea, Department of Environmental Protection, Member
Mark Buffone, Executive Director

Mosquito Control Project Commissioners:

Richard J. Day, Central MA Mosquito Control Commission
Sam Telford, Central MA Mosquito Control Commission

Mosquito Control Project Directors/ Superintendents /Assistants:

Ellen Bidlack, Plymouth County Mosquito Control Project
Curtis Best, Central MA Mosquito Control Project
Steve Burne, Bristol County Mosquito Control Project
Jack Card, Northeast MA Mosquito Control & Wetlands Management District
Frank Cornine, Central MA Mosquito Control Project
Tim Deschamps, Central MA Mosquito Control Project
David Henley, East Middlesex Mosquito Control Project
Jake Jurgenson, Berkshire Mosquito Control Project
Bruce A. Landers, Suffolk County Mosquito Control Project
Dave Lawson, Norfolk County Mosquito Control Project
Priscilla Matton, Bristol County Mosquito Control Project
Timothy McGlinchy, Central MA Mosquito Control Project
Juliana Miller, Central MA Mosquito Control Project
Gabrielle Sakolsky, Cape Cod Mosquito Control Project
John Smith, Norfolk County Mosquito Control Project

Others:

None

- A. Call to Order by Chairman Corte-Real, and Attendance.** Chairman Lee Corte-Real called the meeting to order at 10:09 AM and took attendance. Present were Anne Carroll representing Acting Commissioner Jack Murray, of the Department of Conservation and Recreation and Gary Gonyea representing Commissioner Kimmel of the Department of Environmental Protection. The Chairman recognized himself representing Commissioner Soares, of the Department of Agricultural Resources and stated there was a quorum.
- B. *Minutes/Summary:* The Board will consider for approval the meeting minutes of the October 27, 2010 meeting. (Voting Required)**
- B.1: Background:** The Chairman stated that the minutes were the next order of business and asked members if there were any corrections, comments, changes, or amendments regarding the minutes. Hearing none, he entertained a motion to approve the minutes of October 27, 2010.
- B.2: Questions and Discussions:** None.
- B.3: Action Taken:** A. Carroll moved to approve the meeting minutes of October 27, 2010. The motion was seconded by G. Gonyea and was minutes were voted unanimously 3-0.
- C: *2011 Meeting Dates and Locations:* The Board will discuss locations of approved dates for March, May, and October. (Voting Required)**
- C.1: Background:** M. Buffone explained to the Board that although the dates of the quarterly meetings were set at the last meeting, the locations needed to be discussed. For example, the Executive Director noted that the MA DCR West Boylston Field Office, 180 Beaman Street, West Boylston, MA 01583 location was not available as previously anticipated. He remarked that some project representatives were assisting in this matter.
- C.2: Questions and Discussion:** During the discussion, the Executive Director informed the Board that the Cape Cod location should be assumed to be confirmed since Gabrielle (Gabi) Sakolsky, of the Cape Cod Mosquito Control Project coordinating the site location stated that she did not receive any documentation to the contrary. The May meeting is being coordinated by John Smith, of the Norfolk County Mosquito Control Project and he told the Board that it appeared from his contact with Commissioner Robin Chapell that the main meeting room or room 112 at the Town Hall in Walpole was available for the May budget meeting. Priscilla Matton, Bristol County Mosquito Control Project was able to confirm with the help of Commissioner Robert Davis a location for the Board's October 26, 2011 board meeting. The Board's October meeting room will be available from 9:30 AM to 2:00 PM on 10/26/11 in the North Attleboro Town Hall. The Board thanked Tim Deschamps, of Central MA Mosquito Control Project, who coordinated the location for today's Board meeting. M. Buffone asked the Chairman if the presentation by Tim Deschamps could be moved before the Board discussed agenda item D.
- C.3: Action Taken:** Chairman Corte-Real asked M. Buffone to send an e-mail to all parties highlighting the final schedule as well as post on the Board's website. Also, the Board listened to a 15 minute presentation and overview of the Central MA Mosquito Control Project by Tim DesChamps.

Tim DesChamps welcomed everyone and provided information on the following:

- new member Devens for 2011
- explained components of their program including surveillance
- highlighted strong public education program including senior centers for 2011
- website including social networks such as Face book and Twitter and operational video YOUTUBE
- Full ditch maintenance program with low ground pressure excavator program
- Full larvicide operation
- limited aerial larvicide program with 3 towns, Chelmsford, Billerica, and Boxboro
- catch basin control of Culex species
- adult control by spraying with sumithrin
- 85% increase in service requests
- track service history
- landing rates conducted until virus is confirmed
- spray based on trap counts and landing rate results
- Communication to cities and towns
- Research efficacy pesticide resistance tests, and blood meal analysis
- No pesticide resistance in service area
- Resident survey indicate high satisfaction >90%, mechanism for feedback too.
- illustrated graphs of weather and rainfall trends
- source reduction e.g. tire recycling program is new
- partner with EPA pesticide stewardship program
- discussed arbovirus cycles and DPH risk maps in service area
- offered maps of WNV and EEEV positives in service area
- EEEV in non-member town issue

The Board complemented Tim for his presentation and acknowledged the good work of the project especially their research efforts on efficacy and resistance and the resident survey that engage the public.

D: *Hiring Process for projects:* The Board will discuss and review hiring protocols for mosquito control projects.

D.1: Background: The Chairman asked the Executive Director to bring the Board up-to-date on this agenda item. M. Buffone explained to the Board that there were a few instances where mosquito control projects have hired and started employees prior to receiving formal approval from the state. Recently, the Board and Commissioner Soares received a letter citing a number of concerns including:

- The mosquito control program did not understand the delays
- Had concerns about time lines for hiring employees
- Wished to better understand the process.

As much as the projects and Commissions have expressed frustration, there have also been similar frustrations echoed by MDAR Human Resource (HR) Office because the projects and Commissions have not complied with state hiring procedures and requirements. More importantly, the project and/or Commission have gone ahead in some cases and hired people. Putting these candidates on the payroll before any approval was granted made the issue of paying these employees problematic since the state system cannot recognize these employees without formal approvals.

As a result, Commissioner Soares requested that the Executive Director and the MDAR HR director develop a generic hiring protocol for the Board to address this issue, and to distribute the protocol to all mosquito control projects.

M. Buffone distributed a document to the Board that outlined specific steps that need to be followed. He continued by stating that these matters must first be reviewed through MDAR Human Resources Director who then submits to the EEA Human Resource managers for approval. Need to clarify. Even with MDAR HR assistance there appears to be a misunderstanding of the hiring protocols and paperwork involved.

D.2: Questions and Discussions: Chairman Corte-Real remarked that the hiring process takes time even in a good budgetary climate and that there is closer scrutiny in difficult budget times.

The Executive Director explained that copies of the protocol (see below) were available at the meeting. The Chairman asked those present to take a copy and review before further discussion. The Executive Director read through the 13 step protocol and stated that this multi-step protocol was provided as guidance to help all Districts understand the hiring process and to minimize delays.

State Reclamation and Mosquito Control Board (the Board) Guidance and Directions to all Mosquito Control Projects and Commissions

Introduction

To help address the expressed concerns of Commissions and Mosquito Control Projects regarding the hiring of new, seasonal/contractual, or internal promotional titles, and to respond to concerns about delays and hiring timelines, the Board hereby providing direction and guidance.

The Board is directing all Commissions and Mosquito Control Projects to follow all hiring and salary increase procedures as required by the Commonwealth for all state employees, seasonal employees etc.. This process is dependent on working with MDAR Human Resource Director, the Board's Projects Administrator, Executive Director, and EEA Human Resource Office. For the purpose of facilitating and expediting hiring and/or internal promotion of positions, the following protocol must be followed.

Protocol for New, Contractual/Seasonal and Internal Personnel Positions

Note: *It is difficult to specify or recommend time frames for the various steps highlighted below since these decisions are beyond the control of the Board or MDAR Human Resource Office. As a result, it is in the best interest of the process to plan accordingly acknowledging inherent time elements as part of these procedures.*

1. Mosquito Control Projects or Commissions are required to notify the MDAR Human Resource Director that there is a need or desire to fill a position as soon as feasible. All requests must be in writing. **NOTE:** *No mosquito control project or Commission should under any circumstance or for any justification start any employee until all official approvals have been sent to the mosquito control project and/or Commission.*
2. MDAR Human Resource Office will determine whether or not the mosquito control project or Commission desired or needed position is available. If not, MDAR Human Resource Office will request a new position for the mosquito control project or Commission via an eform within 3-5 business days.

3. Once the position is available and recognized by the Commonwealth HRD, then a Posting Approval Form (PAF) is sent to EEA Human Resource Office for approval to post by MDAR Human Resource office. The Posting Approval Form contains information such as position number, account number, source of funds, justification for the position etc. If the request is for a contracted seasonal hire or rehire, MDAR must first enter the position number along with justification on to Administration and Finance's Platform. ANF and HRD must approve each contracted seasonal position on the Platform before the Posting Approval Form is sent to EEA. Once the PAF is approved, MDAR Human Resource Office will proceed to post the position on Commonwealth Employment Opportunities (CEO).
4. If a vacant position exists and the mosquito control project or Commission has submitted a job description, then MDAR precedes to request with the posting process the position starting with the Posting Approval Form. All requests even for re-hires must contain a description of the duties to be performed.
5. The MDAR Human Resource Office will send a Posting Approval Form (PAF) to the EEA Human Resource office which indicates the type of position to be filled (i.e. seasonal/FTE) along with the account code, salary being requested, funding source, and description to EEA.
6. EEA Human Resource Office will notify the MDAR Human Resource Office to proceed with the posting, or otherwise, EEA will request additional justification.
7. Once EEA Human Resource approves the PAF, MDAR Human Resource proceeds to enter the posting into Commonwealth Employment Opportunities (CEO). **Note: The minimum posting is 10 days/internal and 14 days external. The deadline for posting may be extended if an insufficient number of applications are received.**
8. All applications pertinent to the posting must be received by 5 PM of any posting deadline. After the posting closes, MDAR Human Resource Office forwards all applications to the particular mosquito control project or Commission for interview and selection. Any person applying who has not met all the requirements of the application process including resume, cover letter, and employment application does not have to be accepted after the deadline date.
9. The particular mosquito control project and/or Commission must submit to MDAR/HR copies of letters sent to job applicants not selected for an interview as well as those applicants who were selected but not offered the position.
10. The particular mosquito control project and/or Commission must conduct interview and have proof (i.e. standard list of questions) asked of all candidates in a fair and equitable manner. They should not interview applicants who have not complied with the application process. The interview process must be well documented and be available upon request by MDAR or the Board if necessary. In particular, the names and titles of persons on the interview committees must be accurate and complete. The mosquito control projects and Commissions must scrutinize qualifications of all applicants insuring that s/he meets the minimum entrance requirements of the position.
11. Once the position selection is made, the particular mosquito control project and/or Commission is required to send the candidate recommendation form to MDAR along with an updated organization chart (see example attached). If these forms are inaccurate or incomplete, MDAR Human Resource Office is required to correct them. Once the candidate recommendation form is completed, MDAR HR completes the Notice of Appointment (NOA) form and sends the entire package including the posting, and application package to EEA for approval.
12. Thereafter, MDAR Human Resource Office notifies by e-mail or telephones that the particular mosquito control project and/or Commission position are approved, received and their applicant may start.
13. The particular mosquito control project and/or Commission forwards all new hire paperwork to MDAR Human Resource Office for entry into HR/CMS which allows for the system to create pay for employee. Note: The start date should be the beginning of a pay period whenever possible.

The discussion of this agenda item included the following:

- Classified Ad should have language that directs applicants to the Commonwealth Employment Opportunities (CEO) listing. M. Buffone remarked that much of this issue goes beyond the control of MDAR and the Board. The point of the guidelines is to make sure all parties follow the protocol to help avoid delays.
- Chairman Corte-real stated that the projects need to take earlier action to request positions that are needed for mosquito season.
- There was a request to get a list of what positions are available to help mosquito programs know if the position being sought is new. The members of the Board stated that they could ask if such a list is available.
- A question regarding that all requests for new hires must be in writing was clarified to accept e-mail.
- Details of issues were discussed such as the time for employee candidates taking a pesticide exam, or was there minimum or maximum amount of time to start when the position become posted since potential employees look for other employment. The Board members remarked that mosquito control projects should not start employees without official notification.
- There were remarks about making an effort to educate the EEA office to better understand the importance of these positions prior to the mosquito control season for public health and safety reasons.
- There was consensus to have the mosquito control programs submit paperwork collectively by a certain date with a request to have the positions approved in time for the mosquito season.
- Two parts of the process would be find out if position(s) is open and then once that process is done, get the person(s) hired and to start in February.
- There were positive comments that the protocol was helpful.
- There was agreement that the mosquito control programs submit their requests in writing by March 1st for start dates from April 1st through May 15th.

D.3: Action Taken: Gary Gonyea made a motion the guidance distributed at this meeting be distributed to all the Commissions and projects and that the Board recommend that the Commissions follow the 13 steps in the hiring process. He added that the Commissions should start the process as soon as possible to insure that they have employees on board when they need them in the spring. He also added that as discussed at this meeting that letters to start should NOT be issued to any new hires until after the Districts have received official notification and authorization from MDAR /HR to start that position. The motion was seconded by A. Carroll and voted unanimously 3-0.

E: FY 12 Mosquito Control Budget: The Board will discuss and review any budget facts, data, concerns, public meetings.

E.1: **Background:** M. Buffone stated that this agenda item was important to address concerns last year asking the Board to provide more feedback on mosquito control budgets throughout the entire process prior to the May certification vote. He noted that the Board started the FY 12 budget discussion at the last meeting on October 27th when the projects administrator, Alisha Bouchard summarized the FY 12 budget submissions and provided detail information to the Board. He explained that this is an opportunity to review this information and get feedback from the mosquito control programs as discussed previously. He emphasized those representatives from the mosquito programs expressed concern that the Board is not discussing the budget, sooner than later, especially if the Board is inclined to vote for level funded budgets.

M. Buffone told the Board that there have been several changes in the budget amounts since the October meeting. The Executive Director distributed to the members a one page budget sheet that illustrated the current status of proposed FY 12 budgets (*see page 8 below*). He told the Board that 5 out of the 9 mosquito control project budgets were submitted as level funded; those being *Berkshire, Central MA, East Middlesex, Northeast, and Suffolk County Mosquito Control Projects*.

The remaining mosquito control projects proposed budgets with increases from FY 11 operational amounts. These were *Cape Cod, Plymouth, Norfolk, and Bristol* mosquito programs. He explained to the Board that these were listed on the one page budget sheet given to members from lowest increase to highest. The increases were reported as follows:

Cape Cod 2.4%
Plymouth 8.0%
Norfolk 14%
Bristol 81.9%

M. Buffone noted that the percent change increases for Bristol and the Board's administration budget at 87.5%, although indicating significant increases that the actual increase in funds equates more to 20-22% above level funding since the numbers are based on significant reductions in the prior year budget. The prior year budgets balance forward or rollover funding was spent down to correct the trust account total balance. Also, he told the Board that written narratives were requested and submitted to justify the proposed increases. The Executive Director remarked that that he would re-send the written narratives via e-mail so that the Board members could take a closer look.

State Reclamation and Mosquito Control Board

FY 12 Mosquito Control
Proposed Budgets

Most Recent Update: 12/20/2010

Mosquito Project	FY 11 Approved Budget	FY 12 Budget Submissions		Difference vs. FY 11	% Change	Notes:
		as of 12/20/10 for review on 1/26/11				
FY 12 BUDGETS LEVEL FUNDED						
1 Berkshire	\$ 202,800	\$ 202,800	\$ -	\$ -	0.0%	Level fund
2 Central MA	\$ 1,671,893	\$ 1,671,893	\$ -	\$ -	0.0%	Level fund
3 East Middlesex	\$ 586,692	\$ 586,789	\$ 97.00	\$ 97.00	0.0%	Level fund
4 Northeast	\$ 1,518,953	\$ 1,513,848	\$ (5,105.00)	\$ (5,105.00)	-0.3%	Level fund
5 Suffolk	\$ 230,283	\$ 230,283	\$ -	\$ -	0.0%	Level fund
FY 12 BUDGETS PROPOSED INCREASES						
1 Cape Cod	\$ 1,638,171	\$ 1,678,170	\$ 39,999.00	\$ 39,999.00	2.4%	Justification
2 Plymouth	\$ 1,319,167	\$ 1,424,700	\$ 105,533.00	\$ 105,533.00	8.0%	Justification
3 Norfolk	\$ 1,437,177	\$ 1,638,250	\$ 201,073.00	\$ 201,073.00	14.0%	Justification
4 Bristol	\$ 794,609	\$ 1,445,023	\$ 650,414.00	\$ 650,414.00	*81.9%	Justification (22%)
SRMCB Administration	\$ 139,187	\$ 260,956	\$ 121,769.00	\$ 121,769.00	*87.5%	Justification (20%)
Totals	\$ 9,538,932.00	\$ 10,652,712	\$ 1,113,780	\$ 1,113,780	11.7%	

*These percent change increases reflect significant reductions in prior year budget for the purpose of spending down balance forward surpluses in trust account to correct accounts excessive rollover funding which is based on Board's policy to limit rollover funding to approximately 10%. As a result, the actual increase in funds equates to 20-22% above level funding noted above in parenthesis.

E.2: **Questions and Discussions:** Chairman Corte-Real voiced his concerns about the proposed increases of the Bristol, Plymouth, and Norfolk requests. M. Buffone told the Board he could summarize the narratives. A. Carroll wondered how the written narratives fit into the entire budget process with the Board's newly revised budget policy and asked if the Board has all the information to date including any from the public budget meetings. The Executive Director stated that the Board has not received any additional information from the public meetings held by the various projects. John Smith of Norfolk County explained the Norfolk County Mosquito Control Project narrative that outlined justification of increases.

M. Buffone informed the Board that the Governor will release the proposed FY12 budget (House 1) today and that these figures will be used as the primary estimates of the cherry sheet figures. L. Corte-Real commented that it is widely anticipated that local aid could be significantly reduced in an effort to resolve the Commonwealth's FY'12 projected deficit of \$1.5 billion and emphasized that in this context proposed increases were troubling to him.

The Chairman emphasized that these large increases will be hard to justify to cities and towns during times when budget deficits and local aid reductions are uncertain. He felt that the Board should make it known that the Board has real concerns about the increases.

Anne Carroll asked if representatives from these four Districts could briefly summarize their justification. Those representatives present did answer questions and explained the increases. J. Smith, Norfolk County Mosquito Control Program asked the Executive Director to provide the Board with his Budget Review graphs that were prepared for his public budget meeting at the Walpole Town Hall on January 13, 2011. A. Carroll stated she needs more time to review the budget information and suggested that the Board by March indicate its concerns and discuss them with individual Commissions.

Chairman Corte-Real commented that the attendance at public meetings was poor and as a result speculated that the proposed budget information may not have made their member communities radar screen which was not the mosquito programs fault. The Chairman asked those proposing increases if they have spent down their balance forwards (rollovers) and to review the FY 11 baseline operating budget expenditures over the remaining fiscal year.

M. Buffone stated that projects should forward any additional information to him and commented that the Board was moving sooner than later to try resolve any concerns prior to the May certification vote so that mosquito programs have a better sense of what the Board is thinking and where it stands.

E.3: Action Taken: No vote taken but the Board requested that this agenda item was to be placed on the next meeting agenda.

F: *Public comment/input period:* The Board will provide an opportunity for the general public to speak and listen to their concerns.

F.1: Background: Chairman Corte-Real asked if there was any other input not heard.

F.2: Questions and Discussions: One question was asked about Snow Day policy which was already addressed by Projects Administrator e-mail that went out the morning of the Board meeting. Also, another question was asked about Commission re-appointments. The Chairman stated that all Commissions eligible for -re-appointment continue to be Commissioners until someone else replaces them. These commissioners continue to be active Commissioners regardless of no action taken by the Board on re-appointments.

F.3: Action Taken: None.

G: *Other Business: The Board would hear brief updates on the following items:*

1. Mosquito Control Project 2010 Annual Reports -Update
2. NPDES Update-Gary Gonyea-Update

G.1: Mosquito Control Project 2010 Annual Reports -Mark Buffone-Update

M. Buffone informed the Board that all 9 mosquito control programs have submitted their Annual Reports for the 2010 season per the Board request. Also, M. Buffone told the Board that the 2010 reports were being posted today on the Board website. The Executive Director complemented the mosquito control projects for meeting the Board's deadline and noted that the annual reports keep getting better benefitting both the programs and the Board and really help everyone understand the programs missions and accomplishment each year.

G.2: NPDES Update-Gary Gonyea-Update

G. Gonyea updated the Board stating that he expects that the final General Permit to be issued by mid-February. He remarked that the General Permit will be effective in the non-delegated states on April 9th and emphasized that there will be NO extension sought to the April 2011 issuance date. He noted that changes will be made to the draft permit and that OMB is currently reviewing the Final GP. MA has received verbal indications that the trend is towards as little disruption of ongoing activities as possible. Finally, he explained that DEP will reschedule the information meeting discussed at the last Board meeting but DEP needs to wait until the final permit is completed. He suggested that representatives from all mosquito control projects should attend.

G.3: Questions and Discussions: G. Gonyea encouraged mosquito control programs to begin pulling together information pursuant to Section 5 of the draft permit.

G.4: Action Taken: None.

H: Adjournment: *The Board will officially adjourn the meeting.*

H.1: Background: Chairman Corte-Real entertained a motion to adjourn.

H.2: Questions and Discussions: None

H.3: Action Taken: Gary Gonyea made motion to adjourn the meeting at 12:10 PM seconded by Anne Carroll and unanimously voted 3-0.

Respectfully submitted,



Mark S. Buffone
Executive Director