

**ESTIMATED DISASTER ECONOMIC INJURY WORKSHEET
FOR BUSINESSES**

Farms / businesses that may have suffered a substantial economic injury as a direct result of the January/February snowstorms are encouraged to fill out and submit the worksheet back to MEMA as soon as possible.

Completed forms need to be submitted ASAP TO:

**Erica J. Heidelberg, Disaster Recovery Unit Supervisor
Massachusetts Emergency Management Agency
400 Worcester Road, Framingham, MA 01702
Phone: 508.820.2033 | Fax: 508.820.1404
Erica.Heidelberg@state.ma.us**

Massachusetts Emergency Management Agency (MEMA) has submitted a declaration request to FEMA / the President to obtain agency-level declaration for economic injury to see if MEMA may be able to make the Small Business Association's (SBA) Economic Injury Disaster Local program (EIDL) available to Massachusetts businesses.

A minimum number of businesses are needed to meet SBA requirements for a declaration, the Estimated Disaster Worksheet (attached) needs to be completed for each affected business. Eligible businesses within a declared disaster area are: small businesses, small agricultural cooperatives, and most private nonprofit organizations. The revenue decrease experienced by these businesses should show at least a 40% uninsured loss. Completing a form does not commit a business to applying for a SBA loan in the event the program is activated.

NOTICE: Report Your Farm/Business Economic Impact from Winter Storm. distribution to farmers and the agricultural industry and Estimated Disaster Worksheet for any farms/businesses that may have suffered a substantial economic injury (unable to meet its obligations and pay its ordinary and necessary operating expenses) as a direct result of the January/February snowstorms.

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Accurate responses to the questions below will assist in evaluating a request for an economic injury disaster declaration from the U.S. Small Business Administration.

1. Name of Property Owner: _____
Name of Property Owner: _____
Business/Property Address: _____
Mailing Address: _____
Telephone Numbers: Business: _____ Home: _____

2. **Estimated Adverse Economic Impact**

Did the disaster economically impact your business? If so, when did the impact start and end?

_____ to _____
(month/year) (month/year)

What were your business' revenues during that period? \$ _____

What were your business' revenues during the same period of the prior year? \$ _____

3. Amount of business interruption insurance received or anticipated, if any: \$ _____

4. Provide a brief explanation of what adverse economic effects the disaster had on your business:

5. How many people did you employ **prior** to the disaster? _____

How many people did you employ **after** the disaster? _____

If your business also suffered property damage, answer the following questions:

6. Estimated dollar loss to:

Real property (building), if owned: \$ _____

Contents (machinery and equipment, furniture and fixtures, inventory, leasehold improvements, etc): \$ _____

7. Insurance recovery received or anticipated for **property** damages: \$ _____

Signature of Business Owner/Representative

Date