



MASSACHUSETTS NEW PESTICIDE PRODUCT REGISTRATION APPLICATION: Instructions

A. General Instructions for Completing the Pesticide Product Registration Form

Before submitting the form, please make certain that all the information requested is clearly written in the spaces provided. Failure to properly and fully complete this form will result in the return of all registration materials. Please do NOT use this new product registration form for Alternate Brand Name (ABN) products.

Please submit separate checks for new product fees (\$300) and re-registration/renewal fees (\$300); applicable to, each different EPA Registration Number. Combining different fees in one check will result in the return of all registration materials. Fees do NOT apply to Alternate Brand Name products.

NOTE: The addition of a distributor number constitutes a different EPA Registration Number.

B. Application Submission Instructions

Submit: One individually stapled packet, each including the following:

1. Completed Massachusetts Application for New Product Registration.
2. Scannable copy of final EPA approved product labeling, as provided on the product/packaging.
3. Material Safety Data Sheet (MSDS) for the new product.

C. Pesticide Product Registration Fees

The fee for a new product registration is \$300 per each different EPA registration number. The fee for a product containing a NEW active ingredient not previously registered in Massachusetts is \$750. If you are unsure of the registration of an active ingredient, please contact the Pesticide Product Registration Specialist. Checks should be made payable to the "Commonwealth of Massachusetts" and sent to the following address:

VIA U.S. MAIL
COMMONWEALTH OF MASSACHUSETTS
P.O. BOX 417103
BOSTON, MA 02241-417103

VIA OVERNIGHT MAIL/COURIER SERVICE:
BANK OF AMERICA LOCKBOX
COMMONWEALTH OF MASSACHUSETTS
LOCKBOX 417103
MA5-527-02-07
2 MORRISSEY BLVD
DORCHESTER, MA 02125

D. Pesticide Product Registration Process and Activity Period

Pesticide product registration in Massachusetts is the responsibility of the Pesticide Board Subcommittee. All applications for registration will be processed as expeditiously as possible. Where practicable the Subcommittee shall approve and classify, or deny an application for registration within 90 days of receipt.

After the review and approval of an application, a certification of registration will be sent to the registrant. A registrant will receive written notification in the event that the Pesticide Board Subcommittee has amended or denied an application for registration.

The initial registration of a pesticide product shall be valid for a period beginning with the actual date of approval and ending on June 30th, unless it has been modified, suspended or revoked. Thereafter, the registration year will run from July 1 to June 30th of the subsequent year.

If you have any other questions, please feel free to contact Susie Reed, Pesticide Registration Specialist at phone: 617-626-1778 and email: susan.reed@state.ma.us or Steven Antunes-Kenyon, Pesticide Operations Coordinator at phone: 617-626-1784 and email: steve.kenyon@state.ma.us.

Additional Information is also available on our website at:

<http://www.mass.gov/eea/agencies/agr/pesticides/pesticide-product-registration.html>