



**SUBJECT: DAM SAFETY REGULATIONS -- 302 CMR 10.00 and REGISTRATION OF DAMS**

Dear Dam Owner:

The Dam Safety Statute, Massachusetts General Law Chapter 253, §§ 44-50 requires dam safety to maintain a public record of the performance of dams. Dam owners are required to register and inspect dams and to maintain dams in good operating condition. In order to assist all dam owners in complying with the requirements of the statute and regulations, DCR has posted on its web site, <http://www.mass.gov/eea/agencies/dcr/conservation/dam-safety/>, the regulations as well as the forms you need to comply.

The current regulation, 302 CMR 10.05 requires dam owners to file a Dam Registration Form with DCR and to inform DCR of a pending sale of property upon which a regulated dam is located. Enclosed with this letter you will find a Dam Registration Form for each dam you own that needs to be completed and submitted to:

Office of Dam Safety – Dam Registration  
Department of Conservation and Recreation  
John Augustus Hall  
180 Beaman Street  
West Boylston, MA 01583

You must submit with the form a check payable to the “Commonwealth of Massachusetts, Dam Registration Program” in the amount of \$75.00 per dam. Upon review and approval by DCR Office of Dam Safety personnel, DCR will issue a Certificate of Registration. Failure to submit a Dam Registration Form may subject you to penalties of up to \$500 per violation. For continuing violations, each day shall be considered a separate violation.

Owners of dams who do not have internet access should contact Emily Caruso at (508) 792-7716, ext. 606, to have the required forms mailed or questions answered. Thank you for your anticipated cooperation in helping ensure safe dam operations throughout the Commonwealth of Massachusetts.

Sincerely,

William C. Salomaa, Director  
Office of Dam Safety





Commonwealth of Massachusetts
Department of Conservation and Recreation (DCR)
Office of Dam Safety (ODS)
DAM REGISTRATION FORM (DRF)

Section I: Office of Dam Safety Information

Dam Name:
Name of Impoundment:
Location (City/Town):
Dam Height (feet):
Hazard Potential Rating:
National Dam ID No.:

Section II: Please Provide Owner(s) Information

Legal Dam Owner(s) Name(s):
Mailing Address:
Town/Zip:
Phone:
Website and Email Info:

Section III: Please Provide Registry of Deeds Information

Location of property where the dam lies:
Registry Location (County Name):
Registry of Deeds Book Number:
Registry of Deeds Page Number:
Registry of Deeds Plan Book (if applicable)
Registry of Deeds Plan Number (if applicable)
Land Court Certificate Number (if applicable):

Section IV: Please Provide Town/City Assessor's Office Information

Map Number (if applicable):
Section Number (if applicable):
Lot Number (if applicable):
Other:
Record owner(s) and address:

Section V: Schedule of fees

The fee for registering each dam with the Office of Dam Safety for the first time is \$75.00. Please enclose a check or money order for \$75.00 made payable to: The Commonwealth of Massachusetts, Dam Registration Program.

The Commonwealth, its agencies, authorities and political sub-divisions, including municipalities, are exempt from the payment of fees.

I hereby certify to the best of my knowledge that the information provided on this form is correct.

Signature and title of owner: Date:

