



Massachusetts Department of Environmental Protection
Bureau of Waste Prevention – Solid Waste Management
Permits for Solid Waste Facility Third-party Inspector

BWP SW 48 Third-Party Inspector Qualifications Statement

Instructions & Supporting Materials

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Introduction

MassDEP *Permit Applications*, as well as *Instructions & Support Materials*, are available for download from the MassDEP Web site at mass.gov/dep in two file formats: Microsoft Word™ and Adobe Acrobat PDF™. Either format allows documents to be printed.

Instructions & Support Materials files in Microsoft Word™ format contain a series of documents that provide guidance on how to prepare a permit application. Although we recommend that you print out the entire package, you may choose to print specific documents by selecting the appropriate page numbers for printing.

Permit Applications in Microsoft Word™ format must be downloaded separately. Users with Microsoft Word™ 97 or later may complete these forms electronically.

Permitting packages in Adobe Acrobat PDF™ format combine *Permit Applications* and *Instructions & Support Materials* in a single document. Adobe Acrobat PDF™ files may only be viewed and printed without alteration. *Permit Applications* in this format may not be completed electronically.



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Fact Sheet

1. What is the purpose of this application?

Only third-party Inspectors listed by MassDEP may perform third-party inspections of solid waste management facilities. To be listed, a third-party inspector must register with MassDEP by filing a statement of their qualifications. MassDEP will review an applicant’s Qualifications Statement to determine if the applicant meets the regulatory requirements to perform a third-party inspection. Applicants determined by MassDEP to be qualified will be listed on MassDEP’s website as a third-party inspector.

Legislative authority for this permit is stated in MGL c. 21A, ss. 2 and 8, c. 111, s. 150A and the Acts of 1987 c. 584. Regulations promulgated pursuant to these laws are codified in 310 CMR 19.000, Solid Waste Management Regulations.

2. Who must apply?

Any individual intending to perform third party inspections of a solid waste management facility pursuant to 310 CMR 19.018 must submit a Qualifications Statement in accordance with 310 CMR 19.018(5)(c).

3. What other requirements should be considered when applying for this permit?

a. What prerequisites should be considered before applying for this permit?

A third-party inspector must demonstrate they have the required education, experience and training, as applicable, necessary to be listed as a third-party inspector.

Note on the MassDEP waste ban training requirement: To be listed as an individual qualified to be a third-party inspector for waste ban inspections, you must have taken the required MassDEP training. Because the agency has been unable to provide sufficient training sessions to meet the demand, however, you may indicate on your application that you plan to attend this training in the future. As long as you meet the other applicable requirements, you will be conditionally listed as a qualified third-party waste ban inspector. See <http://www.mass.gov/eea/agencies/massdep/recycle/solid/waste-ban-training.html> to learn more about upcoming MassDEP training opportunities. Please note that you may not conduct third-party waste ban inspections until you complete the required training.

b. What concurrent applications are related to this permit?

None.

4. What is the application fee?

BWP SW 48.....\$595



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Fact Sheet

5. What is the Primary Permit Location? What is the Reserve Copy Location?

Primary Permit Location:

Department of Environmental Protection
Bureau of Waste Prevention
Solid Waste Management
One Winter Street
Boston, MA 02108

Reserve Copy Location:

Not required.

6. Where can I get a copy of the timelines?

The timelines are available on the MassDEP Website:

<http://www.mass.gov/eea/agencies/massdep/service/approvals/timely-action-fees-and-payments.html>

7. What is the annual compliance fee?

There is no annual compliance fee associated with third-party inspectors.

8. How long are these permits in effect?

In accordance with 19.018(5)(a)2, a third-party inspector must file an updated Qualifications Statement every two (2) years to be listed as a third-party inspector.

9. How can I avoid the most common mistakes made in applying for these permits?

a. Carefully review the requirements for qualifying as a third-party inspector as identified in 19.018(5)(c).

10. What are the regulations that apply to these permits? Where can I get copies?

These regulations include, but are not limited to:

a. Solid Waste Management Regulations, 310 CMR 19.000.

These may be purchased at:

State Bookstore (in State House)
Room 116
Boston, MA 02133
617-727-2834

State Bookstore
436 Dwight Street, Room 102
Springfield, MA 01103
413-784-1376

Unofficial copies of the above regulations are available on MassDEP's website at:

<http://www.mass.gov/dep/>



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Completeness Checklist

- The MassDEP Transmittal Form is completed:
<http://www.mass.gov/eea/agencies/massdep/service/approvals/transmittal-form-for-payment.html>
- Application Checklist has been completed.
- One copy of the Qualifications Statement is attached.
- Certification statement has been signed by the applicant.

To submit the application package:

- Checklist items have been completed.
- Send one copy of the application along with one copy of the MassDEP Transmittal Form to:

Department of Environmental Protection
Bureau of Waste Prevention
Solid Waste Management
One Winter Street
Boston, MA 02108
- Send fee of \$595 in the form of check or money order made payable to *Commonwealth of Massachusetts*, along with one copy of the MassDEP Transmittal Form to:

Department of Environmental Protection
P.O. Box 4062
Boston, MA 02211