



THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF PUBLIC UTILITIES

CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

MATTHEW A. BEATON  
SECRETARY OF ENERGY  
AND ENVIRONMENTAL AFFAIRS

ONE SOUTH STATION  
BOSTON, MA 02110  
(617) 305-3500

ANGELA M. O'CONNOR  
CHAIRMAN

JOLETTE A. WESTBROOK  
COMMISSIONER

ROBERT E. HAYDEN  
COMMISSIONER

May 31, 2016

**Interim Filing Guidance Regarding Electronic Filing**

On December 30, 2015, the Department opened two rulemaking proceedings proposing regulations that would, among other things, permit the filing of certain documents in electronic format rather than paper format. E-filing Rulemaking (Executive Order 562), D.P.U. 15-183; Transportation Rulemaking (Executive Order 562), D.P.U. 15-185. The Department simultaneously opened a proceeding to establish Electronic Filing Guidelines that would provide the specific requirements electronic filers must follow. Investigation to Establish Electronic Filing Guidelines, D.P.U. 15-184. The Department recently concluded the rulemaking proceedings and adopted final regulations that allow electronic filing in accordance with the Electronic Filing Guidelines. D.P.U. 15-185-A (March 8, 2016); D.P.U. 15-183-A (May 31, 2016); see also 220 C.M.R. §§ 1.02(b), 250.02(2). The final Electronic Filing Guidelines, however, are not yet in place as the proceeding remains ongoing. The Department, therefore, stated that we would post guidance on our website for filing documents prior to the establishment of the final Electronic Filing Guidelines. D.P.U. 15-183-A at 11, n.6. This guidance is provided below.

Until the Department establishes final Electronic Filing Guidelines, parties and other persons filing documents with the Department pursuant to 220 C.M.R. §§ 1.00, 2.00, 5.00, 11.00, 14.00, 79.00, and 250.00, shall continue to follow the paper filing requirements contained in those regulations unless otherwise arranged with the Hearing Officer assigned to the docket. As is current practice, an electronic copy of all documents filed in docketed proceedings should also be submitted to [dpu.efiling@state.ma.us](mailto:dpu.efiling@state.ma.us). Further, parties and other persons shall continue to follow the specific ground rules set in each proceeding. Questions about filing documents in specific dockets shall be directed to the Hearing Officer assigned to that proceeding.