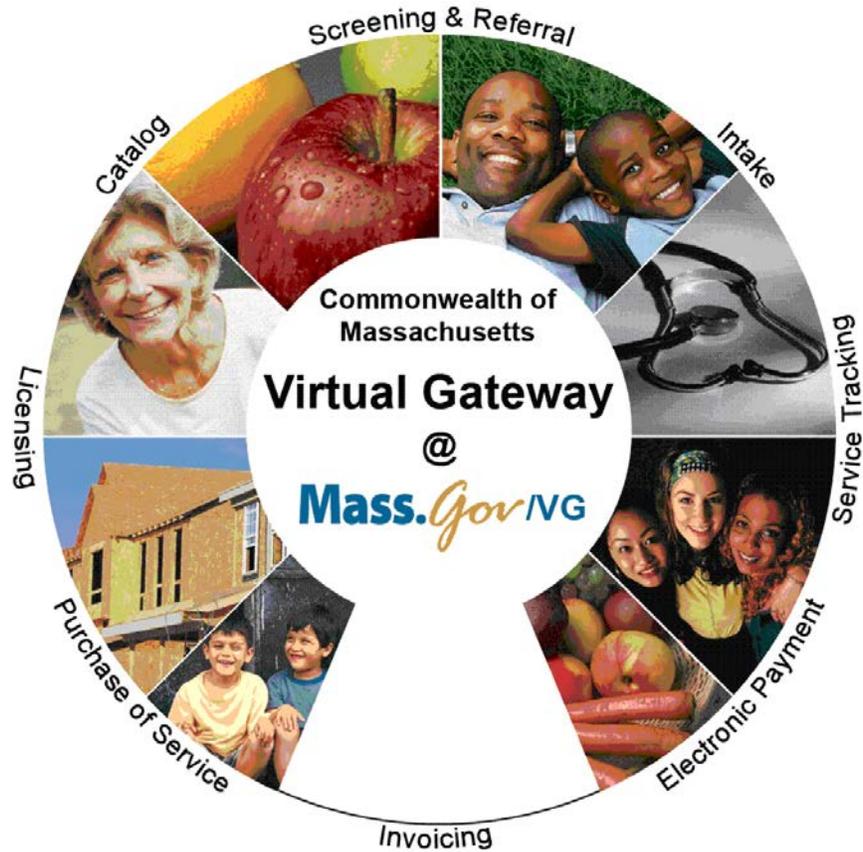


Commonwealth of Massachusetts  
Executive Office of Health and Human Services

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Virtual Gateway



Home and Community Services Information System (HCSIS)

Data Extracts - Enhancements

Release 7.1



## Data Extracts Job Aid for Release 7.1

### Overview:

Within the tools tab of HCSIS, the data extracts function allows users to retrieve raw data in the system for selected modules. As part of data extracts tool, all users with a data extract role can request an extract for these modules: Health Care Record, Investigations, Incident Management, and Audit Trail. Once the request for the extract is processed, users can download the data from the “Previous Requests” page in HCSIS. Users should click on the name of the extract to download and analyze the data in Microsoft Access. The users who requested the extract can use this data to perform an advanced analysis or gather information not available in the management reports.

As part of Release 7.1, changes were made to the data extracts tool to reflect new fields added to the various modules. These fields will improve users’ abilities to conduct an analysis based on their needs.

### Description:

This document describes all changes to data extracts made in Release 7.1 for these 3 modules:

- Health Care Record
- Investigations
- Incident Management

### Health Care Record

*The table below describes data sets for the Health Care Record:*

Data Element	Table Name	Column Name	Description
This data element denotes the response on the Health Care Record to the new “Date (MM/DD/YYYY)” prompt which was added in September 2014.	HCSIS_EXRCT.T_EXRCT_HCR_3	TXT_CURR_HEIGHT_DTE	To store the date when the current height of the consumer was captured.
This data element denotes the response on the Health Care Record to the new “Date (MM/DD/YYYY)” prompt which was added in September 2014.	HCSIS_EXRCT.T_EXRCT_HCR_3	TXT_PAST_HEIGHT_DTE	To store the date when the past height of the consumer was captured.



## Incident Management

The table below describes data sets for the Incident Management module:

Data Element	Table Name	Column Name	Description
This data element denotes the response on the Final Incident Report to the new "Did the incident involve a medication refusal?" prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT	TXT_INCDDT_INVLV_MEDI_REFUS	This column holds the information for; Did the incident involve a medication refusal?
This data element denotes the response on the Final Incident Report to the new "Did the incident involve unauthorized use of drugs/alcohol?" prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT	TXT_INCDDT_UNAUT_H_DRGALCHL	This column holds the information for; Did the incident involve unauthorized use of drugs/alcohol?
This data element denotes the response on the Final Incident Report to the new "Did the incident involve suicidal threat/ideation?" prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT	TXT_INCDDT_SUCDL_THRT_IDTN	This column holds the information for; Did the incident involve suicidal threat/ideation?
This data element denotes the response on the Final Incident Report to the new "Did the incident involve non-compliance with a medical directive?" prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT	TXT_INCDDT_INVLV_NONCOMP_MD	This column holds the information for; Did the incident involve non-compliance with a medical directive?
This data element denotes the response on the Final Incident Report to the new "Was the provider on-call person notified?"	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT	TXT_WAS_ONCALL_PRSNNOTFD	This column holds the information for; Was the provider on call person notified?



<p>prompt which was added in April 2014.</p>			
<p>This data element denotes the response on the Final Incident Report to the new “Name of on-call person notified” prompt which was added in April 2014.</p>	<p>HCSIS_EXRCT_T_EXRCT_FINAL_REPORT</p>	<p>TXT_NAME_ONCALL_PRSNNOTFD</p>	<p>This column holds the information for; Name of On-Call person notified.</p>
<p>This data element denotes whether the individual had an acquired brain injury at the time the incident was created.</p>	<p>HCSIS_EXRCT_T_EXRCT_FINAL_REPORT</p>	<p>TXT_DOES_INDIV_HAVE_ABI</p>	<p>This column holds the information for; Does the individual have an acquired brain injury?</p>
<p>This data element denotes the response on the Initial Incident Report to the new “Did the incident involve a medication refusal?” prompt which was added in April 2014.</p>	<p>HCSIS_EXRCT_T_EXRCT_INTIAL_REPORT</p>	<p>TXT_INCDT_INVLV_MEDI_REFUS</p>	<p>This column holds the information for; Did the incident involve medication refusal?</p>
<p>This data element denotes the response on the Initial Incident Report to the new “Did the incident involve unauthorized use of drugs/alcohol?” prompt which was added in April 2014.</p>	<p>HCSIS_EXRCT_T_EXRCT_INTIAL_REPORT</p>	<p>TXT_INCDT_UNAUT_H_DRGALCHL</p>	<p>This column holds the information for; Did the incident involve unauthorized use of drugs/alcohol?</p>
<p>This data element denotes the response on the Initial Incident Report to the new “Did the incident involve suicidal threat/ideation?” prompt which was added in April 2014.</p>	<p>HCSIS_EXRCT_T_EXRCT_INTIAL_REPORT</p>	<p>TXT_INCDT_SUCDL_THRT_IDTN</p>	<p>This column holds the information for; Did the incident involve suicidal threat/ideation?</p>
<p>This data element denotes the response on the Initial Incident Report to the new “Did the incident involve non-compliance with a medical directive?” prompt which was</p>	<p>HCSIS_EXRCT_T_EXRCT_INTIAL_REPORT</p>	<p>TXT_INCDT_INVLV_NONCOMP_MD</p>	<p>This column holds the information for; Did the incident involve non-compliance with a medical directive?</p>



added in April 2014.			
This data element denotes the response on the Initial Incident Report to the new “Was the provider on-call person notified?” prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_INITIAL_REPORT	TXT_WAS_ONCALL_PRSNNOTFD	This column holds the information for; Was the provider on call person notified?
This data element denotes the response on the Initial Incident Report to the new “Name of on-call person notified” prompt which was added in April 2014.	HCSIS_EXRCT_T_EXRCT_INITIAL_REPORT	TXT_NAME_ONCALL_PRSNNOTFD	This column holds the information for; Name of On-Call person notified.
This data element denotes whether the individual had an acquired brain injury at the time the incident was created.	HCSIS_EXRCT_T_EXRCT_INITIAL_REPORT	TXT_DOES_INDIV_HAVE_ABI	This column holds the information for; Does the individual have an acquired Brain Injury?
This data element denotes whether the individual had an acquired brain injury at the time the MOR was created.	HCSIS_EXRCT.T_EXRCT_MOR	TXT_DOES_INDIV_HAVE_ABI	This column holds the information for; Does the individual have an acquired brain injury?
This data element denotes the filing agency for the incident report. When case managers create incident report on the behalf of providers (typically providers without HCSIS access, only for the ABI-MFP population) the provider who reported the incident to DDS/MRC will be displayed here.	HCSIS_EXRCT_T_EXRCT_FINAL_REPORT.DOC	TXT_NAM_FA	This column holds the information for filing agency selected in final report.
This data element denotes the value entered on the Area Office Management Review/Initial Incident Review for “Has all required documentation been	HCSIS.T_MGT_REV	ALL_DOC_RCVD	This column holds the information to store if the management review is primary or secondary level.



received?"			
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## Investigations

*This table describes the data sets for the Investigations module:*

Data Element	Table Name	Column Name	Description
This data element denotes the response on the Investigation Report to the new "Abuse Per Se" prompt which was added in September 2014.	HCSIS_EXRCT.T_EXR CT_INVES_REPORT	TXT_PER_SE_ABUS E	This column is to store Abuse committed to ALV as it is.
This data element denotes the response on the Investigation Report to the new "Date of Incident" prompt which was added in September 2014.	HCSIS_EXRCT.T_EXR CT_INVES_REPORT	DTE_OF_INCDT	This column is the date of the incident.
This data element denotes the response on the Investigation Report to the new "Category of abuse committed by the Alleged Abuser" prompt which was added in September 2014.	HCSIS_EXRCT.T_EXR CT_INVES_REPORT	TXT_COMTED_ABUS E_CAT	This column is to capture category of abuse committed by the alleged abuser.
This data element denotes the response on the Investigation Report to the new "Does the OI have a Guardian" prompt which was added in September 2014.	HCSIS_EXRCT.T_EXR CT_INVES_IR_OI_INF O	TXT_GUARDN_HAV_ OI_DOES	This column is to store does the Other Individual have a guardian.
This data element denotes whether an Alleged Victim involved in an investigation has an Acquired Brain Injury.	HCSIS_EXRCT.T_EXR CT_INVES_IR_ALV_IN FO	TXT_IND_ABI	This column is to store ABI for ALV.



<p>This data element denotes the response on the Investigation Report to the new "Does the Alleged Victim have a Guardian" prompt which was added in September 2014.</p>	<p>HCSIS_EXRCT.T_EXR CT_INVES_IR_ALV_IN FO</p>	<p>TXT_GUARDN_HAV_ ALV_DOES</p>	<p>This column is to store the response to does the alleged victim have a guardian.</p>
<p>This data element denotes the response on the Investigation Report to the new "Type of Guardianship" prompt which was added in September 2014.</p>	<p>HCSIS_EXRCT.T_EXR CT_INVES_IR_ALV_IN FO</p>	<p>TXT_GRDSHP_TYPE</p>	<p>This column is to store the type of guardianship.</p>
<p>This data element denotes the response on the Investigation Report to the new "Investigation Agency" prompt which was added in September 2014.</p>	<p>HCSIS_EXRCT.T_EXR CT_INVES_REPORT</p>	<p>TXT_AGENCY_INVE S</p>	<p>This column is to capture the agency.</p>
<p>This data element denotes whether an Alleged Victim involved in an investigation has an Acquired Brain Injury</p>	<p>HCSIS.T_INTAKE_REL</p>	<p>IND_ABI</p>	<p>This column is to identify an ALV with an ABI.</p>