

HCSIS Alert!

Enhancement Release

Department of Developmental Services

ISSUE #45: October 25, 2012
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Contact the Customer Service
Desk with any questions:
866-367-8163
Please do not contact Hans
Toegel.

October 25, 2012 HCSIS ENHANCEMENT RELEASE Version 5.2

Key Features:

Incident Reporting:

-The list of E.R. Hospital Visits that will be classified as Major Incidents was expanded to include more precipitating causes. Changes are noted below. For the complete list of categories and major/minor status, consult the Categories document available through the “HCSIS” link at <http://mass.gov/dds>. (DDS and Providers).

The following reasons for E.R. Hospital Visit were previously categorized as minor but will now be major:

- Physical Altercation - Individual to Individual - Alleged Victim
- Physical Altercation - Individual to Individual - Alleged Perpetrator
- Physical Altercation - Individual to Staff
- Physical Altercation - Individual to Other
- Suspected Mistreatment - Alleged Victim of Psychological Abuse
- Suspected Mistreatment - Alleged Victim of Verbal Abuse
- Suspected Mistreatment - Alleged Victim of Physical Abuse
- Suspected Mistreatment - Alleged Omission - Failure To Provide Needed Supports
- Suspected Mistreatment - Alleged Omission - Failure To Provide Needed Supervision
- Significant Behavioral Incident
- Fire - Allegedly Started by Individual
- Fire - Not Started by Individual
- Fire - Source unknown

The following reason for E.R. Hospital Visit was previously categorized as major but will now be minor:

- Theft - Alleged Perpetrator

-An individual’s behavior plan information will now be displayed accurately in the following field in the Incident Report: “Is the Individual subject to a Res. Level 2 or 3 Behavior Plan?” (DDS and Providers)

-The following prompt was added to the Incident Report: “Did the incident involve the ingestion of non-food substances?” (DDS and Providers)

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Restraint Reporting:

-The system will now close restraints in a timely manner – 120 days after the restraint date when all the necessary documents are finalized (DDS and Providers).

Investigations:

-HCSIS will now capture Waiver Enrollment information when an investigation case is created. This will lead to more accurate waiver assurances reporting (DDS).

Reporting:

-The Deleted Events Report was modified to include deleted events that were not yet assigned to an Incident Category. This will help users better locate incident reports (DDS and Providers).

System Interface with Users:

-A warning message alerting users 5 minutes prior to when a session is about to expire was added to HCSIS (DDS and Providers).

REMINDER:

HCSIS will no longer prevent Incidents, Medication Occurrences, and Restraints from being finalized when the event date is more than one year old. This should assist in closing incidents that are overdue for finalization and review.

TRAINING materials are available through the "HCSIS" link at <http://mass.gov/dds>.

CONTACTS for assistance:

- *PROVIDER AGENCY HCSIS LEAD*
- *AREA OFFICE*
- *REGIONAL HCSIS LEAD*
- *DDS CUSTOMER SERVICE DESK 866-367-8163*

REMEMBER:

1. Share this Alert! with other people in your organization – Perhaps at staff meetings
2. Call your Area Office or the DDS Customer Service Desk (1-866-367-8163) with questions
3. Virtual Gateway Help Desk 1-800-421-0938, for provider log-in and new user issues