## DDS POS & Credential Activity Code Matrix Updated 05/03/2017

### Residential Services

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### Day & Employment Services

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### Support Services

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### Clinical Services

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1. MA = Master Agreement; UR = Unit Rate; AR = Accommodation Rate; MO = Maximum Obligation; CR = Cost Reimbursement
2. D = Day; H = Hour; M = Month; T = Trip; V = Visit; P = Payment; A = Array; C = Cost Reimbursement (Note: “C” is used only where attendance is not collected)
3. UR = Unit Rate; CR = Cost reimbursement; RA = Rate Agreement
4. SCF = Stand Contract Form; 1, 3, 4, & 6 = Contact Attachments SSF = Service Summary Form SDW = State of Work SDO = Statement of Occupancy
5. 3153 and 3751 start contracts can be cost contracts. The DocID should end with “C” for such cost contracts.
6. Rate can be DAY or MONTH but doc. Id must always end in “D” Occupancy contracts associated with Emergency Stabilization will be contracted in activity code 3753.
7. Enrollments for Family support centers and Cultural Linguistic Family Support Centers limited to individuals receiving extended service navigation
8. For non-capital purchases use Attachment 3. For capital purchases use Attachment 6.
9. Enrollments for Autism centers are required, but are completed by the Service Brokers in the Autism contracts
10. As of 7/1/2017, F5S-10 contracts that expire before FY2020 should be extended through FY2020 as Rate Contracts with SCF and Attachment 1. Once written through FY2020, manage units and rates through Service Summary Form
11. Contracts directly with individuals will use object code M2M. Contracts with individuals secured through their employing organization will use object code M2M.
12. If service has an associated class rate it must be used. Otherwise a rate may be negotiated. Attachment 3 and 4 only required for negotiated rate. Unit and Billing type should mirror that of associated service.
13. The SCF and 1 only need to be executed at beginning of FY. SSF used to manage units and rates. Rate determined through negotiation with F/EA.
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