



# The Commonwealth of Massachusetts

Executive Office of Health and Human Services

Department of Public Health

Office of Emergency Medical Services

2 Boylston Street, 3<sup>rd</sup> Floor

Boston, MA 02116

(617) 753-7300

Fax: (617) 753-7320

DEVAL L. PATRICK  
GOVERNOR

TIMOTHY P. MURRAY  
LIEUTENANT GOVERNOR

JUDYANN BIGBY, MD  
SECRETARY

JOHN M. AUERBACH  
COMMISSIONER

## MEMORANDUM

TO: Advanced EMT Chief Examiners  
Advanced EMT Accredited Training Institutions

FROM: Lynne Doyle, Advanced EMT Certification Coordinator

DATE: April 4, 2007

SUBJECT: Patients and EMT Assistants at Advanced EMT Practical Examinations

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The purpose of this memorandum is to remind you that it is the responsibility of the Department-accredited EMT training institution to ensure that there are adequate numbers of qualified, appropriate "patients" and EMT assistants to staff the Advanced EMT practical skills examination for certification in Massachusetts.

As outlined in the Department's Advanced EMT Practical Examination Administration Guidelines for Accredited Institutions, and on the equipment list, one patient is needed for each Patient Assessment station and one patient and one EMT assistant is needed for each Random Basic Skills Station and each Short Spineboard Seated Patient Station.

Please remember the following requirements in recruiting appropriate patients and EMT assistants:

- A patient must be at least 18 years of age and between 100 to 200 pounds.
- An EMT assistant must be a certified EMT.
- People who are pregnant, experience back pain, or have any condition that may be affected, shall refrain from participation as patients.
- Accredited training institution staff may not act as patients or EMT assistants.
- If a person instructed any portion of the EMT training program, or assisted with practical sessions, he or she may not act as a patient or an EMT assistant when that class is being examined.

In addition, at the advanced EMT practical examination, Accredited Training Institution staff may not moulage the patients for the Trauma Assessment station.

The names and addresses of the patients and EMT assistants must be collected at the practical examination and submitted to the Department's OEMS with the examination paperwork. A form for collecting their names and addresses is sent to the Chief Examiner with the examination paperwork.

If you have any questions or need additional information regarding this matter, please contact me.