

CITY/TOWN

Address

CORRECTION ORDER

Issued under the provisions of
The State Sanitary Code, Chapter II, Minimum Standards of Fitness for Human Habitation
105 CMR 410.000

Date:

To:

Property Location:

An authorized inspection was made of your property at the above address on (insert date).

This inspection revealed violations of the State Sanitary code, Chapter II, as listed below:

Regulation #	Description	✓ if conditions may endanger or impair health, safety or well-being	Time limit for compliance

You are hereby **ORDERED** to correct these violations within the noted time limit. Failure to comply within the allotted time period, or subsequent violations, may result in a criminal complaint against you.

You have a right to request a hearing before the Board of Health/Health Director. This request must be made by you, in writing, and filed within seven days after the day this order was served. If you request a hearing, all affected parties will be informed of the date, time and place of the hearing and of their right to inspect and copy all records concerning the matter to be heard. The petitioner has the right to be represented at the hearing. Conditions exist which may permit the occupant of the dwelling to exercise one or more statutory remedies.

(If a non-English language is spoken as a primary language by greater than 1% of the community's population, you must include in every applicable language: "This is an important legal document. It may affect your rights. You should have it translated.")

Your Name, Anytown Board of Health
Agency Name and Title

Attachment: Inspection Form

Certified Mail, return receipt # to Owner/regular mail to occupants