

**THE COMMONWEALTH OF MASSACHUSETTS
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20**

Tuesday, November 6, 2012
9 a.m. – 1 p.m.
239 Causeway Street – 4th floor, Room 417A & B
Boston, MA 02114

Agenda

- I. Call to Order
- II. Welcome and Introductions
- III. Approval of Agenda
- IV. Approval of Minutes
 - A. October 2, 2012 Regularly Scheduled Meeting
- IV. Presentations: Assessment and Evaluation of Prior Learning and Work
 - A. Ann Withorn, Ph.D., Professor, Department of Public and Community Service, UMASS-Boston
 - B. Charles Tweedly, Ed.D., Dean, Center for Continuing and Professional Studies, Pine Manor College
- V. Grandparenting Examples
 - A. Other states: Minnesota and Texas
 - B. Other professional boards: perfusionists, physician assistants, respiratory care
- VI. Advisory Workgroup
 - A. Meeting October 17, 2012
- VII. Other Business/Announcements
 - A. APHA Annual Meeting Report: Gail Hirsch
- VIII. Adjourn

COMMONWEALTH OF MASSACHUSETTS

BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS

BOARD MEETING MINUTES

Tuesday, November 6, 2012

9 a.m. - 1 p.m.

239 Causeway Street

Room 417

Boston, MA 02114

Board Members

Present:

Geoffrey Wilkinson, Chair, Senior Policy Advisor, Commissioner's Office, DPH
Pamela Siren, Vice-Chair, MA Association of Health Plans (MAHP), Member
Henrique Oliveira, Secretary, CHW Member
Charles Joffe-Halpern, CHW Employer Member
Patricia Edraos, MA League of Community Health Centers (MLCHC) Member (arrived at 9:20 a.m.)
Sheila Och, CHW Member (arrived at 9:14 a.m.)

Board Members

Not Present:

Joanne Calista, CHW Training Organization Member

Staff Present:

Sally Graham, Board Executive Director, DHPL
Joelle Stein, Board Counsel, Office of General Counsel, DPH
Anson Chu, Administrative Assistant, Multi-Boards, DHPL

Nancy Murphy, Policy Analyst, Division of Health Care Quality, DPH
Gail Hirsch, Director, Office of Community Health Workers, DPH

Guests:

Ann Withorn, Ph.D., Professor, Department of Public and Community Service, UMASS-Boston
Charles Tweedly, Ed.D., Dean, Center for Continuing and Professional Studies, Pine Manor College

Visitors:

Members of the Public

I. Call to Order

Mr. Wilkinson, Board Chair, called the meeting to order at 9:10 a.m.

II. Welcome and Introductions

Mr. Wilkinson provided a brief overview of the Agenda and invited Board members, DPH staff and members of the public in attendance to introduce themselves.

III. Approval of Board Meeting Agenda

The Agenda was reviewed. Mr. Joffe-Halpern made a motion to approve the Agenda as presented; Ms. Siren seconded the motion. The motion passed unanimously.

Document: November 6, 2012 Board Meeting Agenda

IV. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: October 2, 2012

The Minutes of the October 2, 2012 Regularly Scheduled Board Meeting were reviewed. Mr. Joffe-Halpern made a motion to approve the Minutes as amended; Ms. Edraos seconded the motion. The motion passed with Mr. Wilkinson, Mr. Joffe-Halpern, Ms. Edraos, and Ms. Och, voting in favor. Mr. Oliveira and Ms. Siren did not vote as they were not present at the October 2, 2012 meeting.

Document: Minutes of the October 2, 2012 Regularly Scheduled Board Meeting

V. Presentations: Assessment and Evaluation of Prior Learning and Work

- A. Ann Withorn, Ph.D., Professor, Department of Public and Community Service, UMASS-Boston
- B. Charles Tweedly, Ed.D., Dean, Center for Continuing and Professional Studies, Pine Manor College

Ms. Withorn and Mr. Tweedly presented information about assessment and evaluation of prior learning and work to the Board members. Following the presentations, Mr. Wilkinson opened up the discussion about the presentations with the members of the public.

Document: *Competency Assessment Methods Overview and Experiential Learning Portfolio Certification* Hand-outs

[BREAK 10:40a.m. – 10:57 a.m.]

VI. Grandparenting Examples

A. Other states: Minnesota and Texas

Ms. Hirsch gave an overview of the grandparenting requirements of Minnesota and Texas.

Documents: Hand-outs

B. Other professional boards: Perfusionists, Physician Assistants, Respiratory Care

Ms. Graham gave an overview of regulatory requirements for grandparenting for the Boards of Registration of Perfusionists and Physician Assistants, and the Board of Respiratory Care.

VII. Advisory Workgroup

A. Update: Meeting October 17, 2012

Mr. Wilkinson provided the Board with an update of the Advisory Workgroup meeting held on October 17, 2012. The Board discussed formal representation from the Advisory Workgroup to the Board. The Board deferred any action on this matter until the Advisory Workgroup has met several more times.

VIII. Other Business/Announcements

A. APHA Annual Meeting Report: Gail Hirsch

Ms. Hirsch updated the Board on the recent American Public Health Association (APHA) meeting. APHA's 2013 Annual Meeting will be held in Boston.

IX. Adjourn

There being no other business before the Board, Mr. Joffe-Halpern made a motion to adjourn the meeting; Mr. Oliveira seconded the motion. The motion passed unanimously.

The meeting adjourned at 12:28 p.m.

The next meeting of the Board of Certification of Community Health Workers is scheduled for Tuesday, December 4, 2012, at 9 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

	<u>Chair</u>	<u>12-4-12</u>
Name	Position	Date