



NATIONAL FIRE ACADEMY PROGRAMS IN MASSACHUSETTS

Commissioning New Occupancies (NFA Course # F0215)

This 2-day course will enable the student to develop strategic approaches to solve the management challenge of getting a building or occupancy commissioned so the code official is confident that all of the life safety and fire protection systems and features are working together properly and the structure is ready for human occupancy.

Course content will include the code officials' and owners' legal obligations and liabilities during commissioning, the challenge of commissioning buildings of different sizes and complexities with limited staff, an overview of what systems/features constitute "fire and life safety features," commissioning and testing alternatives, and documentation and recordkeeping.

Primary Audience: Individuals who are, or expect to be, responsible for verifying a building or occupancy ready to receive a certificate of occupancy

New Fire Chief III: Contemporary Issues (NFA Course # F0762)

This 2-day course will develop the managerial and leadership skills, study contemporary issues, and provide awareness for new or newly appointed or elected fire chiefs to effectively meet their obligations. This course will help to develop knowledge, skills, and attitudes necessary for them to perform effectively now and in the future.

Primary Audience: New or newly appointed or elected fire chiefs in volunteer, combinations or career departments

Leadership I for Fire and EMS: Strategies for Company Success (NFA Course # F0803)

This 2-day course presents the Company Officer with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes techniques and approaches to problem-solving, ways to identify and assess the needs of the Company Officer's subordinates, methods for running meetings effectively in the fire service environment, and decision-making skills for the Company Officer.

Primary Audience: Line fire officers, unit commanders, or program supervisors. Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months. Training officers, staff, or administrative officers of fire and rescue organizations.

Leadership II for Fire and EMS: Strategies for Personal Success (NFA Course # F0804)

This 2-day course provides the Company Officer with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course addresses ethics, use and abuse of power at the Company Officer level, creativity in the fire service environment, and management of the multiple roles of the Company Officer.

Primary Audience: Line fire officers, unit commanders, or program supervisors. Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months. Training officers, staff, or administrative officers of fire and rescue organizations.

Registration-

To register by mail or fax, please complete the [National Fire Academy Application](#) (front page only) and mail to: Registrar, Massachusetts Firefighting Academy, P.O. Box 1025, State Road, Stow, MA 01775 or fax it to: (978) 567-3229. To register by email, please scan and email applications to mfa.registration@state.ma.us.



NATIONAL FIRE ACADEMY PROGRAMS

<i>Commissioning New Occupancies</i> Course Code: NFA Course # F0215 Date: April 5 & 6, 2016	Time: 0800-1700 Location: Massachusetts Firefighting Academy One State Road, Stow, MA MFA - Link
<i>New Fire Chief III: Contemporary Issues</i> Course Code: NFA Course # F0762 Date: May 10 & 11, 2016	Time: 0800-1700 Location: Massachusetts Firefighting Academy One State Road, Stow, MA MFA – Room 127
<i>Leadership I for Fire and EMS: Strategies for Company Success</i> Course Code: NFA Course # F0803 Date: May 17 & 18, 2016	Time: 0800-1700 Location: Wayland Fire Department 38 Cochituate Road, Wayland, MA Training Room
<i>Leadership II for Fire and EMS: Strategies for Personal Success</i> Course Code: NFA Course # F0804 Date: June 15 & 16, 2016	Time: 0800-1700 Location: Massachusetts Firefighting Academy One State Road, Stow, MA MFA - Link

The required application is the FEMA General Admissions Application Short Form (FEMA Form 119-25-2) which can be found at: http://www.usfa.fema.gov/downloads/pdf/ff_119_25_2_75_5a.pdf . The application ***CANNOT*** be submitted online.

Please mail or fax your completed application (front page only) to: Massachusetts Firefighting Academy, One State Road, Stow, MA 01775 or (978)567-3229 (needs to include the head of the organization signature) no later than the deadlines indicated for the particular class if noted.

It is required that you register for a FEMA Student Identification Number (SID). This is the number required for section 6 of the application form (no longer using Social Security Numbers) and is obtained through the Center for Domestic Preparedness (CDP). To obtain a SID:

1. Register at <https://cdp.dhs.gov/femasid>
2. Select "Need a FEMA SID?" on the right side of the screen.
3. Follow the instructions to create your account.
4. You will receive an email with your SID. Save this number in a secure location.

Also, note that any correspondence and certificates are sent via email, please include a valid email.

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