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STEPHEN D. COAN
STATE FIRE MARSHAL

MEMORANDUM

TO: Heads of Fire Department

FROM: Stephen D. Coan
State Fire Marshal

DATE: August 1, 2013

RE: **Solicitations/Donations to Produce Fire Safety Education Materials**

The Department of Fire Services has recently become aware of several entities soliciting local businesses for donations to produce fire safety education materials and/or information for children. Please be advised that none of these entities conducting solicitations have any affiliation with the Department of Fire Services or the S.A.F.E. Program.

As you may know, charities and fundraisers must be registered with the Attorney General's Office and private companies must be registered with the Secretary of State's Office. If you wish to verify such information, you may contact the Attorney General's Non-Profit Organizations/Public Charities Division at (617) 727-2200 ext. 2101 or for information on private companies, you may visit the Secretary of State's website at <https://www.sec.state.ma.us/cor/corpweb/corcor.htm>.

If such organizations are working in your City/Town, you may wish to clarify to your local Chamber of Commerce or the public, that these organizations are **not** affiliated with your department or the Department of Fire Services.